

New Freedom Borough, York County, Pennsylvania

Resolution No. 2026- 8

Establishing a Snow Emergency Declaration and Winter Storm Operations Procedure

WHEREAS, the Borough must maintain safe and passable roadways during winter weather; and

WHEREAS, Borough traffic regulations designate Snow and Ice Emergency Routes and authorize parking restrictions; and

WHEREAS, coordinated action between the Mayor, Administration, Public Works, and Police Department is necessary; and

WHEREAS, Borough Council desires a uniform and clearly communicated procedure for winter storm operations;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of New Freedom as follows:

Section 1. Adoption of Policy

Council adopts the Snow Emergency Declaration and Winter Storm Operations Administrative Policy attached hereto as Exhibit A.

Section 2. Authority to Declare

The Mayor is authorized to declare and terminate a Snow Emergency in accordance with the Code of Ordinances of the Borough of New Freedom, specifically Chapter 207, Section 22.

Section 3. Enforcement

During a declared emergency, parking is prohibited on designated Snow Emergency Routes. The Police Department may issue citations and order towing of vehicles obstructing operations.

Section 4. Public Notification

The Borough shall provide notice through available communication platforms including the website, electronic alerts, and social media. Failure to receive notice does not invalidate enforcement.

Section 5. Administrative Implementation

The Borough Manager is authorized to administer and implement the policy.

Section 6. Relationship to Ordinances

Nothing in this policy or this Resolution shall supersede, amend, or conflict with any duly adopted Borough ordinance. In the event of any inconsistency, the applicable ordinance shall control.

Section 6. Effective Date

This Resolution shall take effect immediately upon adoption.

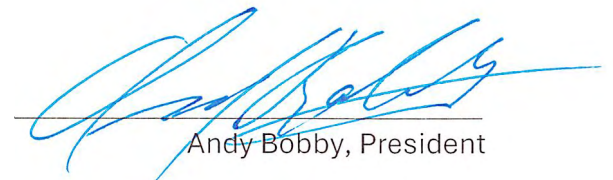
RESOLVED this 9th day of March 2026

ATTEST:

NEW FREEDOM BOROUGH COUNCIL

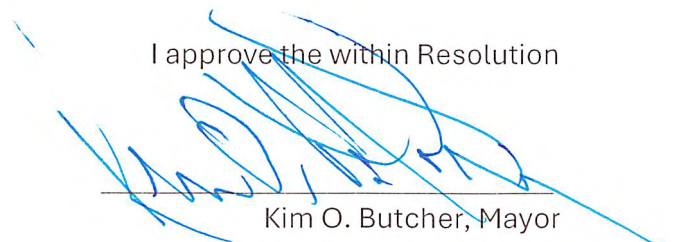


Andrew N. Shaffer, Secretary



Andy Bobby, President

BOROUGH SEAL

I approve the within Resolution


Kim O. Butcher, Mayor

New Freedom Borough, York County, Pennsylvania

Administrative Policy & Procedure

Snow Emergency Declaration and Winter Storm Operations

Applies To: Mayor, Borough Manager, Public Works Department, Police Department, Administrative Staff

1. Purpose

Establish a consistent procedure for monitoring winter weather, declaring a Snow Emergency, communicating with residents, enforcing parking restrictions, and restoring normal operations to ensure safe snow removal and emergency access.

2. Authority

The **Mayor** declares and terminates a Snow Emergency. Recommendations may be provided by the Borough Manager, Public Works Superintendent, and/or Police Department.

3. Monitoring Weather

Beginning approximately 48 hours prior to a forecasted event, the Borough Manager or designee monitors forecasts, accumulation projections, icing potential, and timing. Public Works prepares equipment, materials, and staffing coverage.

4. Criteria for Declaration

A Snow Emergency may be declared when one or more conditions exist:

- Forecast snowfall of approximately 4 inches or more
- Heavy snowfall rates or ice accumulation
- Rapid freezing conditions
- Overnight accumulation or limited visibility
- Parked vehicles likely to obstruct plowing or emergency access

The decision is operational and based on roadway safety and access, not solely total snowfall.

5. Declaration Procedure

1. Public Works Superintendent or Police Department notifies the Borough Manager.
2. Borough Manager consults with the Mayor.
3. Mayor authorizes declaration.
4. Mayor notifies Police Department of declaration
5. Administration issues public notice via Borough communication channels.

6. Enforcement

Parking is prohibited on posted Snow Emergency Routes during a declared emergency. The Police Department may issue citations and order towing when vehicles obstruct plowing or emergency response.

7. Communications

The Borough uses a three-phase approach:

- Winter Storm Watch (preparation)
- Snow Emergency (restrictions active)
- Snow Emergency Lifted (normal operations resume)

8. Lifting the Emergency

The emergency is lifted when primary routes are passable curb-to-curb and emergency services can safely operate.

9. Resident Responsibilities

Residents must move vehicles, clear sidewalks as required by ordinance, and not place snow into the roadway.

10. After-Action Review

Following major storms, staff will review timing, communication, equipment performance, and operational improvements.

New Freedom Borough, York County, Pennsylvania

Winter Storm Watch Public Notice

A Winter Storm Watch is in effect for New Freedom Borough.

Forecasted Event: _____

Anticipated Start Time: _____

The Borough is monitoring a forecasted winter weather event that may create hazardous travel conditions. A Snow Emergency has **not** been declared at this time.

What Residents Should Do Now

- Move vehicles into driveways or off-street parking where possible
- Avoid parking along narrow streets and cul-de-sacs
- Prepare for potentially limited travel
- Check fuel levels and vehicle readiness
- Clear furnace and dryer vents
- Check on elderly neighbors or those needing assistance

If conditions worsen, a Snow Emergency may be declared and parking restrictions will go into effect on posted Snow Emergency Routes.

Stay Informed

Updates will be provided through: - Borough Website & Savvy Citizen Alerts

Issued this ____ day of _____, 20____.

Kim O. Butcher, Mayor
New Freedom Borough



New Freedom Borough, York County, Pennsylvania

Snow Emergency Public Notice

A Snow Emergency has been declared in New Freedom Borough.

Effective Date & Time: _____

End Date & Time: _____

During the Snow Emergency, special parking and travel regulations are in effect to allow police, fire, EMS, and Public Works crews to safely maintain roadways and respond to emergencies.

Parking Restrictions

Parking is prohibited on all posted Snow Emergency Routes.

Vehicles left on designated routes are subject to: - Citation - Immediate towing at the owner's expense

Residents are strongly encouraged to remove vehicles from all streets whenever possible to allow plow trucks to safely clear roadways.

Travel Advisory

Residents should limit travel to essential trips only until primary roadways have been cleared.

Resident Responsibilities

To help keep the community safe: - Do not shovel, plow, or blow snow into the roadway - Clear sidewalks within the time required by Borough ordinance - Keep a clear path to fire hydrants - Avoid parking along narrow streets - Check on elderly neighbors and those who may need assistance

Stay Informed

Updates will be provided through: - Borough Website & Savvy Citizen Alerts

Issued this ____ day of _____, 20____.

Kim O. Butcher, Mayor
New Freedom Borough



New Freedom Borough, York County, Pennsylvania

Snow Emergency Lifted Public Notice

The Snow Emergency in New Freedom Borough has been lifted.

Date/Time Lifted: _____

Primary roadways have been cleared and normal parking regulations are restored.

What This Means

- Parking is now permitted on Snow Emergency Routes
- Vehicles may return to normal on-street parking
- Travel may resume as conditions allow

Residents are reminded that some secondary streets, sidewalks, and shaded areas may remain snow covered or icy. Please continue to use caution while driving and walking.

Continued Resident Responsibilities

- Clear sidewalks as required by Borough ordinance
 - Keep fire hydrants accessible
 - Do not push or blow snow into the roadway
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Issued this ____ day of _____, 20____.

Kim O. Butcher, Mayor
New Freedom Borough

