

New Freedom Borough



March 9, 2026

Council Meeting

Public Documents

AGENDA

New Freedom Borough
Regular Meeting
March 9, 2026

Council Chambers
49 East High Street
New Freedom, PA

- I. Call to Order
- II. Public Comment
- III. Visitors / Presentations
 - a. Rose Fire Company
 - b. Brianne Monroe & Jenelle Antkowiak - Community Center Flooring
 - c. Patti Wurzbacher - New Freedom Lions Club - August 8, 2026 - Wellness Fair
- IV. Consent Agenda
 - a. Minutes: Regular Meeting held February 9, 2026
 - b. Treasurer Report: February 2026
- V. Unfinished Business
 - a. Consider Allocating Funds to New Freedom Heritage for the Completion of a Feasibility Study
(cost of study - \$9,900)
 - b. Paul Smith Library
 - c. 1 East Franklin Street - Further Action
 - d. NIMS Certification Progress
 - e. Consider Approval of a Resolution Ratifying Acceptance of the Southern Police Commission By-Laws and Code of Conduct
 - f. Consider Approval of a Resolution Establishing the New Freedom Borough Junior Councilmember Program
- VI. New Business
 - a. Consider Approval of a Resolution Establishing a Snow Emergency Declaration and Winter Storm Operations Procedure
 - b. Consider Authorizing the Additional Billing of \$629.85 to the Southern York County Senior Center and Tasteful Occasions for 2025 Utility Cost Overage
 - c. Consider Authorizing Manager Shaffer to Send Notice to The York Water Company Regarding the Water Supply Agreement

- d. 2025 Proportionate Share Report
- e. Complete Streets Draft Ordinance
- f. Consider Approval of a Community Wide Yard Sale on May 16, 2026 and to Waive Permit Fees
(registration still required)

VII. Administrative Reports

- a. Solicitor
- b. Manager
- c. President
- d. Mayor
- e. Southern Regional Police Department
- f. Engineer
- g. Water System
- h. Wastewater System
- i. Zoning & Code Enforcement
- j. Recreation
- k. Committees *(if any)*

VIII. Correspondence

- a. York County Borough's Association Meeting Invite - March 26
- b. Uniform Construction Code - 5 Year Audit Report

IX. Public Comment

X. Executive Session *(as needed)*

XI. Adjournment – Next Meeting Scheduled for April 13, 2026, at 6:30PM

**MINUTES OF NEW FREEDOM BOROUGH
COUNCIL MEETING
February 9, 2026**

New Freedom Borough Council met in Regular Session on Monday, February 9, 2026. President Bobby led those in attendance to The Pledge of Allegiance to the Flag. The meeting was called to order at 6:30PM.

BOROUGH COUNCIL PRESENT

Andrew Bobby
Ryan Ross
Erica Rearich
Dennis Cummings
David Reisdorf
Ginnie Neugebauer
Michael Werdin

ALSO PRESENT:

Kim Butcher, Mayor
Walter Tilley, Solicitor
Andrew Shaffer, Borough Manager

ALSO ABSENT:

BOROUGH COUNCIL ABSENT:

President Bobby announced an Executive Session was held following the January 12, 2026 meeting to discuss a deescalation policy. No action was taken during or following the Executive Session.

Public Comment

None at this time.

Visitors / Presentations

Rose Fire Company representatives were not in attendance.

Jim Holley with New Freedom Heritage was present to request Council's consideration to assist in funding a feasibility study to evaluate the space and potential expansion of the museum.

Public Comment

John Liszewski, 19 Dickinson Court, requested Council consider obtaining grant funding to preserve and restore 1 East Franklin Street.

Consent Agenda

The minutes of the Regular Council Meeting held January 12, 2026, the Treasurer's Report for the month of December 2025, and the Treasurer's Report for the month of January 2026 were presented to Council for their review. Ginnie Neugebauer made a motion, seconded by Michael Werdin, to approve the Consent Agenda items as presented. Motion carried.

Unfinished BusinessPaul Smith Library

The transition from a member to branch library is underway. Weekly hours have been reduced from 51 to 45 hours. A lease agreement is currently in the draft process.

1 East Franklin Street - Further Action

Solicitor Tilley informed Council Mr. Riffin provided an Option to Purchase Agreement for 1 East Franklin Street. President Bobby made a motion, seconded by Ryan Ross to contact Mr. Riffin in an attempt to gain knowledge of the prospective buyer and intentions. Motion failed with Nay votes from Erica Rearich, Dennis Cummings, Ginnie Neugebauer, and David Reisdorf.

New BusinessResolution Authorizing Participation in Events for Rose Fire Company

Ryan Ross made a motion, seconded by Dennis Cummings to approve a resolution authorizing participation at certain community events by Rose Fire Company. Motion carried.

Volunteer Service Credit Roster

Erica Rearich made a motion, seconded by Ryan Ross to approve the provided Volunteer Service Credit Roster for 2025. Motion carried with an abstention from Dennis Cummings.

Emergency Operations Plan

Ryan Ross made a motion, seconded by Ginnie Neugebauer to approve a resolution updating the Emergency Operations Plan dated November 21, 2025. Motion carried.

Disaster Declaration Ratification

Ryan Ross made a motion, seconded by Ginnie Neugebauer to ratify the Disaster Declaration from the Snowstorm on January 24 to January 26, 2026. Motion carried.

Junior Councilmember Program

Following information presented by Ginnie Neugebauer, Andy Bobby made a motion, seconded by Michael Werdin to begin the process of establishing a Junior Council Program. Motion carried.

2027 Southern Regional Police Department & New Freedom Borough Budget Discussion

President Bobby presented information regarding a recent budget cap placed on the Southern Regional Police Department by Shrewsbury Borough. President Bobby then made a motion, seconded by Ryan Ross to cap the 2027 Budget for New Freedom Borough at \$875,000, subject to PPU adjustments. Motion failed with Nay votes from Erica Rearich, Dennis Cummings, Ginnie Neugebauer, David Reisdorf, and Michael Werdin.

Administrative ReportsSolicitor

Solicitor Tilley updated Council on activities throughout the month of January 2026.

Manager

Manager Shaffer provided an unaudited 2025 End of Year Financial Report.

President

Nothing to report.

Mayor

Mayor Butcher thanked Public Works Staff for their work during the recent snowstorm.

Police

Erica Rearich updated Council on department activities as reported during the February 2026 Southern Regional Police Department meeting.

Erica Rearich made a motion, seconded by President Bobby to approve the Code of Conduct for the Southern Police Commission Board. Motion carried with a Nay vote from Dennis Cummings. A resolution ratifying this approval will be on the agenda for the March 9, 2026 meeting.

Erica Rearich made a motion, seconded by President Bobby to approve the By-Laws of the Southern Police Commission Board. Motion carried. A resolution ratifying this approval will be on the agenda for the March 9, 2026 meeting.

Engineer

Council was presented with the monthly report from Warehaus.

Water System

No updates at this time.

Wastewater System

President Bobby made a motion, seconded by Michael Werdin to move forward with the purchase of decanters and flexible pipe fittings that are currently in need of replacement in the SBR basins at the wastewater treatment facility. Motion carried.

Zoning & Code Enforcement Report

A consolidated permit, land development, and code enforcement report for January 2026 was presented to Borough Council.

Recreation Report

Ryan Ross provided an update on Commission activities. The next meeting is scheduled for February 10, 2026.

Committee Reports *(if any)*

None at this time.

Correspondence

None at this time.

Public Comment

None at this time.

Executive Session

None at this time.

Adjournment

At 8:46PM, the meeting was adjourned. The next meeting is scheduled for March 9, 2026 at 6:30PM.

Respectfully Submitted,

Andrew N. Shaffer

Borough Manager

DRAFT

NEW FREEDOM BOROUGH
TREASURER'S REPORT

February 2026



Submitted By: Andrew Shaffer, *Borough Manager*

Approved By: Andrew Bobby, *President* _____ (Signature)

Ryan Ross, *Vice-President* _____ (Signature)

Approval Date: March 9, 2026

CHART OF ACCOUNTS AND FUND SUMMARY

FUNDS

- 01. General Fund
- 04. Refuse Fund
- 05. Stormwater Fund
- 06. Water Fund
- 08. Sewer Fund
- 09. Recreation Fund
- 30. Capital Reserve Fund
- 35. Highway Aid Fund
- 99. Community Center Fund

REVENUES

- 301. Property Taxes
- 310. Act 511 Taxes
- 320. Licenses and Permits
- 331. Fines
- 341. Interest
- 342. Rents
- 350. Grants & State Aid
- 355. State Shared Revenue
- 358. Intergovernmental Revenue
- 360. Charges for Services
- 362. Public Safety
- 364. Sanitation
- 367. Recreation
- 378. Water System
- 380. Miscellaneous
- 393. Proceeds from Debt

EXPENDITURES

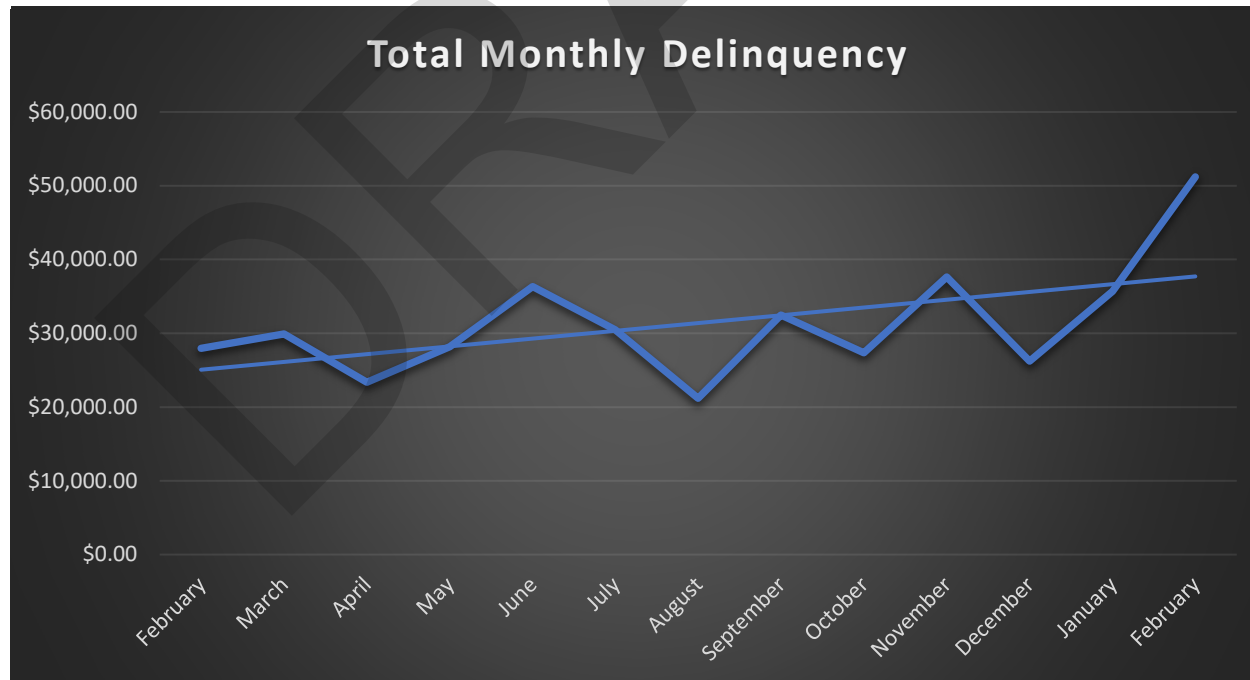
- 400. General Government
- 410. Public Safety
- 420. Health and Human Services
- 427. Sanitation
- 429. Wastewater
- 430. Highways, Roads, Streets
- 448. Water System
- 450. Recreation
- 470. Debt Service
- 480. Miscellaneous
- 481. Employer Paid Benefits
- 486. Insurance
- 487. Health Insurance
- 492. Fund Transfers

NEW FREEDOM BOROUGH

Delinquency Report

February-2026

February 28, 2026		
Utility	Vacant Property Balance	Occupied Property Balance
Refuse	\$3,710.18	\$13,529.55
Sewer	\$1,378.30	\$16,677.86
Water	\$1,729.18	\$14,178.81
SUBTOTALS	\$6,817.66	\$44,386.22
TOTAL	\$51,203.88	



CASH FLOW REPORT - FEBRUARY 2026

	FUND										TOTAL
	CAPITAL RESERVE	COMMUNITY CENTER	GENERAL	HIGHWAY AID	RECREATION	REFUSE	SEWER	STORMWATER	WATER	Unclassified	
100.000 ORRSTOWN - MAIN CHECKING	17,212.00	(20,048.03)	205,410.09	1,547.09	-	74,189.61	(18,420.58)	1,423.33	19,202.81	-	280,516.32
100.004 ORRSTOWN - REFUSE FUND	-	-	-	-	-	121,535.01	-	-	-	-	121,535.01
100.005 ORRSTOWN - STORMWATER FUND	-	-	-	-	-	-	-	31,165.54	-	-	31,165.54
100.006 ORRSTOWN - WATER FUND	-	-	-	-	-	-	-	-	453,321.30	-	453,321.30
100.008 ORRSTOWN - SEWER FUND	-	-	-	-	-	-	1,366,691.44	-	-	-	1,366,691.44
100.030 ORRSTOWN - CAPITAL RESERVE FUND	237,978.98	-	-	-	-	-	-	-	-	-	237,978.98
100.035 ORRSTOWN - HIGHWAY AID FUND	-	-	-	116,259.83	-	-	-	-	-	-	116,259.83
100.099 ORRSTOWN - COMM. CENTER FUND	-	2,348.45	-	-	-	-	-	-	-	-	2,348.45
105.000 ORRSTOWN - PAYROLL	-	-	1,525.17	-	-	-	1,871.58	-	2,222.21	(1,621.35)	3,997.61
106.001 PLGIT - GENERAL FUND	-	-	194,843.51	-	-	-	-	-	-	-	194,843.51
106.006 PLGIT - WATER FUND	-	-	-	-	-	-	-	-	27,301.07	-	27,301.07
106.008 PLGIT - SEWER FUND	-	-	-	-	-	-	817,201.77	-	-	-	817,201.77
106.035 PLGIT - HIGHWAY AID FUND	-	-	-	78,534.74	-	-	-	-	-	-	78,534.74
107.006 ORRSTOWN - WATER FUND CAPITAL	-	-	-	-	-	-	-	-	54,932.60	-	54,932.60
107.008 ORRSTOWN - SEWER FUND CAPITAL	-	-	-	-	-	-	196,995.92	-	-	-	196,995.92
107.009 ORRSTOWN - REC FUND CAPITAL	-	-	-	-	56,578.40	-	-	-	-	-	56,578.40
108.006 PEOPLE'S SECURITY - WATER FUND	-	-	-	-	-	-	-	-	1,550.10	-	1,550.10
108.008 PEOPLE'S SECURITY - SEWER FUND	-	-	-	-	-	-	3,155.41	-	-	-	3,155.41
108.016 TREASURY NOTE - WATER FUND	-	-	-	-	-	-	-	-	875,247.58	-	875,247.58
108.018 TREASURY NOTE - SEWER FUND	-	-	-	-	-	-	1,819,215.86	-	-	-	1,819,215.86
ENDING CASH BALANCE	\$255,190.98	(\$17,699.58)	\$401,778.77	\$196,341.66	\$56,578.40	\$195,724.62	\$4,186,711.40	\$32,588.87	\$1,433,777.67	(\$1,621.35)	\$6,739,371.44
COMMITTED FUND BALANCE	-	-	(393,568.40)	-	-	-	(384,100.00)	-	(185,370.00)	-	(963,038.40)
EMERGENCY FUND BALANCE	-	-	-	-	-	-	(100,000.00)	-	(50,000.00)	-	(150,000.00)
ASSIGNED FUND BALANCE	-	-	(1,875.00)	-	-	-	(2,048,867.87)	-	-	-	(2,050,742.87)
UNCOMMITTED CASH BALANCE	\$255,190.98	(\$17,699.58)	\$6,335.37	\$196,341.66	\$56,578.40	\$195,724.62	\$1,653,743.53	\$32,588.87	\$1,198,407.67	(\$1,621.35)	\$3,575,590.17

**New Freedom Borough
General Fund - Monthly Revenues
February 2026**

Date	Num	Name	Memo	Account	Paid Amount
Feb 26					
02/03/2026		TAX COLLECTOR	2024 MUNI 12/1-12/30/25	301.200 · Real Estate Tax - Prior	-4.44
02/03/2026			2024 FIRE 12/1 - 12/30/25	301.103 · Real Estate Tax - Fire Service	-0.54
02/03/2026			2024 EMS 12/1 - 12/31/25	301.105 · Real Estate Tax - EMS Service	-0.39
02/03/2026			2025 REAL EST 12/1 - 12/31/25	301.200 · Real Estate Tax - Prior	-3,883.99
02/03/2026			2025 FIRE 12/1- 12/30/25	301.103 · Real Estate Tax - Fire Service	-472.84
02/03/2026			2025 EMS 12/1 - 12/30/25	301.105 · Real Estate Tax - EMS Service	-337.75
02/04/2026		PERMITS	R24002 217 SISNGER	362.300 · Zoning Permits	-75.00
02/04/2026			R23995 REISNP	362.430 · Permit Inspection Fees	-75.00
02/04/2026			R23998 27 MCCURLEY	362.430 · Permit Inspection Fees	-120.00
02/04/2026		FINES	R24003 2 HUNT RUN	331.500 · Quality of Life Fines	-25.00
02/04/2026			R24004 CLERK OF COURT	331.120 · Criminal Code Fines	-27.73
02/09/2026		INTEREST	JANUARY	341.000 · Interest Earned	-603.42
02/09/2026		LEASE	R24013 FEB ORRSTOWN	342.400 · Property Lease - Orrstown Bank	-1,000.00
02/09/2026			R24012 4TH QUARTER 2025 COM...	321.800 · Cable Television Franchise	-15,761.12
02/09/2026			R24014 SRPD JAN	342.200 · Rent - Police Building	-3,239.00
02/09/2026		PERMITS	R24008 6 FREEDOM	362.400 · Building Permit Application Fee	-75.00
02/09/2026			R24008 6 FREEDOM	362.410 · Building Permit Fees	-50.00
02/09/2026			R24008 6 FREEDOM	362.420 · DCED Fee	-4.50
02/09/2026			R24008 6 FREEDOM	362.430 · Permit Inspection Fees	-40.00
02/09/2026			R24007 52 S BROAD	362.400 · Building Permit Application Fee	-125.00
02/09/2026			R24007 52 S BROAD	362.410 · Building Permit Fees	-340.00
02/09/2026			R24007 52 S BROAD	362.420 · DCED Fee	-4.50
02/09/2026			R24007 52 S BROAD	362.430 · Permit Inspection Fees	-80.00
02/09/2026			R24006 9 JOHN RANDOLPH	362.410 · Building Permit Fees	-153.00
02/09/2026			R24006 9 JOHN RANDOLPH	362.420 · DCED Fee	-4.50
02/09/2026			R24006 9 JOHN RANDOLPH	362.430 · Permit Inspection Fees	-40.00
02/11/2026		COUNTY OF YORK	TAX CLAIM JAN 2026	301.400 · Real Estate Tax - Delinquent	-77.96
02/11/2026			COMM	403.117 · Tax Collection Services	3.90
02/17/2026		REIMBURSEMENT	R24022 STEW BORO	358.130 · Intermunicipal - Stewartstown	-187.50
02/17/2026		PERMITS	R24011 211 S SHAFFER	362.400 · Building Permit Application Fee	-125.00
02/17/2026			R24011 211 S SHAFFER	362.410 · Building Permit Fees	-123.00
02/17/2026			R24011 211 S SHAFFER	362.420 · DCED Fee	-4.50
02/17/2026			R24011 211 S SHAFFER	362.430 · Permit Inspection Fees	-40.00
02/17/2026			R24020 SOLICITOR	321.610 · Peddler's Permit	-35.00
02/17/2026		RECORDER OF DEEDS	JAN DEED TRANSFERS	310.100 · Real Estate Transfer Tax	-4,724.50
02/17/2026			COMMISSION	403.117 · Tax Collection Services	94.49
02/19/2026		PERMITS	R24027 BURKENTINE REINSPECT	362.430 · Permit Inspection Fees	-300.00
02/19/2026			R24021 APP FEE	362.400 · Building Permit Application Fee	-125.00
02/19/2026		FINES	R24031 DJ JAN	331.110 · Motor Vehicle Fines	-243.80
02/19/2026			R24031 DJ JAN	331.120 · Criminal Code Fines	-31.08
02/24/2026		PERMITS	R24036 202 RUTLEDGE	362.400 · Building Permit Application Fee	-200.00
02/24/2026		EVENTS	R24037 SOTR ALMONY	367.247 · Special Event Proceeds	-500.00
02/24/2026		AMUSEMENT TAX	R24034 JAN STEAM INTO	310.600 · Amusement Tax - Current	-676.90
02/24/2026		York Adams Tax Bureau	2026-1	310.210 · Earned Income Tax - Current	-197.03
02/24/2026			2025-4	310.220 · Earned Income Tax - Prior	-128,109.35
02/24/2026			2025-3	310.220 · Earned Income Tax - Prior	-652.73
02/24/2026			2025-2	310.220 · Earned Income Tax - Prior	-419.82
02/24/2026			2025-1	310.220 · Earned Income Tax - Prior	-861.54
02/24/2026			2024-4	310.230 · Earned Income Tax - Delinquent	-729.37

**New Freedom Borough
General Fund - Monthly Revenues
February 2026**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
02/24/2026			PRIOR YRS	310.230 · Earned Income Tax - Delinquent	-2,602.77
02/24/2026			COMMISSION	403.117 · Tax Collection Services	2,337.52
02/24/2026		COMM OF PA	LCB	355.040 · Alcohol Beverage License	-600.00
02/27/2026		EVENTS	R24041 RKK SOTR SPONSOR	367.247 · Special Event Proceeds	-500.00
02/27/2026		INTEREST	FEB	341.000 · Interest Earned	-256.06
02/27/2026		INTEREST	FEB	341.000 · Interest Earned	-1.68
Feb 26					-166,431.40

DRAFT

**New Freedom Borough
General Fund - Monthly Expenses
February 2026**

Date	Num	Name	Memo	Account	Paid Amount
Feb 26					
02/03/2026	42827	WADE PORTNER	2026 REIMB	487.196 · Health Insurance	-250.00
02/03/2026	42828	AT&T MOBILITY	INV#1082026	409.321 · Phone Service - General	-368.58
02/03/2026	42829	REAM PRINTING CO INC	NEWSLETTER	405.342 · Printing	-685.33
02/03/2026	42829	REAM PRINTING CO INC	POSTAGE	405.215 · Postage - Office	-173.40
02/03/2026	42830	Winter Engine	OFFICE INV#0187133	409.373 · Building Maintenance - General	-500.00
02/03/2026	42832	SWIFT'S CLEANING LLC	SUPPLIES	409.220 · General Supplies	-18.47
02/03/2026	42832	SWIFT'S CLEANING LLC	OFFICE	409.226 · Cleaning - Office	-150.00
02/03/2026	42833	Amazon Capital Services	SHOP	430.220 · Supplies - Highway	-203.32
02/03/2026	42833	Amazon Capital Services	SHOP TOOLS	430.260 · Small Tools & Minor Equipment	-429.99
02/03/2026	42833	Amazon Capital Services	OFFICE	405.210 · Office & Operating Supplies	-37.47
02/03/2026	42834	PENN AIR	SNOW EQUIPMENT INV#0728264	432.246 · Snow Removal Equipment Repair	-686.77
02/03/2026	42835	MTS IT SOLUTIONS	OFFICE DESKTOP/LICENSING	405.450 · Contracted Services - IT	-3,337.00
02/03/2026	42836	MTS IT SOLUTIONS	IT SERVICE	405.450 · Contracted Services - IT	-1,692.29
02/03/2026	42838	LEAF	OFFICE	405.210 · Office & Operating Supplies	-160.45
02/03/2026	42839	YOE PARTS	INV#8417-25	430.374 · Vehicle & Equipment Repair	-97.07
02/04/2026	42843	Automotive of York	FLEET MAINTENANCE	430.374 · Vehicle & Equipment Repair	-835.84
02/04/2026	42844	LANCASTER TRUCK BODIES	INV#6236193 POWDER COAT	430.374 · Vehicle & Equipment Repair	-1,151.62
02/10/2026	42845	Columbia Gas	OFFICE	409.362 · Natural Gas Service - General	-1,730.87
02/10/2026	42847	Travelers	INV#2368L9191	402.353 · Bonds - Financial Personnel	-520.00
02/10/2026	42848	OFFICE DEPOT	INV#834001	405.210 · Office & Operating Supplies	-48.16
02/10/2026	42850	York County Boroughs Associ...	2026 DUES	405.460 · Education & Training - General	-35.00
02/10/2026	42851	Home Depot	OFFICE TOILETS	409.373 · Building Maintenance - General	-718.69
02/10/2026	42851	Home Depot	BLDG MAINT	409.373 · Building Maintenance - General	-92.04
02/10/2026	42851	Home Depot	HW SPLIES	430.220 · Supplies - Highway	-161.17
02/10/2026	42851	Home Depot	TOOLS	430.260 · Small Tools & Minor Equipment	-122.33
02/10/2026	42851	Home Depot	AUTO NOZZLE	430.374 · Vehicle & Equipment Repair	-439.19
02/10/2026	42853	TRUCK SPECIALTIES INC	INV#7112	430.374 · Vehicle & Equipment Repair	-195.44
02/10/2026	42854	ANDREW SHAFFER	2025 HEALTH REIMB	487.196 · Health Insurance	-250.00
02/10/2026	42856	TOTAL IDENTITY SOLUTIONS	UNIFORM	405.440 · Uniforms - Office	-200.00
02/10/2026	42857	PRIMO BRANDS	INV#21398	409.220 · General Supplies	-59.96
02/10/2026	42862	GROFF TRACTOR & EQUIPM...	LOADER INV#613688	430.374 · Vehicle & Equipment Repair	-274.60
02/10/2026	42864	EASTERN SALT COMPANY, I...	INV#158938	432.245 · Snow Removal - Road Salt	-6,736.79
02/11/2026	42865	YORK COUNTY MUNI ADMIN...	ANDREW SHAFFER	405.460 · Education & Training - General	-25.00
02/19/2026	42869	MATTHEWS GARAGE	NV#12553/12543	430.374 · Vehicle & Equipment Repair	-87.64
02/19/2026	42873	COLLENS-WAGNER AGENCY	TAX COLLECTOR INV#318	403.353 · Tax Collector - Bond	-575.00
02/19/2026	42875	MET ED	OFFICE	409.361 · Electric Service - General	-837.81
02/19/2026	42876	MET ED	HOLIDAY	452.361 · Electric Service - Parks	-25.25
02/19/2026	42876	MET ED	COOP	452.361 · Electric Service - Parks	-52.00
02/19/2026	42876	MET ED	PLAYGROUND	452.361 · Electric Service - Parks	-50.82
02/19/2026	42880	PENN AIR	SALT SPREADER INV#0729988	432.246 · Snow Removal Equipment Repair	-354.93
02/19/2026	42881	SWIFT'S CLEANING LLC	OFFICE	409.226 · Cleaning - Office	-150.00
02/19/2026	42882	YORK ICE CO	INV#614565	452.247 · Special Events	-330.00
02/19/2026	42882	YORK ICE CO	INV3614564	452.247 · Special Events	-1,165.00
02/19/2026	42883	Aero Energy	BORO DIESEL	430.232 · Vehicle Fuel - Diesel	-2,533.03
02/19/2026	42883	Aero Energy	AMB DIESEL	411.221 · EMS Service Supply	-279.12
02/19/2026	42887	Airgas	INV#5522064894	430.220 · Supplies - Highway	-115.84
02/19/2026	42888	Kim Erdman/Erdman Animal C...	2026 CONTRACT	422.450 · Animal Control Officer	-495.00
02/27/2026	42891	CHRISTOPHER BOYER	2025 Municipal Real Estate Reimbur...	411.504 · Volunteer - RE Tax Refund	-416.99
02/27/2026	42892	JOSHUA CAMPBELL	2025 Municipal Real Estate Reimbur...	411.504 · Volunteer - RE Tax Refund	-342.02

**New Freedom Borough
General Fund - Monthly Expenses
February 2026**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
02/27/2026	42893	Kerry Baum	2025 Municipal Real Estate Reimbur...	411.504 · Volunteer - RE Tax Refund	-207.75
02/27/2026	42894	JOHN WOODS	2025 Municipal Real Estate Reimbur...	411.504 · Volunteer - RE Tax Refund	-856.05
02/27/2026	42895	JEFFREY DUKES	2025 Municipal Real Estate Reimbur...	411.504 · Volunteer - RE Tax Refund	-273.53
02/27/2026	42896	ALEXANDER TAYLOR	2025 Municipal Real Estate Reimbur...	411.504 · Volunteer - RE Tax Refund	-535.95
02/27/2026	42897	RICHARD PALMER	2025 Municipal Real Estate Reimbur...	411.504 · Volunteer - RE Tax Refund	-674.98
02/27/2026	42898	GLEN WILHELM	2025 Municipal Real Estate Reimbur...	411.504 · Volunteer - RE Tax Refund	-503.97
02/27/2026	42899	DALE WILHELM	2025 Municipal Real Estate Reimbur...	411.504 · Volunteer - RE Tax Refund	-377.25
02/27/2026	42900	ANDREW MANKER	2025 Municipal Real Estate Reimbur...	411.504 · Volunteer - RE Tax Refund	-318.41
02/27/2026	42902	JAMES UNGLESBEE, JR	2025 Municipal Real Estate Reimbur...	411.504 · Volunteer - RE Tax Refund	-725.45
02/27/2026	42903	DENISE HALE	2025 Municipal Real Estate Reimbur...	411.504 · Volunteer - RE Tax Refund	-413.16
02/27/2026	42904	SANDRA NEAL	2025 Municipal Real Estate Reimbur...	411.504 · Volunteer - RE Tax Refund	-481.16
02/27/2026	42905	THOMAS URICHECK	2025 Municipal Real Estate Reimbur...	411.504 · Volunteer - RE Tax Refund	-710.10
02/27/2026	42906	TAMMY GRAF	2025 Municipal Real Estate Reimbur...	411.504 · Volunteer - RE Tax Refund	-557.93
02/27/2026	42912	SAXTON & STUMP LLC	GENERAL	404.310 · Legal Fees - General	-725.40
02/27/2026	42912	SAXTON & STUMP LLC	FRANKLIN SQUARE	404.310 · Legal Fees - General	-485.25
02/27/2026	42912	SAXTON & STUMP LLC	TOOMEY	404.310 · Legal Fees - General	-251.50
02/27/2026	42915	INTERGOVERNMENTAL INS...	OFFICE	487.196 · Health Insurance	-11,302.95
02/27/2026	42917	WAREHAUS AE	GENERAL	408.313 · Engineering Fees - General	-418.78
02/27/2026	42917	WAREHAUS AE	PLEASANT AVE	430.313 · Engineer - Streets & Stormwater	-2,912.50
02/27/2026	42917	WAREHAUS AE	RHEELING RD	430.313 · Engineer - Streets & Stormwater	-656.25
02/27/2026	42917	WAREHAUS AE	GENERAL	408.313 · Engineering Fees - General	-281.25
02/27/2026	42917	WAREHAUS AE	217 SINGER	414.330 · Engineer Services - Plan Review	-2,437.50
02/27/2026	42917	WAREHAUS AE	NEW HAVEN	414.330 · Engineer Services - Plan Review	-322.85
02/27/2026	42918	KNAPERS STOP & GO	INV#84490	452.300 · Port-o-Pot Rental	-210.00
02/27/2026	42919	Comcast Business	INV#5263	409.321 · Phone Service - General	-179.64
02/27/2026	42920	AMERICAN UNITED INS CO	OFFICE	487.198 · Disability Insurance	-226.00
02/27/2026	42922	Comcast Business	#20413	409.325 · Internet & Website	-244.02
02/27/2026	42924	AT&T MOBILITY	OFFICE	409.321 · Phone Service - General	-371.48
					-57,858.35

Feb 26

**New Freedom Borough
Refuse Fund - Monthly Revenues
February 2026**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Feb 26					
02/03/2026		USER FEES	JAN REV	362.600 · Refuse Fees	22,720.00
02/03/2026			BANK FEE	405.312 · Bank Fees	-122.43
02/03/2026		USER FEES	JAN VISA	362.600 · Refuse Fees	14,707.50
02/03/2026		USER FEES	FEB ACH	362.600 · Refuse Fees	12,110.00
02/04/2026		MISC REV	R24000 TRASH BAGS	364.700 · Refuse Bags	20.00
02/27/2026		INTEREST	FEB	341.000 · Interest Earned	43.82
02/27/2026		USER FEES	FEB ORRSTOWN	362.600 · Refuse Fees	82,879.83
Feb 26					132,358.72

DRAFT

**New Freedom Borough
Refuse Fund - Monthly Expenses
February 2026**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Feb 26					
02/03/2026	42833	Amazon Capital Services	BILLING	427.210 · Office Supplies - Refuse	-91.51
02/10/2026	42852	PENN WASTE	INV#314715	427.450 · Refuse Collection Contract	-65,719.60
02/11/2026	42868	BMO FINANCIAL GROUP	POSTAGE	405.325 · Postage - Refuse	-35.70
02/11/2026	42868	BMO FINANCIAL GROUP	POSTAGE	405.325 · Postage - Refuse	-85.25
02/19/2026	42889	GALO CABRERA	OVERPAYMENT	362.600 · Refuse Fees	-100.00
02/27/2026	42916	DIVERSIFIED TECHNOLOGY	ANNUAL AGREEMENT	405.450 · Contracted Services - IT	-440.00
Feb 26					-66,472.06

DRAFT

**New Freedom Borough
Stormwater Fund - Monthly Revenues
February 2026**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Feb 26					
02/04/2026		STORMWATER	R24002 217 SINGER EXEMPT	362.530 · Stormwater Permit - Exemption	403.00
02/27/2026		INTEREST	FEB	341.000 · Interest Earned	8.35
Feb 26					411.35

DRAFT

**New Freedom Borough
Stormwater Fund - Monthly Expenses
February 2026**

Date	Num	Name	Memo	Account	Paid Amount
Feb 26					
Feb 26					

DRAFT

**New Freedom Borough
Water Fund - Monthly Revenues
February 2026**

Date	Num	Name	Memo	Account	Paid Amount
Feb 26					
02/03/2026		USER FEES	JAN REV	378.100 · Water Use Fees	37,360.93
02/03/2026			BANK FEE	448.312 · Bank Fees - Water	-122.43
02/03/2026		USER FEES	JAN VISA	378.100 · Water Use Fees	14,451.70
02/09/2026		INTEREST	JAN	341.000 · Interest Earned	139.61
02/09/2026		INTEREST	JANUARY	341.000 · Interest Earned	84.55
02/17/2026		USER FEES	ACH FEB	378.100 · Water Use Fees	4,395.00
02/27/2026		INTEREST	FEB	341.000 · Interest Earned	258.18
02/27/2026		USER FEES	FEB ORSTOWN	378.100 · Water Use Fees	36,911.10
02/28/2026		US Dept of Treasury	Interest Earned - 2/28	341.000 · Interest Earned	1,869.39
02/28/2026		People's Security	Interest Earned - 2/28	341.000 · Interest Earned	0.70
Feb 26					<u>95,348.73</u>

DRAFT

**New Freedom Borough
Water Fund - Monthly Expenses
February 2026**

Date	Num	Name	Memo	Account	Paid Amount
Feb 26					
02/03/2026	42823	PA DEP	Public Water Supply Permit Applicat...	448.317 - Permits	-750.00
02/03/2026	42825	PA DEP	SAFE WATER ANNUAL FEE INV I...	448.317 - Permits	-6,500.00
02/03/2026	42826	PA ONE CALL	INV#1135973	448.324 - PA One Call Services	-19.56
02/03/2026	42828	AT&T MOBILITY	INV#1082026	448.321 - Phone Service - Water	-368.59
02/03/2026	42829	REAM PRINTING CO INC	NEWSLETTER	448.342 - Printing - Water	-685.33
02/03/2026	42829	REAM PRINTING CO INC	POSTAGE	448.325 - Postage - Water	-173.41
02/03/2026	42831	LABS, INC	INV#133768	448.316 - Lab Testing Services	-180.00
02/03/2026	42833	Amazon Capital Services	BILLING	448.210 - Office Supplies - Water	-91.51
02/03/2026	42835	MTS IT SOLUTIONS	LICENSING	448.450 - Contracted Services - Water	-1,789.00
02/03/2026	42836	MTS IT SOLUTIONS	IT SERVICE	448.450 - Contracted Services - Water	-1,692.29
02/03/2026	42837	TELESYSTEM	INV#1568008	448.321 - Phone Service - Water	-218.40
02/03/2026	42838	LEAF	WATER	448.210 - Office Supplies - Water	-160.45
02/04/2026	42843	Automotive of York	FLEET MAINTENANCE	448.251 - Vehicle Repair - Water	-835.85
02/04/2026	42844	LANCASTER TRUCK BODIES	INV#6236193 POWDER COAT	448.251 - Vehicle Repair - Water	-1,151.62
02/10/2026	42845	Columbia Gas	WATER	448.362 - Natural Gas Service - Water	-2,497.70
02/10/2026	42846	YORK WATER CO	2135-5813	448.366 - York Water Service	-10,260.69
02/10/2026	42848	OFFICE DEPOT	INV#834001	448.210 - Office Supplies - Water	-48.17
02/10/2026	42851	Home Depot	WATER SPLY	448.220 - Operating Supplies - Water	-158.54
02/10/2026	42856	TOTAL IDENTITY SOLUTIONS	UNIFORM	448.191 - Uniforms - Water	-27.94
02/10/2026	42858	Control Systems	INV#531187	448.450 - Contracted Services - Water	-1,215.68
02/10/2026	42858	Control Systems	INV#53582	448.450 - Contracted Services - Water	-60.00
02/10/2026	42859	NORTH INDUSTRIAL CHEMI...	INV#64909	448.221 - Chemical Supply	-5,087.40
02/11/2026	42868	BMO FINANCIAL GROUP	POSTAGE	448.325 - Postage - Water	-85.25
02/11/2026	42868	BMO FINANCIAL GROUP	TRAINING	448.460 - Training & Conferences - Water	-298.00
02/11/2026	42868	BMO FINANCIAL GROUP	2010 CHEV	448.251 - Vehicle Repair - Water	-683.51
02/11/2026	42868	BMO FINANCIAL GROUP	COMP MONTHLY	448.450 - Contracted Services - Water	-208.57
02/11/2026	42868	BMO FINANCIAL GROUP	DOC MANAGEMENT SYS	448.450 - Contracted Services - Water	-1,700.00
02/11/2026	42867	BEN DRUCK DOOR CO	INV#730207224	448.373 - Repair & Maintenance - Building	-1,614.70
02/19/2026	42875	MET ED	WELLS	448.361 - Electric Service - Water	-49.97
02/19/2026	42875	MET ED	WATER OFFICE	448.361 - Electric Service - Water	-491.35
02/19/2026	42878	Verizon	WATER	448.321 - Phone Service - Water	-6.98
02/19/2026	42878	Verizon	WATER	448.321 - Phone Service - Water	-103.24
02/19/2026	42890	RUMMEL,KLEPPER & KAHL, ...	INV#25029	448.314 - Professional Service - Water	-1,340.00
02/27/2026	42908	USPS	UTILITY MAILING	448.325 - Postage - Water	-173.53
02/27/2026	42911	MET ED	WELLS	448.361 - Electric Service - Water	-2,887.77
02/27/2026	42913	USA BLUEBOOK	INV#58677/54181	448.221 - Chemical Supply	-997.29
02/27/2026	42914	Control Systems	CL2 INV#53736	448.450 - Contracted Services - Water	-2,152.00
02/27/2026	42915	INTERGOVERNMENTAL INS...	WATER	448.156 - Health Insurance - Water	-16,574.20
02/27/2026	42916	DIVERSIFIED TECHNOLOGY	ANNUAL AGREEMENT	448.450 - Contracted Services - Water	-440.00
02/27/2026	42919	Comcast Business	INV#5263	448.321 - Phone Service - Water	-179.64
02/27/2026	42920	AMERICAN UNITED INS CO	WATER	448.153 - Disability Insurance - Water	-386.21
02/27/2026	42921	NORTH INDUSTRIAL CHEMI...	INV#65190	448.221 - Chemical Supply	-4,247.00
02/27/2026	42922	Comcast Business	#20397	448.407 - Internet & Website - Water	-182.32
02/27/2026	42924	AT&T MOBILITY	WATER	448.321 - Phone Service - Water	-371.48
02/27/2026	42925	Verizon	#X76-0433	448.321 - Phone Service - Water	-41.88
Feb 26					-69,187.02

**New Freedom Borough
Sewer Fund - Monthly Revenues
February 2026**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Feb 26					
02/03/2026		USER FEES	JAN REV	364.100 · Sewer Use Fees - New Freedom	40,817.57
02/03/2026			BANK FEE	429.312 · Bank Fees - Sewer	-122.42
02/03/2026		USER FEES	JAN VISA	364.100 · Sewer Use Fees - New Freedom	17,082.80
02/09/2026		INTEREST	JAN	341.000 · Interest Earned	542.27
02/09/2026		INTEREST	JANUARY	341.000 · Interest Earned	2,530.85
02/17/2026		USER FEES	ACH FEB	364.100 · Sewer Use Fees - New Freedom	5,446.00
02/27/2026		INTEREST	FEB	341.000 · Interest Earned	1,366.66
02/27/2026		USER FEES	FEB ORRSTOWN	364.100 · Sewer Use Fees - New Freedom	42,916.90
02/28/2026		US Dept of Treasury	Interest Earned - 2/28	341.000 · Interest Earned	3,885.54
02/28/2026		People's Security	Interest Earned - 2/28	341.000 · Interest Earned	1.42
Feb 26					114,467.59

DRAFT

**New Freedom Borough
Sewer Fund - Monthly Expenses
February 2026**

Date	Num	Name	Memo	Account	Paid Amount
Feb 26					
02/03/2026	42824	TEAM EJP LANCASTER PA	REISSUE CHECK #42533 ISSUED ...	Equipment & Machinery Repairs	-30.00
02/03/2026	42826	PA ONE CALL	INV#1135973	429.324 · PA One Call Services - Sewer	-19.56
02/03/2026	42828	AT&T MOBILITY	INV#1082026	429.321 · Phone Service	-368.58
02/03/2026	42829	REAM PRINTING CO INC	NEWSLETTER	429.342 · Printing - Sewer	-685.33
02/03/2026	42829	REAM PRINTING CO INC	POSTAGE	429.325 · Postage - Sewer	-173.40
02/03/2026	42830	Winter Engine	WWTP INV#0187130	Generator	-2,440.00
02/03/2026	42830	Winter Engine	WWTP INV#0187134	429.374 · Machinery & Equipment Repair	-600.00
02/03/2026	42830	Winter Engine	WWTP INV#0187136	429.374 · Machinery & Equipment Repair	-570.00
02/03/2026	42830	Winter Engine	WWTP INV#0187138	429.374 · Machinery & Equipment Repair	-590.00
02/03/2026	42830	Winter Engine	WWTP INV#0187132	429.374 · Machinery & Equipment Repair	-1,040.00
02/03/2026	42831	LABS, INC	INV#133767	Laboratory Testing	-2,121.00
02/03/2026	42833	Amazon Capital Services	WWTP	429.220 · Operating Supplies - Sewer	-414.76
02/03/2026	42833	Amazon Capital Services	BILLING	429.210 · Office Supplies - Sewer	-91.50
02/03/2026	42835	MTS IT SOLUTIONS	WWTP LICENSE/DESKTOP/MONI...	Contracted Services - Sewer	-4,974.97
02/03/2026	42836	MTS IT SOLUTIONS	IT SERVICE	Contracted Services - Sewer	-846.15
02/03/2026	42836	MTS IT SOLUTIONS	IT SERVICE	429.450 · Contracted Services-IT - Sewer	-846.14
02/03/2026	42837	TELESYSTEM	INV#1565008	429.321 · Phone Service	-218.41
02/03/2026	42838	LEAF	WWTP	Office Supplies	-96.35
02/03/2026	42838	LEAF	WWTP	429.210 · Office Supplies - Sewer	-160.45
02/03/2026	42840	Mintek Resources	INV#0133507	Chemicals	-3,362.38
02/03/2026	42841	PYRZ WATER SUPPLY CO	INV#50992	Equipment & Machine Purchase	-145.00
02/03/2026	42842	PVS MINIBULK INC	INV#252181	Chemicals	-10,059.86
02/10/2026	42845	Columbia Gas	WWTP	Natural Gas Service - Facility	-2,155.20
02/10/2026	42845	Columbia Gas	COLLECTION	429.362 · Gas Service - Collection	-141.89
02/10/2026	42848	OFFICE DEPOT	INV#834001	429.210 · Office Supplies - Sewer	-48.16
02/10/2026	42849	YORK WATER CO	2136-5814	Water Service	-603.11
02/10/2026	42857	PRIMO BRANDS	INV#21398	429.210 · Office Supplies - Sewer	-59.96
02/10/2026	42860	Synagro	INV#65448	Sludge Removal - Sewer	-12,767.55
02/10/2026	42861	YORK BUILDING	INV#256953	Chemicals	-371.91
02/11/2026	42868	BMO FINANCIAL GROUP	BROOKS HUFF	Equipment & Machinery Repairs	-108.06
02/11/2026	42868	BMO FINANCIAL GROUP	BATTERIES PLUS	Equipment & Machinery Repairs	-155.95
02/11/2026	42868	BMO FINANCIAL GROUP	POSTAGE	429.325 · Postage - Sewer	-85.25
02/11/2026	42868	BMO FINANCIAL GROUP	POSTAGE	Postage - Sewer Facility	-46.13
02/11/2026	42868	BMO FINANCIAL GROUP	USA BLUE	Laboratory Supplies	-404.91
02/11/2026	42868	BMO FINANCIAL GROUP	MURROW/DICKMYER	Training & Education	-421.00
02/11/2026	42868	BMO FINANCIAL GROUP	REPAIR	Equipment & Machinery Repairs	-37.98
02/11/2026	42868	BMO FINANCIAL GROUP	SNOW SPLY	Operating Supplies - Facility	-276.92
02/11/2026	42868	BMO FINANCIAL GROUP	COMP MONTHLY	Contracted Services - Sewer	-208.57
02/11/2026	42868	BMO FINANCIAL GROUP	WWTP SAMS CLUB	Operating Supplies - Facility	-209.30
02/11/2026	42868	BMO FINANCIAL GROUP	DOC MANAGEMENT SYS	429.450 · Contracted Services-IT - Sewer	-1,700.00
02/11/2026	42866	APWA - YORK BRANCH	PESTICIDE TRAINING	Training & Education	-20.00
02/19/2026	42870	PYRZ WATER SUPPLY CO	INV#51029	Equipment & Machine Purchase	-901.50
02/19/2026	42871	METTLER TOLEDO	INV#655485307 ANNUAL	Contracted Services - Sewer	-555.49
02/19/2026	42872	JOHNSON CONTROLS	ANNUAL INV#25224495	Contracted Services - Sewer	-613.00
02/19/2026	42874	MET ED	WWTP	Electric Service - Facility	-12,405.23
02/19/2026	42879	Comcast Business	WWTP	Internet - Facility	-230.46
02/19/2026	42883	Aero Energy	WWTP	Vehicle Fuel - Sewer	-29.19
02/19/2026	42884	Richard Valentine	CHEMICAL SPILL	Uniforms - Sewer	-133.98
02/19/2026	42885	Control Systems	INV#53116	Contracted Services - Sewer	-1,202.00

**New Freedom Borough
Sewer Fund - Monthly Expenses
February 2026**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
02/19/2026	42886	RUMMEL,KLEPPER & KAHL, ...	INV#24	Capital Improvements - Sewer	-23,238.36
02/19/2026	42889	GALO CABRERA	OVERPAYMENT	364.100 · Sewer Use Fees - New Freedom	-122.00
02/27/2026	42908	USPS	UTILITY MAILING	429.325 · Postage - Sewer	-173.53
02/27/2026	42911	MET ED	COLLECTION	429.361 · Electric Service - Sewer	-1,018.01
02/27/2026	42911	MET ED	WWTP	Electric Service - Facility	-69.94
02/27/2026	42915	INTERGOVERNMENTAL INS...	SEWER	Health Insurance - Sewer	-20,412.75
02/27/2026	42916	DIVERSIFIED TECHNOLOGY	ANNUAL AGREEMENT	429.450 · Contracted Services-IT - Sewer	-440.00
02/27/2026	42919	Comcast Business	INV#5263	Phone Service - Facility	-179.63
02/27/2026	42920	AMERICAN UNITED INS CO	WWTP	Disability Insurance - Sewer	-356.88
02/27/2026	42923	MTS IT SOLUTIONS	INV#2349	Contracted Services - Sewer	-2,065.04
02/27/2026	42924	AT&T MOBILITY	WWTP	429.321 · Phone Service	-371.47
Feb 26					-114,194.15

DRAFT

**New Freedom Borough
Recreation Fund - Monthly Revenues
February 2026**

Date	Num	Name	Memo	Account	Paid Amount
Feb 26 02/27/2026		INTEREST	FEB	341.000 · Interest Earned	128.37
Feb 26					<u>128.37</u>

DRAFT

**New Freedom Borough
Recreation Fund - Monthly Expenses
February 2026**

Date	Num	Name	Memo	Account	Paid Amount
Feb 26					
Feb 26					

DRAFT

**New Freedom Borough
Capital Reserve Fund - Monthly Revenues
February 2026**

Date	Num	Name	Memo	Account	Paid Amount
Feb 26 02/27/2026		INTEREST	FEB	341.000 · Interest Earned	73.00
Feb 26					<u>73.00</u>

DRAFT

**New Freedom Borough
Capital Reserve Fund - Monthly Expenses
February 2026**

Date	Num	Name	Memo	Account	Paid Amount
Feb 26					
Feb 26					

DRAFT

**New Freedom Borough
Highway Aid Fund - Monthly Revenues
February 2026**

Date	Num	Name	Memo	Account	Paid Amount
Feb 26					
02/09/2026		INTEREST	JANIARY	341.000 · Interest Earned	243.22
02/27/2026		INTEREST	FEB	341.000 · Interest Earned	36.51
Feb 26					<u>279.73</u>

DRAFT

**New Freedom Borough
Highway Aid Fund - Monthly Expenses
February 2026**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Feb 26 02/10/2026	42855	MET ED	ST LIGHTS	434.361 - Electric Service - Street Light	-4,818.38
Feb 26					<u><u>-4,818.38</u></u>

DRAFT

**New Freedom Borough
Community Center Fund - Monthly Revenues
February 2026**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Feb 26					
02/02/2026		AUDITORIUM RENTALS	RENTAL	367.920 · Room Rental - Lions Room	194.00
02/03/2026		LEASE	FEB TASTEFUL	367.930 · Rental - Tasteful Occasions	2,364.00
02/04/2026		AUDITORIUM RENTALS	R24005 SENIOR CENTER SECURI...	367.940 · Rental - Auditorium	400.00
02/04/2026			R23996 FIELD HOCKEY	367.940 · Rental - Auditorium	140.00
02/09/2026		AUDITORIUM RENTALS	ONLINE RENTALS	367.940 · Rental - Auditorium	955.45
02/09/2026		LEASE	R24010 FEB	367.970 · Room Rental - Senior Center	2,256.00
02/18/2026		AUDITORIUM RENTALS	ONLINE 2/10-2/18	367.940 · Rental - Auditorium	732.35
02/24/2026		LEASE	R24035 2025 AND 2026 LEASE	367.910 · Room Rental - Lions Club	1,000.00
02/24/2026		MISC REV	R24035 SEC DEP HELD FOR OCT ...	380.000 · Miscellaneous Revenue	93.75
02/27/2026		AUDITORIUM RENTALS	R24038 FEILD HOCKEY	367.940 · Rental - Auditorium	120.00
02/27/2026		INTEREST	FEB	341.000 · Interest Earned	0.30
Feb 26					8,255.85

DRAFT

**New Freedom Borough
Community Center Fund - Monthly Expenses
February 2026**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Feb 26					
02/03/2026	42832	SWIFT'S CLEANING LLC	COMM CTR 1/19, 1/22, 1/29	452.450 · Cleaning Service	-578.12
02/03/2026	42833	Amazon Capital Services	COMM CTR	452.730 · Miscellaneous Supply	-203.31
02/10/2026	42845	Columbia Gas	COMM CTR	451.362 · Natural Gas Service - Center	-1,487.06
02/11/2026	42868	BMO FINANCIAL GROUP	CINTAS COMM CTR	452.450 · Cleaning Service	-1,254.27
02/19/2026	42876	MET ED	COMM CTR	451.361 · Electric Service	-1,747.24
02/19/2026	42877	BEST WASH INC	ANNUAL KITCHEN HOOD INV#218...	452.450 · Cleaning Service	-741.00
02/19/2026	42878	Verizon	COMM CTR	452.321 · Phone Service - Center	-121.09
02/19/2026	42879	Comcast Business	COMM CTR #0131798	452.321 · Phone Service - Center	-124.94
02/19/2026	42881	SWIFT'S CLEANING LLC	COMM CTR 2/2, 2/5, 2/9, 2/12	452.450 · Cleaning Service	-750.00
02/27/2026	42909	CUB SCOUT PACK #24	SECURITY REFUND	367.940 · Rental - Auditorium	-400.00
					-7,407.03
Feb 26					

DRAFT

NEW FREEDOM BOROUGH
YORK COUNTY, PENNSYLVANIA
RESOLUTION NO. 2026-_____

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF NEW FREEDOM, YORK COUNTY, PENNSYLVANIA, APPROVING AND ADOPTING THE BYLAWS AND THE CODE OF ETHICS OF THE SOUTHERN POLICE COMMISSION

WHEREAS, the Borough of New Freedom is a participating member municipality in the Southern Regional Police Department pursuant to the Third Amended and Restated Joint Municipal Agreement for Law Enforcement Services dated May 15, 2024; and

WHEREAS, the governing body of said regional police department is the Southern Police Commission, which exercises the authority granted to it under the Joint Municipal Agreement; and

WHEREAS, the Southern Police Commission has adopted formal Bylaws governing the organization, membership, meetings, and operations of the Commission; and

WHEREAS, the Southern Police Commission has further adopted a Code of Ethics establishing standards of professional conduct, conflict-of-interest procedures, and ethical obligations of Commissioners in accordance with the Pennsylvania Public Official and Employee Ethics Act; and

WHEREAS, the Joint Municipal Agreement contemplates that the member municipalities acknowledge and approve governance procedures necessary for the proper administration of the Southern Regional Police Department; and

WHEREAS, the Borough Council of the Borough of New Freedom finds that adoption of said Bylaws and Code of Ethics promotes transparency, accountability, ethical governance, and efficient operation of regional police services.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of New Freedom, York County, Pennsylvania, as follows:

Section 1. Approval of Bylaws.

The Borough Council hereby approves, ratifies, and adopts the Bylaws of the Southern Police Commission as adopted by the Commission and attached as Exhibit A.

Section 2. Approval of Code of Ethics.

The Borough Council hereby approves, ratifies, and adopts the Code of Ethics governing the conduct of Southern Police Commission members as adopted by the Southern Police Commission and attached as Exhibit B

Section 3. Applicability.

All individuals appointed by the Borough of New Freedom to serve as members or alternate members of the Southern Police Commission shall comply with said Bylaws and Code of Ethics.

Section 4. Cooperation.

The Borough Manager, Secretary, and appropriate Borough officials are authorized and directed to execute any documentation and take any administrative actions necessary to implement this Resolution.

Section 5. Severability.

If any provision of this Resolution is declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions.

Section 6. Effective Date.

This Resolution shall take effect immediately upon adoption.

RESOLVED this 9th day of March, 2026.

ATTEST:

NEW FREEDOM BOROUGH COUNCIL

Andrew N. Shaffer, Secretary

Andy Bobby, President

BOROUGH SEAL

I approve the within Resolution

Kim Butcher, Mayor

Borough of New Freedom
York County, Pennsylvania

RESOLUTION NO. 2026-_____

A RESOLUTION AUTHORIZING PARTICIPATION IN THE
PENNSYLVANIA STATE ASSOCIATION OF BOROUGH
JUNIOR COUNCIL PERSON PROGRAM

WHEREAS, New Freedom Borough Council seeks to educate and involve the Youth of the Borough in their local government, and to reach out to involve possible future members of Council, to benefit both the youth and all residents of the Borough; and

WHEREAS, the Junior Council Person (JCP) Program as established and fostered by the Pennsylvania State Association of Boroughs (PSAB), seeks to encourage Boroughs to have high school or college age Borough residents participate in the workings of their local government by appointing Junior Council Person(s); and

WHEREAS, Borough Council intends to seek assistance from High School or College faculty members and guidance counselors to recommend prospective Junior Council candidates to Council, and Council plans to select a student to serve as Junior Council Person during the school year; and

WHEREAS, the Council wishes to extend to the youth of New Freedom Borough a voice in the operation of this Borough and this Council; and

NOW, THEREFORE, BE IT RESOLVED that:

- 1) The Council of the Borough of New Freedom hereby creates the position of “Junior Council Person.”
- 2) The term of office shall be during the student’s school year.
- 3) Candidates for the office shall submit a written application to Borough Council with a one-page cover letter highlighting the applicant’s interest in the position. After considering all submissions, Borough Council shall appoint student(s) at a regularly scheduled meeting.
- 4) The Junior Council Person shall be a Borough resident and a high school or college student.
- 5) The Junior Council Person shall, upon appointment, take a “Junior Council Person Pledge.”
- 6) The Junior Council Person shall not receive compensation.
- 7) The Junior Council Person shall be permitted to attend all meetings of Council and all committee meetings and shall be permitted to participate fully in those proceedings, **EXCEPT** that he/she shall not be afforded the right to vote and shall not be permitted to attend executive sessions.

RESOLVED this 9th day of March 2026

ATTEST:

NEW FREEDOM BOROUGH COUNCIL

Andrew N. Shaffer, Secretary

Andy Bobby, President

BOROUGH SEAL

I approve the within Resolution

Kim Butcher, Mayor

New Freedom Borough, York County, Pennsylvania

Resolution No. _____-2026

Establishing a Snow Emergency Declaration and Winter Storm Operations Procedure

WHEREAS, the Borough must maintain safe and passable roadways during winter weather; and

WHEREAS, Borough traffic regulations designate Snow and Ice Emergency Routes and authorize parking restrictions; and

WHEREAS, coordinated action between the Mayor, Administration, Public Works, and Police Department is necessary; and

WHEREAS, Borough Council desires a uniform and clearly communicated procedure for winter storm operations;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of New Freedom as follows:

Section 1. Adoption of Policy

Council adopts the Snow Emergency Declaration and Winter Storm Operations Administrative Policy attached hereto as Exhibit A.

Section 2. Authority to Declare

The Mayor is authorized to declare and terminate a Snow Emergency in accordance with the Code of Ordinances of the Borough of New Freedom, specifically Chapter 207, Section 22.

Section 3. Enforcement

During a declared emergency, parking is prohibited on designated Snow Emergency Routes. The Police Department may issue citations and order towing of vehicles obstructing operations.

Section 4. Public Notification

The Borough shall provide notice through available communication platforms including the website, electronic alerts, and social media. Failure to receive notice does not invalidate enforcement.

Section 5. Administrative Implementation

The Borough Manager is authorized to administer and implement the policy.

Section 6. Relationship to Ordinances

Nothing in this policy or this Resolution shall supersede, amend, or conflict with any duly adopted Borough ordinance. In the event of any inconsistency, the applicable ordinance shall control.

Section 6. Effective Date

This Resolution shall take effect immediately upon adoption.

RESOLVED this 9th day of March 2026

ATTEST:

NEW FREEDOM BOROUGH COUNCIL

Andrew N. Shaffer, Secretary

Andy Bobby, President

BOROUGH SEAL

I approve the within Resolution

Kim O. Butcher, Mayor

New Freedom Borough, York County, Pennsylvania

Administrative Policy & Procedure

Snow Emergency Declaration and Winter Storm Operations

Applies To: Mayor, Borough Manager, Public Works Department, Police Department, Administrative Staff

1. Purpose

Establish a consistent procedure for monitoring winter weather, declaring a Snow Emergency, communicating with residents, enforcing parking restrictions, and restoring normal operations to ensure safe snow removal and emergency access.

2. Authority

The **Mayor** declares and terminates a Snow Emergency. Recommendations may be provided by the Borough Manager, Public Works Superintendent, and/or Police Department.

3. Monitoring Weather

Beginning approximately 48 hours prior to a forecasted event, the Borough Manager or designee monitors forecasts, accumulation projections, icing potential, and timing. Public Works prepares equipment, materials, and staffing coverage.

4. Criteria for Declaration

A Snow Emergency may be declared when one or more conditions exist:

- Forecast snowfall of approximately 4 inches or more
- Heavy snowfall rates or ice accumulation
- Rapid freezing conditions
- Overnight accumulation or limited visibility
- Parked vehicles likely to obstruct plowing or emergency access

The decision is operational and based on roadway safety and access, not solely total snowfall.

5. Declaration Procedure

1. Public Works Superintendent or Police Department notifies the Borough Manager.
2. Borough Manager consults with the Mayor.
3. Mayor authorizes declaration.
4. Mayor notifies Police Department of declaration
5. Administration issues public notice via Borough communication channels.

6. Enforcement

Parking is prohibited on posted Snow Emergency Routes during a declared emergency. The Police Department may issue citations and order towing when vehicles obstruct plowing or emergency response.

7. Communications

The Borough uses a three-phase approach:

- Winter Storm Watch (preparation)
- Snow Emergency (restrictions active)
- Snow Emergency Lifted (normal operations resume)

8. Lifting the Emergency

The emergency is lifted when primary routes are passable curb-to-curb and emergency services can safely operate.

9. Resident Responsibilities

Residents must move vehicles, clear sidewalks as required by ordinance, and not place snow into the roadway.

10. After-Action Review

Following major storms, staff will review timing, communication, equipment performance, and operational improvements.

New Freedom Borough, York County, Pennsylvania

Winter Storm Watch Public Notice

A Winter Storm Watch is in effect for New Freedom Borough.

Forecasted Event: _____

Anticipated Start Time: _____

The Borough is monitoring a forecasted winter weather event that may create hazardous travel conditions. A Snow Emergency has **not** been declared at this time.

What Residents Should Do Now

- Move vehicles into driveways or off-street parking where possible
- Avoid parking along narrow streets and cul-de-sacs
- Prepare for potentially limited travel
- Check fuel levels and vehicle readiness
- Clear furnace and dryer vents
- Check on elderly neighbors or those needing assistance

If conditions worsen, a Snow Emergency may be declared and parking restrictions will go into effect on posted Snow Emergency Routes.

Stay Informed

Updates will be provided through: - Borough Website & Savvy Citizen Alerts

Issued this ____ day of _____, 20____.

Kim O. Butcher, Mayor
New Freedom Borough



New Freedom Borough, York County, Pennsylvania

Snow Emergency Public Notice

A Snow Emergency has been declared in New Freedom Borough.

Effective Date & Time: _____

End Date & Time: _____

During the Snow Emergency, special parking and travel regulations are in effect to allow police, fire, EMS, and Public Works crews to safely maintain roadways and respond to emergencies.

Parking Restrictions

Parking is prohibited on all posted Snow Emergency Routes.

Vehicles left on designated routes are subject to: - Citation - Immediate towing at the owner's expense

Residents are strongly encouraged to remove vehicles from all streets whenever possible to allow plow trucks to safely clear roadways.

Travel Advisory

Residents should limit travel to essential trips only until primary roadways have been cleared.

Resident Responsibilities

To help keep the community safe: - Do not shovel, plow, or blow snow into the roadway - Clear sidewalks within the time required by Borough ordinance - Keep a clear path to fire hydrants - Avoid parking along narrow streets - Check on elderly neighbors and those who may need assistance

Stay Informed

Updates will be provided through: - Borough Website & Savvy Citizen Alerts

Issued this ____ day of _____, 20____.

Kim O. Butcher, Mayor
New Freedom Borough



New Freedom Borough, York County, Pennsylvania

Snow Emergency Lifted Public Notice

The Snow Emergency in New Freedom Borough has been lifted.

Date/Time Lifted: _____

Primary roadways have been cleared and normal parking regulations are restored.

What This Means

- Parking is now permitted on Snow Emergency Routes
- Vehicles may return to normal on-street parking
- Travel may resume as conditions allow

Residents are reminded that some secondary streets, sidewalks, and shaded areas may remain snow covered or icy. Please continue to use caution while driving and walking.

Continued Resident Responsibilities

- Clear sidewalks as required by Borough ordinance
 - Keep fire hydrants accessible
 - Do not push or blow snow into the roadway
-

Issued this ____ day of _____, 20____.

Kim O. Butcher, Mayor
New Freedom Borough



Complete Streets

What This Means for New Freedom

This policy helps ensure that when streets or intersections are improved, the Borough evaluates opportunities to make them safer and more accessible for residents, visitors, and businesses.

Safer Crosswalks

Improved crosswalk markings, signals, and pedestrian visibility at intersections — especially near parks, downtown areas, and trail connections.

ADA Accessibility Improvements

Installation or upgrades of curb ramps and accessible pedestrian routes to support residents with disabilities and comply with ADA accessibility standards.

Better Trail & Park Connections

Safer crossings and sidewalks connecting neighborhoods to parks, community spaces, and the York County Heritage Rail Trail.

Improved Intersections

Opportunities to address traffic safety concerns when intersections are reconstructed or redesigned as part of planned projects.

Stronger Grant Competitiveness

Many state and federal transportation grants prioritize municipalities that have adopted Complete Streets policies.