

AGENDA

New Freedom Borough
Regular Meeting
May 12, 2025

Council Chambers
49 East High Street
New Freedom, PA

- I. Call to Order
- II. Public Comment – Agenda Items
- III. Visitors / Presentations
 - a. Resolution of Accommodation
 - b. Mark Kephart – 2024 Financial Audit Review
- IV. Approval of Minutes: Regular Meeting held April 14, 2025
- V. Approval of Treasurer Report: April 2025
- VI. Unfinished Business
 - a. Stormwater Channel – North Constitution Avenue
 - b. Paul Smith Library
 - i. Consider Authorizing Release of the May 2025 Allocation in the Amount of \$1,000
 - c. Solar Energy Facilities – Decommissioning Bond Requirements
 - d. Senior Center Lease
 - e. Consider Updating the Borough's Solicitor Appointment
- VII. New Business
 - a. Consider Approval of Application for Payment #2 in the Amount of \$13,489.62 to PSI Pumping Solutions Inc. for the Phase 1 Aeration Upgrades
 - b. Consider Authorization to Submit the Draft Regional Comprehensive Plan to the York County Planning Commission and other Agencies for Review
 - c. Consider Approval of a Resolution Supporting America250PA and History Made Here
(previously approved in 2022)
- VIII. Administrative Reports
 - a. Solicitor
 - b. Manager
 - i. April 2025 Monthly Report & Grant Report

- c. President
- d. Mayor
- e. Southern Regional Police Department
 - i. Activity Report – March 23 – April____ *(not available as of May 7)*
 - ii. March 2025 Financial Report *(not available as of May 7)*
- f. Engineer
 - i. Monthly Progress Reports – April 2025
- g. Water System
 - i. April 2025 Operating Report
- h. Wastewater System
 - i. April 2025 Operating Report
 - ii. Progress Meeting Agenda – April 23
- i. Zoning & Code Enforcement
 - i. April 2025 Permit Report
 - ii. April 2025 Code Enforcement Report *(no updates for April)*
 - iii. April 2025 Subdivision and Land Development Report
- j. Recreation
 - i. May 2025 Meeting Report *(meeting scheduled for May 13)*
 - ii. April Financial Report *(meeting scheduled for May 13)*
- k. Committees
 - i. Business Development
 - ii. EMS & Fire Funding
 - iii. Public Health & Safety
 - iv. Infrastructure
 - v. Personnel
 - vi. Rental Housing and Occupancy Ordinance
 - 1. Review Draft Ordinance

IX. Correspondence

a. PJM Capacity Auction Update

X. Public Comment – Non-Agenda Items

XI. Executive Session (*as needed*)

XII. Adjournment – Next Meeting Scheduled for June 9, 2025, at 6:30PM

KOCHENOUR, EARNEST, SMYSER & BURG

Certified Public Accountants
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Borough Council
Borough of New Freedom
New Freedom, Pennsylvania

We have audited the financial statements of New Freedom Borough for the year ended December 31, 2024. and have issued our report thereon dated April 23, 2025. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter dated November 15, 2024.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies of New Freedom Borough are described in Note 1 to the financial statements. New Freedom Borough changed to the Modified Cash Basis of accounting from the Cash Basis of accounting in 2024. We noted no transactions entered into by New Freedom Borough during the year for which there is a lack authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

Significant Difficulties Encountered During the Audit

We encountered no significant difficulties in dealing with management relating to the performance and completion of the audit.

Uncorrected and Corrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. We have given management journal entries to post to their financial records which they have completed. There were no uncorrected misstatements of the financial statements.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Representations Requested From Management

We have requested certain written representations from management which are included in the management representation letter dated April 23, 2025

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to New Freedom Borough's financial statements or the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Significant Findings or Issues

In the normal course of our professional association with the Borough, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity and business plans and strategies that may affect the risks of material misstatement. None of these matters discussed resulted in a condition to our retention as the Borough's auditors.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the New Freedom Borough's basic financial statements. The supplemental information listed in the table of contents are presented for purposes of additional analysis and are not a required part of the not a required part of the financial statements of New Freedom Borough. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Restrictions on Use

This report is intended solely for the information and use of the Borough Council and management of New Freedom Borough, and is not intended to be and should not be used by anyone other than these specified parties.

Kochenour Earnest Smyser & Burg

York, Pennsylvania
April 23, 2025

INDEPENDENT AUDITORS' REPORT

OF

NEW FREEDOM BOROUGH

NEW FREEDOM, PENNSYLVANIA

DECEMBER 31, 2024

NEW FREEDOM BOROUGH
TABLE OF CONTENTS
DECEMBER 31, 2024

	<u>Page Number</u>
Financial Statements:	
Independent Auditors' Report	1
Government - Entity Wide Presentation Statement of Assets, Liabilities, and Fund Balances (Modified Cash Basis)	2
Government - Entity Wide Presentation Statement of Revenues, Expenditures, and Changes in Fund Balance (Modified Cash Basis)	3
Combined Statement of Assets, Liabilities and Fund Equity - All Fund Types (Modified Cash Basis)	4
Combined Statement of Revenues, Expenditures and Changes in Fund Equity - All Fund Types (Modified Cash Basis)	5
Combined Statement of Cash Flows - Proprietary Funds (Modified Cash Basis)	6
Notes to Financial Statements	7 - 16
Supplemental Information:	
Combined Statement of Assets and Liabilities and Fund Equity - Special Revenue Fund Types (Modified Cash Basis)	17
Combined Statement of Assets, Liabilities and Fund Equity - Proprietary Fund Types (Modified Cash Basis)	18
Statement of Revenues, Expenditures and Changes in Fund Equity - Budget and Actual - General Fund (Modified Cash Basis)	19
Combined Statement of Revenues, Expenditures and Changes in Fund Equity - Budget and Actual - Special Revenue Fund Types (Modified Cash Basis)	20
Combined Statement of Revenues, Expenses and Changes in Fund Equity - Budget and Actual - Proprietary Fund Types (Modified Cash Basis)	21

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INDEPENDENT AUDITORS' REPORT

To the Members of Borough Council
New Freedom Borough
New Freedom, Pennsylvania

Opinions

We have audited the financial statements of the governmental activities of New Freedom Borough, as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of New Freedom Borough as of and for the year ending December 31, 2024, and the respective changes in financial position in accordance with the modified cash basis of accounting described in Note 1.

Basis for Opinion

We conducted our audit in accordance with audit standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of New Freedom Borough to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than the accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users made on the basis of these financial statements.

In performing an audit in accordance with generally accepted auditing standards we;

Exercise professional judgement and maintain professional skepticism throughout the audit.

Identify and assess the risks of material misstatements of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of New Freedom Borough's internal control. Accordingly, no such opinion is expressed.

Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about New Freedom Borough's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Matters

Management is responsible for the other information included in the annual report. The other information comprises the management's discussion and analysis and budgetary comparison information but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Kochenour, Earnest, Smyser, & Burg

Certified Public Accountants

York, Pennsylvania
April 23, 2025

NEW FREEDOM BOROUGH
GOVERNMENT - ENTITY WIDE PRESENTATION
STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES (MODIFIED CASH BASIS)
DECEMBER 31, 2024

	Governmental Funds	Business-Type Activities	Total
<u>ASSETS</u>			
Cash and Investments	\$ 1,151,374	\$ 5,976,281	\$ 7,127,655
Due From Other Funds	0	0	0
Fixed Assets Less Accumulated Depreciation	<u>2,924,771</u>	<u>4,026,894</u>	<u>6,951,665</u>
TOTAL ASSETS	<u>\$ 4,076,145</u>	<u>\$ 10,003,175</u>	<u>\$ 14,079,320</u>
<u>LIABILITIES</u>			
Payroll Taxes and Other Payroll Withholdings	\$ 0	\$ 0	\$ 0
Escrow	3,086	0	3,086
Due To Other Funds	0	0	0
All Other Current Liabilities	0	0	0
G.O. Note Payable Long-Term Portion	2,509,000	4,373,000	6,882,000
G.O. Note Payable Short-Term Portion	<u>245,000</u>	<u>289,000</u>	<u>534,000</u>
	2,757,086	4,662,000	7,419,086
<u>FUND BALANCES</u>			
Unreserved Fund Balances	1,319,059	0	1,319,059
Unrestricted Retained Earnings	<u>0</u>	<u>5,341,175</u>	<u>5,341,175</u>
	<u>1,319,059</u>	<u>5,341,175</u>	<u>6,660,234</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 4,076,145</u>	<u>\$ 10,003,175</u>	<u>\$ 14,079,320</u>

NEW FREEDOM BOROUGH
GOVERNMENT - ENTITY WIDE PRESENTATION
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (MODIFIED CASH BASIS)
DECEMBER 31, 2024

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Fund Balance		
		Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Governmental Activities:						
General Government	\$ 404,702	\$ 26,138	\$ 131,510	\$ (247,054)	\$ 0	\$ (247,054)
Public Safety	1,007,049	183,532	0	(823,517)	0	(823,517)
Health and Human Services	4,092	0	0	(4,092)	0	(4,092)
Sanitation	0	0	0	(0)	0	(0)
Highways	740,118	0	159,362	(580,756)	0	(580,756)
Other Public Works and Enterprises	12,442	0	0	(12,442)	0	(12,442)
Culture - Recreation	305,692	207,735	0	(97,957)	0	(97,957)
Community Development	0	0	0	0	0	0
Debt Service	53,510	0	0	(53,510)	0	(53,510)
Employee Benefits and Insurance	164,005	0	0	(164,005)	0	(164,005)
Miscellaneous	8,297	0	0	(8,297)	0	(8,297)
Other Financing Uses	81,000	0	0	(81,000)	0	(81,000)
Total Governmental Activities	2,780,907	417,405	290,872	(2,072,630)	0	(2,072,630)
Business-Type Activities:						
Sewer, Water, & Refuse	3,735,325	4,326,084	0	0	590,759	590,759
Total Primary Government	\$ 6,516,232	\$ 4,743,489	\$ 290,872	(2,072,630)	590,759	(1,481,871)
General Revenues:						
Property Taxes Levied for General Purposes				1,059,309	0	1,059,309
Income Taxes Levied for General Purposes				1,042,729	0	1,042,729
Other Taxes Levied for General Purposes				134,986	0	134,986
Investment Earnings				85,447	165,727	251,174
Miscellaneous				0	14,915	14,915
Other Financing Sources				201,531	0	201,531
Total General Revenues				2,524,002	180,642	2,704,644
Change in Fund Balance				451,372	771,401	1,222,773
Fund Balances - Beginning				867,687	4,569,774	5,437,461
Fund Balances - Ending				\$ 1,319,059	\$ 5,341,175	\$ 6,660,234

NEW FREEDOM BOROUGH
COMBINED STATEMENT OF ASSETS, LIABILITIES
AND FUND EQUITY - ALL FUND TYPES (MODIFIED CASH BASIS)
DECEMBER 31, 2024

	Governmental Fund Types			Proprietary Fund Type	Total Memorandum Only
	General	Special Revenue	Capital Reserve	Enterprise	
<u>ASSETS</u>					
Cash and Cash Equivalents	\$ 761,943	\$ 188,016	\$ 201,415	\$ 5,976,281	\$ 7,127,655
Due From Other Funds	0	0	0	0	0
Fixed Assets Less Accumulated Depreciation	2,379,512	438,234	107,025	4,026,894	6,951,665
TOTAL ASSETS	\$3,141,455	\$ 626,250	\$ 308,440	\$ 10,003,175	\$ 14,079,320
<u>LIABILITIES AND FUND EQUITY</u>					
LIABILITIES					
Payroll Taxes and Other Payroll Withholdings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Escrow	3,086	0	0	0	3,086
Due To Other Funds	0	0	0	0	0
All Other Current Liabilities	0	0	0	0	0
G.O. Note Payable Long-Term Portion	2,509,000	0	0	4,373,000	6,882,000
G.O. Note Payable Short-Term Portion	245,000	0	0	289,000	534,000
TOTAL LIABILITIES	2,757,086	0	0	4,662,000	7,419,086
FUND EQUITY					
Fund Balance	384,369	626,250	308,440	0	1,319,059
Retained Earnings	0	0	0	5,341,175	5,341,175
TOTAL FUND EQUITY	384,369	626,250	308,440	5,341,175	6,660,234
TOTAL LIABILITIES AND FUND EQUITY	\$3,141,455	\$ 626,250	\$ 308,440	\$ 10,003,175	\$ 14,079,320

The accompanying notes are an integral part of the financial statements.

NEW FREEDOM BOROUGH
COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND EQUITY - ALL FUND TYPES (MODIFIED CASH BASIS)
YEAR ENDED DECEMBER 31, 2024

	Governmental Fund Types			Proprietary Fund Type	Total Memorandum Only
	General	Special Revenue	Capital Reserve	Enterprise	
<u>REVENUES AND OTHER FINANCING SOURCES</u>					
Taxes	\$ 2,237,024	\$ 0	\$ 0	\$ 0	\$ 2,237,024
License and Permits	72,507	0	0	0	72,507
Fines and Forfeits	7,336	0	0	0	7,336
Interest and Rents	73,704	9,098	2,645	165,727	251,174
Intergovernmental Revenues	131,510	159,362	0	64,653	355,525
Charges for Services	241,480	96,082	0	4,261,431	4,598,993
Miscellaneous	0	0	0	14,915	14,915
Other Financing Sources	9,531	0	192,000	0	201,531
TOTAL REVENUES AND OTHER FINANCING SOURCES	2,773,092	264,542	194,645	4,506,726	7,739,005
<u>EXPENDITURES AND OTHER FINANCING USES</u>					
General Government	395,488	9,214	0	12,736	417,438
Public Safety	1,007,049	0	0	0	1,007,049
Health and Human Services	4,092	0	0	0	4,092
Public Works - Sanitation	0	0	0	2,482,533	2,482,533
Public Works - Highways	509,355	230,763	0	0	740,118
Public Works - Other Public Works and Enterprises	0	0	12,442	992,316	1,004,758
Culture - Recreation	224,564	81,128	0	0	305,692
Debt Service	53,510	0	0	88,436	141,946
Employer Paid Benefits and Withholding	126,630	0	0	99,044	225,674
Insurance	37,375	0	0	0	37,375
Miscellaneous	8,297	0	0	4,260	12,557
Other Financing Uses	81,000	0	0	56,000	137,000
TOTAL EXPENDITURES AND OTHER FINANCING USES	2,447,360	321,105	12,442	3,735,325	6,516,232
<u>EXCESS REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES</u>	325,732	(56,563)	182,203	771,401	1,222,773
<u>FUND EQUITY - JANUARY 1, 2024</u>	58,637	682,813	126,237	4,569,774	5,437,461
<u>FUND EQUITY - DECEMBER 31, 2024</u>	\$ 384,369	\$ 626,250	\$ 308,440	\$ 5,341,175	\$ 6,660,234

NEW FREEDOM BOROUGH
COMBINED STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS (MODIFIED CASH BASIS)
YEAR ENDED DECEMBER 31, 2024

	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Refuse Fund</u>	<u>Total Memorandum Only</u>
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>				
Operating Income (Loss)	\$ 114,278	\$ 643,949	\$ 13,174	\$ 771,401
Add Back: Depreciation	52,951	67,569	0	120,520
Adjustments to Reconcile Net Income to Net Cash Provided by Operating Activities:				
(Increase) Decrease in Due From Other Funds	0	0	0	0
Increase (Decrease) in Due To Other Funds	0	0	0	0
Increase (Decrease) in All Other Current Liabilities	0	0	0	0
Increase (Decrease) in Escrow Funds	0	0	0	0
NET CASH PROVIDED BY (USED BY) OPERATING ACTIVITIES	<u>167,229</u>	<u>711,518</u>	<u>13,174</u>	<u>891,921</u>
<u>CASH FLOWS FROM FINANCING ACTIVITIES</u>				
Purchase of Capital Assets	0	(177,056)	0	(177,056)
Proceeds From Short-Term Borrowings	0	0	0	0
Payments on G.O. Note Payable	<u>(98,000)</u>	<u>(186,000)</u>	<u>0</u>	<u>(284,000)</u>
NET CASH PROVIDED BY (USED BY) FINANCING ACTIVITIES	<u>(98,000)</u>	<u>(363,056)</u>	<u>0</u>	<u>(461,056)</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	167,229	711,518	13,174	891,921
<u>CASH AND CASH EQUIVALENTS - JANUARY 1, 2024</u>	<u>1,264,342</u>	<u>4,220,335</u>	<u>60,739</u>	<u>5,545,416</u>
<u>CASH AND CASH EQUIVALENTS - DECEMBER 31, 2024</u>	<u><u>\$ 1,333,571</u></u>	<u><u>\$ 4,568,797</u></u>	<u><u>\$ 73,913</u></u>	<u><u>\$ 5,976,281</u></u>

The accompanying notes are an integral part of the financial statements.

NEW FREEDOM BOROUGH
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

New Freedom Borough operates as a borough under the laws governing municipalities in the Commonwealth of Pennsylvania. The Borough Operates under a Borough Council form of government and provides services as authorized by statute: General Government; Public Safety (Police and Fire); Public Works (Highway, Water and Sanitation); Culture (Recreation, Planning and Zoning) and other services as required.

The accounting policies of New Freedom Borough have the Governmental Fund Types and Proprietary Fund Types report their activities on the modified cash basis of accounting. The following is a summary of the Borough's accounting policies.

A. PRINCIPLES DETERMINING SCOPE OF REPORTING ENTITY

The Southern Police Commission is also a related organization. The Southern Police Commission operates under a Joint Municipal Agreement, dated November 12, 1991, as amended, and as provided in the Constitution of the Commonwealth of Pennsylvania in Article IX, Section 5, as well as the Act of July 12, 1972, P.L. 180 as amended, (53P.S. Sec. 481 et seq.) for the express purpose of providing police services within the Boroughs of New Freedom and Shrewsbury. In October of 1998, the Commission began providing police protection services to the Southern York County School District, which in 2018, entered into a School Resource Officer Agreement with the Commission along with the South Eastern School District. On September 1, 2000, the Borough of Glen Rock joined as a member municipality. The Borough of Railroad began purchasing police protection services from the Commission in 1999. On January 1, 2014, the Borough of Stewartstown joined the Commission as a member municipality.

Effective as of January 1, 2024 the Borough of Glen Rock is withdrawing as a Member Municipality from the Southern Police Commission. On November 1, 2023 the Southern Police Commission and the Borough of Glen Rock entered into a seven year Police Services Agreement commencing January 1, 2024 and ending at midnight on December 31, 2030.

The Board of Commissioners consists of eight commissioners of which two are appointed by New Freedom Borough. The Borough paid \$777,391 to the Commission in 2024 for police protection. The Southern Police Commission paid the Borough \$35,629 for the rent of the municipal offices located at 49 East High Street, New Freedom, PA.

The Borough paid \$49,521 to the Rose Fire Department which consisted of Fire Tax collected minus deductions for expenditures.

B. GOVERNMENT-ENTITY WIDE FINANCIAL STATEMENTS

The Statement of Assets, Liabilities and Fund Balances and the Statement of Revenues, Expenditures and Changes in Fund Equity display financial information about the reporting government as a whole. They include all funds of the reporting entity. Governmental activities generally are financed through taxes, intergovernmental revenues, charges for services and other revenues. The various governmental funds listed below are all combined together for the Government-Entity Wide financial statement presentation. We have added these two financial statements due to recent accounting changes.

NEW FREEDOM BOROUGH
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. FUND ACCOUNTING

The accounts of the Borough are organized on the basis of funds or account groups, each of which is considered to be a separate accounting entity. The operations of each fund or account group are summarized by providing a separate set of self-balancing accounts which include its assets, liabilities, fund equity, revenues and expenses or expenditures. The following funds are used by the Borough.

GOVERNMENTAL FUND TYPES

GENERAL FUND - The General Fund is the general operating fund of the Borough. All financial resources, except those required to be accounted for in another fund, are accounted for in the General Fund.

SPECIAL REVENUE FUNDS - The Special Revenue Funds account for revenues that are legally restricted to expenditures for specific purposes. The Special Revenue Funds are the Highway Aid Fund, Stormwater Fund, Recreation Council Fund and Community Center Fund.

CAPITAL RESERVE FUND - The Capital Reserve Fund is used to account for financial resources to be used for the acquisition or construction of major capital items in the Borough.

PROPRIETARY FUND TYPES

ENTERPRISE FUNDS - The Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise where costs (expenses) of providing sewer, water, and refuse to the general public on a continuing basis is financed through user charges.

FIDUCIARY FUND TYPES

TRUST AND AGENCY FUNDS - The Trust and Agency Funds are used to account for assets held by the Borough in a trustee capacity or as an agent for other funds and/or governments. Agency and Trust Funds are custodial in nature (assets equal liabilities) and do not include measurement of results of operations.

D. BASIS OF ACCOUNTING

Assets and liabilities, and revenue and expenses are recognized on the basis of cash receipts and disbursements, with a provision for depreciation and long term capital debt, which is a comprehensive basis of accounting other than generally accepted accounting principles.

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

NEW FREEDOM BOROUGH
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2024

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. BUDGETS

In accordance with the laws of the Commonwealth, the annual budget was adopted on December 11, 2023. All unused budget appropriations lapse at year-end.

F. FIXED ASSETS

Additions to fixed assets are recorded as expenditures in the various funds at time of purchase.

G. PROPERTY, PLANT AND EQUIPMENT - ENTERPRISE FUNDS

Property, plant and equipment has not been recorded on the books. Additions to property, plant and equipment are recorded as expenditures at time of purchase. No depreciation has been recorded.

H. INVENTORIES

It is the practice of the enterprise funds to expense items used to maintain the systems when purchased. No large quantities of materials and supplies are maintained by the funds. The cost value of these items would have no material effect on the financial statements.

I. ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates.

J. COMPENSATED ABSENCES

The Borough does not accrue any compensated absences.

K. MEMORANDUM ONLY COLUMNS

Total columns on the financial statements are for information purposes only and do not present financial positions, results of operations, or changes in financial position in conformity with generally accepted accounting principles.

NEW FREEDOM BOROUGH
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2024

NOTE 2 - CASH AND TEMPORARY INVESTMENTS

Cash and temporary investments consist of the following as of December 31, 2024:

	<u>Book</u>	<u>Bank</u>
<u>General Fund</u>		
Cash - Checking - Orrstown Bank	\$ 474,383	\$ 660,252
PLGIT - Money Market	185,635	186,343
Escrow Acct. - Orrstown Bank	3,086	3,086
ARPA Fund - Orrstown Bank	98,839	98,839
	<u>\$ 761,943</u>	<u>\$ 948,520</u>
 <u>Sewer Fund</u>		
Cash - Checking - Sewer Revenue - Orrstown Bank	\$ 527,400	\$ 543,602
PLGIT - Sewer Fund	778,580	781,550
Payroll - Orrstown Bank	1,395	3,217
Security Acct. - Orrstown Bank	3,088,322	3,088,322
Money Market - Sewer Fund - Orrstown Bank	173,100	173,764
	<u>\$ 4,568,797</u>	<u>\$ 4,590,455</u>
 <u>Water Fund</u>		
Cash - Checking - Water Revenue - Orrstown Bank	\$ 419,660	\$ 403,363
Cash - Checking - Water Sys Cap Res - Orrstown Bank	42,156	42,307
Security Acct. - Orrstown Bank	845,744	845,744
Cash - Checking - Water Money Market - PLGIT	26,011	26,110
	<u>\$ 1,333,571</u>	<u>\$ 1,317,524</u>
 <u>Recreation Fund</u>		
Cash - Savings - Orrstown Bank	<u>\$ 74,695</u>	<u>\$ 74,695</u>
 <u>Liquid Fuels Fund</u>		
Cash - Checking - Orrstown Bank	\$ 3,452	\$ 3,452
PLGIT - Liquid Fuels Fund	89,727	90,069
	<u>\$ 93,179</u>	<u>\$ 93,521</u>
 <u>Capital Reserve Fund</u>		
Cash - Checking - Orrstown Bank	<u>\$ 201,415</u>	<u>\$ 201,415</u>
 <u>Stormwater Fund</u>		
Cash - Checking - Orrstown Bank	<u>\$ 13,901</u>	<u>\$ 13,901</u>
 <u>Refuse Fund</u>		
Cash - Checking - Orrstown Bank	<u>\$ 73,913</u>	<u>\$ 73,913</u>
 <u>Community Center Fund</u>		
Cash - Checking - Orrstown Bank	<u>\$ 6,241</u>	<u>\$ 6,241</u>
 TOTAL CASH AND TEMPORARY INVESTMENTS	<u>\$ 7,127,655</u>	<u>\$ 7,320,185</u>

As of December 31, 2024 the carrying amount of deposits was \$7,127,655 and the bank balance was \$7,320,185. All deposits are fully insured by FDIC, FSLIC, or collateralized in accordance with Act 72.

NEW FREEDOM BOROUGH
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2024

NOTE 2 - CASH AND TEMPORARY INVESTMENTS (CONTINUED)

Custodial Credit Risk - Deposits

Custodial Credit Risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. As of December 31, 2024, \$7,070,185 of the Borough's bank balance of \$7,320,185 was exposed to custodial risk as:

Uninsured and Uncollateralized	\$ 0
Collateralized with securities held by the pledging financial institution	7,070,185
Uninsured and collateral held by the pledging bank's trust department not in the Borough's name	0
	<u>\$ 7,070,185</u>

Reconciliation to Financial Statements

Collateralized with securities held by the pledging financial institution	\$ 7,070,185
Plus: Insured Amount	250,000
Less: Outstanding Checks	(208,827)
Plus: Deposits In Transit	16,297
Carrying Amount - Bank Balances	<u>7,127,655</u>
Plus: Petty Cash	0
	<u>\$ 7,127,655</u>
Total Cash per Financial Statements	<u>\$ 7,127,655</u>

Cash Summary per Respective Funds

Statement of Assets, Liabilities, and Fund Balances - Cash - Governmental Funds	\$ 1,151,374
Statement of Assets, Liabilities, and Fund Balances - Cash - Business-Type Activities	<u>5,976,281</u>
Total Cash per Financial Statements	<u>\$ 7,127,655</u>

NOTE 3 - REVENUE RECOGNITION - PROPERTY TAXES

Property taxes attach as an enforceable lien on property, as of the date of the tax notice. Taxes become delinquent four months after the tax bill is issued. Delinquent taxes are returned to the County for collection no later than January 15 of the year following the year of levy.

Property tax revenue is recognized when received. Real Estate taxes were 2.30 mills for 2024. Delinquent taxes for balance sheet purposes are considered fully collectible and therefore no allowance of uncollectible taxes is provided.

NEW FREEDOM BOROUGH
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2024

NOTE 4 - PENSION PLAN

The Borough of New Freedom Non-Uniform Pension Plan is a single-employer defined benefit pension plan controlled by the provisions of City Ordinance 97-2 adopted pursuant to Act 120. The plan is governed by the Borough of New Freedom which is responsible for the management of plan assets. The Borough of New Freedom had delegated the authority to manage plan assets to the Principal Life Insurance Company.

On December 18, 1984, the Governor signed into law act 205 - The Municipal Pension Plan Funding Standard and Recovery Act. This Act allows municipalities to use the casualty premium taxes received from the Commonwealth to help defray the pension plan costs of non-uniformed employees. During 2024, the Borough received an \$89,109 state allotment, which was deposited into the Non-Uniformed Employees' Pension Plan. The most recent actuarial valuations of the Non-Uniformed Employees' Pension Plan was prepared as of January 1, 2023 (revised). The Entry Age Normal Cost Method is the actuarial cost method utilized to determine the annual minimum municipal contribution obligation for the plan as specified in Act 205.

The following is a summary of the employee eligibility requirements and benefits under the Borough's Non-Uniformed Employees' Pension Plan:

	<u>Non-Uniformed</u>
1 Covered Employees	All non-uniformed employees join the plan after completing one year of eligibility service with at least 1,820 hours.
2 Eligibility for Normal Retirement	Attainment of age 62.
3 Monthly Pension Benefit	Equal to 50% of average monthly compensation averaged over the final 36 month period prior to retirement or other severance times the completed service to date divided by the greater of total service at normal retirement date.
4 Vesting	20% after three years plus 20% per year for each year thereafter, up to 100%
5 Required Employee Contributions	Participants are neither required nor permitted to contribute to the Plan.
6 Payroll for 2024	
Covered	\$1,311,600
Total	1,311,600
7 Standardized measure of Unfunded Pension Benefit Obligation (actuarial present value) as of January 1, 2023	

NEW FREEDOM BOROUGH
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2024

NOTE 4 - PENSION PLAN (CONTINUED)

(Most recent data available)

Actuarial Accrued Liability	4,781,214
Actuarial Value of Assets	<u>4,899,224</u>

Unfunded Actuarial Accrued Liability	<u>\$ (118,010)</u>
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Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	107.8%
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A negative unfunded actuarial liability means that the actuarial value of assets exceeds the actuarial accrued liability by the specified amount

Assumptions:

Interest Rate - Pre-retirement	7.5%
- Post-retirement	7.5%
Projected Salary Increases 5.00% each year until retirement	

As of December 31, 2023, the pension plan's membership consisted of:

Active employees	13
Retirees and beneficiaries currently receiving benefits	9
Terminated employees entitled to benefits but not yet receiving them	<u>13</u>
Total	<u>35</u>

NOTE 5 - FIXED ASSETS

	Beginning Balance	Additions	Disposals	Ending Balance
Capital Assets:				
General Fund	2,735,487	19,900	0	2,755,387
Sewer Fund	2,299,593	177,057	0	2,476,650
Water Fund	1,945,440	0	0	1,945,440
Highway Aid Fund	300,000	0	0	300,000
Capital Reserve Fund	0	117,849	0	117,849
Recreation Fund	188,381	0	0	188,381
Total capital assets at cost	<u>7,468,901</u>	<u>314,806</u>	<u>0</u>	<u>7,783,707</u>
Less accumulated depreciation for:				
General Fund	292,983	82,892	0	375,875
Sewer Fund	170,915	67,571	0	238,486
Water Fund	103,760	52,951	0	156,711
Highway Aid Fund	11,250	7,500	0	18,750
Capital Reserve Fund	0	10,824	0	10,824
Recreation Fund	25,117	6,279	0	31,396
Total accumulated depreciation	<u>604,025</u>	<u>228,017</u>	<u>0</u>	<u>832,042</u>
Capital assets - net	<u>6,864,876</u>	<u>86,789</u>	<u>0</u>	<u>6,951,665</u>

Depreciation expense of \$228,017 was recognized for the year ended December 31, 2024.

NEW FREEDOM BOROUGH
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2024

NOTE 6 - GENERAL LONG-TERM DEBT

On May 11, 2021 the Borough of New Freedom issued General Obligation Note, Series A of 2021 for the amount of \$3,518,000 for the purpose of (1) paying the costs of a capital project; (2) currently refunding a portion of the Borough of New Freedom General Obligation Note, Series of 2012; and paying all costs and expenses of issuance of the Series A Note.

The G.O Note, Series A of 2021 is recorded on the General Fund.

<u>Date of Issue</u>	<u>Final Maturity</u>	<u>Rate</u>	<u>Amount</u>
2021	December 1, 2041	1.79% to 2.99%	\$ <u>3,518,000</u>

The Obligation is a draw down Note and the carrying amount at December 31, 2024 is \$2,754,000.

A summary of the maturity dates of the General Obligation Issue of 2021, Series A is as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2025	\$ 245,000	2034	\$ 103,000
2026	249,000	2035	106,000
2027	254,000	2036	110,000
2028	258,000	2037	113,000
2029	263,000	2038	116,000
2030	268,000	2039	120,000
2031	102,000	2040	123,000
2032	97,000	2041	127,000
2033	100,000		
TOTAL			\$ <u>2,754,000</u>

NEW FREEDOM BOROUGH
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2024

NOTE 6 - GENERAL LONG-TERM DEBT (CONTINUED)

On May 11, 2021 the Borough of New Freedom issued General Obligation Note, Series B of 2021 for the amount of \$3,462,000 for the purpose of (1) paying the costs of a capital project; (2) currently refunding a portion of the Borough of New Freedom General Obligation Note, Series of 2012; and paying all costs and expenses of issuance of the Series B Note.

The G.O Note, Series B of 2021 is recorded on the Sewer Fund.

<u>Date of Issue</u>	<u>Final Maturity</u>	<u>Rate</u>	<u>Amount</u>
2021	December 1, 2041	1.79% to 2.99%	\$ <u>3,462,000</u>

The Obligation is a draw down Note and the carrying amount at December 31, 2024 is \$3,008,000.

A summary of the maturity dates of the General Obligation Issue of 2021, Series B is as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2025	\$ 189,000	2034	\$ 154,000
2026	193,000	2035	159,000
2027	197,000	2036	164,000
2028	200,000	2037	168,000
2029	203,000	2038	174,000
2030	207,000	2039	179,000
2031	152,000	2040	184,000
2032	145,000	2041	190,000
2033	150,000		
	TOTAL		\$ <u>3,008,000</u>

NEW FREEDOM BOROUGH
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2024

NOTE 6 - GENERAL LONG-TERM DEBT (CONTINUED)

On May 11, 2021 the Borough of New Freedom issued General Obligation Note, Series C of 2021 for the amount of \$1,880,000 for the purpose of (1) paying the costs of a capital project; (2) currently refunding a portion of the Borough of New Freedom General Obligation Note, Series of 2012; and paying all costs and expenses of issuance of the Series C Note.

The G.O Note, Series C of 2021 is recorded on the Water Fund.

<u>Date of Issue</u>	<u>Final Maturity</u>	<u>Rate</u>	<u>Amount</u>
2021	December 1, 2041	1.79% to 2.99%	\$ <u>1,880,000</u>

The Obligation is a draw down Note and the carrying amount at December 31, 2024 is \$1,654,000.

A summary of the maturity dates of the General Obligation Issue of 2021, Series C is as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2025	\$ 100,000	2034	\$ 87,000
2026	101,000	2035	90,000
2027	103,000	2036	93,000
2028	104,000	2037	96,000
2029	107,000	2038	98,000
2030	109,000	2039	101,000
2031	86,000	2040	104,000
2032	82,000	2041	108,000
2033	85,000		
TOTAL			\$ <u>1,654,000</u>

NOTE 7 - CONTINGENCIES

The Borough is subject to various claims and legal proceedings covering matters that arise in the ordinary course of its municipal activities. Each of these matters is subject to uncertainties, and some of these matters may be resolved unfavorably to the municipality. Management believes that any liability that may ultimately result from the resolution of these matters would not have a material adverse effect on the financial position of the municipality.

NOTE 8 - FIXED ASSET MODIFIED CASH ADJUSTMENT

New Freedom Borough has decided to convert to the Modified Cash Basis of Accounting from the Cash Basis of Accounting for the 2023 year. Provisions will be added for Fixed Assets, Accumulated Depreciation, and Depreciation Expense. The Fund Balances of various funds will be adjusted. The adjustments are as follows: General Fund - \$2,473,652, Highway Aid Fund - \$296,250, Recreation Fund - \$169,543, Water Fund - \$1,844,877, and Sewer Fund - \$1,950,005 to facilitate this change.

NOTE 9 - SUBSEQUENT EVENTS

Management of the Borough has evaluated subsequent events through the date of the audit report. No subsequent events were noted.

NEW FREEDOM BOROUGH

SUPPLEMENTAL INFORMATION

NEW FREEDOM BOROUGH
COMBINED STATEMENT OF ASSETS, LIABILITIES
AND FUND EQUITY - SPECIAL REVENUE FUND TYPES (MODIFIED CASH BASIS)
DECEMBER 31, 2024

	Special Revenue Fund Types				
	Highway Aid Fund	Stormwater Fund	Recreation Council Fund	Community Center Fund	Total Memorandum Only
<u>ASSETS</u>					
Cash and Cash Equivalents	\$ 93,179	\$ 13,901	\$ 74,695	\$ 6,241	\$ 188,016
Due From Other Funds	0	0	0	0	0
Fixed Assets Less Accumulated Depreciation	281,250	0	156,984	0	438,234
TOTAL ASSETS	\$ 374,429	\$ 13,901	\$ 231,679	\$ 6,241	\$ 626,250
<u>LIABILITIES AND FUND EQUITY</u>					
LIABILITIES					
Escrow	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Due To Other Funds	0	0	0	0	0
All Other Current Liabilities	0	0	0	0	0
Customer Deposits	0	0	0	0	0
TOTAL LIABILITIES	0	0	0	0	0
FUND EQUITY					
Fund Balance	374,429	13,901	231,679	6,241	626,250
TOTAL FUND EQUITY	374,429	13,901	231,679	6,241	626,250
TOTAL LIABILITIES AND FUND EQUITY	\$ 374,429	\$ 13,901	\$ 231,679	\$ 6,241	\$ 626,250

The accompanying notes are an integral part of the financial statements.

NEW FREEDOM BOROUGH
COMBINED STATEMENT OF ASSETS, LIABILITIES
AND FUND EQUITY - PROPRIETARY FUND TYPES (MODIFIED CASH BASIS)
DECEMBER 31, 2024

	Proprietary Fund Types			Total Memorandum Only
	Water Fund	Sewer Fund	Refuse Fund	
<u>ASSETS</u>				
Cash and Cash Equivalents	\$ 1,333,571	\$ 4,568,797	\$ 73,913	\$ 5,976,281
Due From Other Funds	0	0	0	0
Fixed Assets Less Accumulated Depreciation	1,788,729	2,238,165	0	4,026,894
TOTAL ASSETS	\$ 3,122,300	\$ 6,806,962	\$ 73,913	\$ 10,003,175
<u>LIABILITIES AND FUND EQUITY</u>				
Escrow Deposits	\$ 0	\$ 0	\$ 0	\$ 0
G.O. Note Payable Long-Term Portion	1,554,000	2,819,000	0	4,373,000
G.O. Note Payable Short-Term Portion	100,000	189,000	0	289,000
Due To Other Funds	0	0	0	0
All Other Current Liabilities	0	0	0	0
TOTAL LIABILITIES	1,654,000	3,008,000	0	4,662,000
FUND EQUITY				
Retained Earnings	1,468,300	3,798,962	73,913	5,341,175
TOTAL FUND EQUITY	1,468,300	3,798,962	73,913	5,341,175
TOTAL LIABILITIES AND FUND EQUITY	\$ 3,122,300	\$ 6,806,962	\$ 73,913	\$ 10,003,175

The accompanying notes are an integral part of the financial statements.

NEW FREEDOM BOROUGH
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND EQUITY - BUDGET AND ACTUAL
GENERAL FUND (MODIFIED CASH BASIS)
YEAR ENDED DECEMBER 31, 2024

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<u>REVENUES AND OTHER FINANCING SOURCES</u>			
Taxes	\$ 2,051,000	\$ 2,237,024	\$ 186,024
Licenses and Permits	77,350	72,507	(4,843)
Fines and Forfeits	7,100	7,336	236
Interest and Rents	66,608	73,704	7,096
Intergovernmental Revenues	80,300	131,510	51,210
Charges for Services	176,300	241,480	65,180
Miscellaneous	5,000	0	(5,000)
Other Financing Sources	0	9,531	9,531
TOTAL REVENUES AND OTHER FINANCING SOURCES	<u>2,463,658</u>	<u>2,773,092</u>	<u>309,434</u>
<u>EXPENDITURES AND OTHER FINANCING USES</u>			
General Government	331,936	395,488	(63,552)
Public Safety	1,047,800	1,007,049	40,751
Health and Human Services	4,000	4,092	(92)
Public Works - Sanitation	0	0	0
Public Works - Highways	257,857	509,355	(251,498)
Culture - Recreation	210,700	224,564	(13,864)
Debt Service	293,592	53,510	240,082
Employer Paid Benefits and Withholding	178,974	126,630	52,344
Insurance	32,000	37,375	(5,375)
Miscellaneous	2,000	8,297	(6,297)
Other Financing Uses	81,000	81,000	0
TOTAL EXPENDITURES AND OTHER FINANCING USES	<u>2,439,859</u>	<u>2,447,360</u>	<u>(7,501)</u>
<u>EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES</u>			
	<u>\$ 23,799</u>	<u>325,732</u>	<u>\$ 301,933</u>
<u>FUND EQUITY - JANUARY 1, 2024</u>		<u>58,637</u>	
<u>FUND EQUITY - DECEMBER 31, 2024</u>		<u>\$ 384,369</u>	

The accompanying notes are an integral part of the financial statements.

NEW FREEDOM BOROUGH
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND EQUITY - BUDGET AND ACTUAL
SPECIAL REVENUE FUND TYPES (MODIFIED CASH BASIS)
YEAR ENDED DECEMBER 31, 2024

	Special Revenue Fund Types												Total Memorandum Only
	Highway Aid Fund			Stormwater Fund			Recreation Council Fund			Community Center Fund			
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	
REVENUES AND OTHER FINANCING SOURCES													
Interest and Rents	\$ 500	\$ 6,890	\$ 6,390	\$ 50	\$ 109	\$ 59	\$ 500	\$ 2,021	\$ 1,521	\$ 0	\$ 78	\$ 78	\$ 9,098
Intergovernmental Revenues	156,920	159,362	2,442	0	0	0	0	0	0	0	0	0	159,362
Charges for Services	0	0	0	3,750	7,942	4,192	13,750	11,045	(2,705)	59,866	77,095	17,229	96,082
Miscellaneous Revenue	0	0	0	50	0	(50)	0	0	0	50	0	(50)	0
Other Financing Sources	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUES AND OTHER FINANCING SOURCES	157,420	166,252	8,832	3,850	8,051	4,201	14,250	13,066	(1,184)	59,916	77,173	17,257	264,542
EXPENDITURES AND OTHER FINANCING USES													
Public Works - Highway	150,000	230,763	(80,763)	0	0	0	0	0	0	0	0	0	230,763
General Government	0	0	0	0	510	(510)	0	0	0	7,700	8,704	(1,004)	9,214
Public Safety	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Works - Sanitation	0	0	0	0	0	0	0	0	0	0	0	0	0
Culture - Recreation	0	0	0	0	0	0	15,400	18,353	(2,953)	60,300	62,775	(2,475)	81,128
Community Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Financing Uses	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES	150,000	230,763	(80,763)	0	510	(510)	15,400	18,353	(2,953)	68,000	71,479	(3,479)	321,105
EXCESS REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES													
	<u>\$ 7,420</u>	<u>(64,511)</u>	<u>\$ (71,931)</u>	<u>\$ 3,850</u>	<u>7,541</u>	<u>\$ 3,691</u>	<u>\$ (1,150)</u>	<u>(5,287)</u>	<u>\$ (4,137)</u>	<u>\$ (8,084)</u>	<u>5,694</u>	<u>\$ 13,778</u>	<u>(56,563)</u>
FUND EQUITY - JANUARY 1, 2024		<u>438,940</u>			<u>6,360</u>		<u>236,966</u>			<u>547</u>			<u>682,813</u>
FUND EQUITY - DECEMBER 31, 2024		<u>\$374,429</u>			<u>\$ 13,901</u>		<u>\$231,679</u>			<u>\$ 6,241</u>			<u>\$ 626,250</u>

NEW FREEDOM BOROUGH
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES
IN FUND EQUITY - BUDGET AND ACTUAL
PROPRIETARY FUND TYPES (MODIFIED CASH BASIS)
YEAR ENDED DECEMBER 31, 2024

	Proprietary Fund Types									Total Memorandum Only
	Water Fund			Sewer Fund			Refuse Fund			
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	
<u>REVENUES AND OTHER FINANCING SOURCES</u>										
Interest and Rents	\$ 2,500	\$ 32,425	\$ 29,925	\$ 20,000	\$ 132,051	\$ 112,051	\$ 500	\$ 1,251	\$ 751	\$ 165,727
Intergovernmental Revenues	22,600	27,847	5,247	31,300	33,416	2,116	3,500	3,390	(110)	64,653
Charges for Services	1,015,000	1,119,028	104,028	2,256,000	2,411,718	155,718	690,500	730,685	40,185	4,261,431
Miscellaneous	500	243	(257)	500	14,672	14,172	50	0	(50)	14,915
Other Financing Sources	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUES AND OTHER FINANCING SOURCES	1,040,600	1,179,543	138,943	2,307,800	2,591,857	284,057	694,550	735,326	40,776	4,506,726
<u>EXPENSES</u>										
General Government	2,250	1,409	841	0	0	0	11,768	11,327	441	12,736
Public Works - Sanitation	0	0	0	0	0	0	710,617	710,481	136	710,481
Public Works - Water System	848,326	992,316	(143,990)	0	0	0	0	0	0	992,316
Public Works - Wastewater Collection and Treatment	0	0	0	2,404,651	1,772,052	632,599	0	0	0	1,772,052
Debt Service	129,360	31,327	98,033	243,172	57,109	186,063	0	0	0	88,436
Employer Paid Benefits and Withholding	19,422	19,083	339	79,125	79,617	(492)	0	344	(344)	99,044
Insurance	0	0	0	0	0	0	0	0	0	0
Miscellaneous	1,500	2,130	(630)	2,500	2,130	370	100	0	100	4,260
Other Financing Uses	19,000	19,000	0	37,000	37,000	0	0	0	0	56,000
TOTAL EXPENSES	1,019,858	1,065,265	(45,407)	2,766,448	1,947,908	818,540	722,485	722,152	333	3,735,325
<u>EXCESS REVENUES OVER (UNDER) EXPENSES</u>	<u>\$ 20,742</u>	<u>114,278</u>	<u>\$ 93,536</u>	<u>\$(458,648)</u>	<u>643,949</u>	<u>\$ 1,102,597</u>	<u>\$(27,935)</u>	<u>13,174</u>	<u>\$ 41,109</u>	<u>771,401</u>
<u>FUND EQUITY - JANUARY 1, 2024</u>		<u>1,354,022</u>			<u>3,155,013</u>			<u>60,739</u>		<u>4,569,774</u>
<u>FUND EQUITY - DECEMBER 31, 2024</u>		<u>\$ 1,468,300</u>			<u>\$ 3,798,962</u>			<u>\$ 73,913</u>		<u>\$ 5,341,175</u>

AUDITORS' REPORT
NEW FREEDOM BOROUGH
NEW FREEDOM, PENNSYLVANIA

The following is a concise summary of the annual audit and financial report submitted to the Secretary of Community and Economic Development for the Commonwealth of Pennsylvania by the Borough's auditors.

The detailed auditors' report is available at the Borough office for public inspection.

BALANCE SHEET
DECEMBER 31, 2024

	<u>General</u>	<u>Special Revenue</u>	<u>Capital Reserve</u>	<u>Enterprise</u>
<u>ASSETS</u>				
Cash and Cash Equivalents	\$ 761,943	\$ 188,016	\$ 201,415	\$ 5,976,281
Fixed Assets Less Accumulated Depreciation	2,379,512	438,234	107,025	4,026,894
TOTAL ASSETS	<u>\$ 3,141,455</u>	<u>\$ 626,250</u>	<u>\$ 308,440</u>	<u>\$ 10,003,175</u>
<u>LIABILITIES</u>				
Payroll Taxes and Other Payroll Withholdings	\$ 0	\$ 0	\$ 0	\$ 0
Escrows	3,086			
G.O. Note Payable Long-Term Portion	2,509,000			4,373,000
G.O. Note Payable Short-Term Portion	245,000			289,000
TOTAL LIABILITIES	<u>2,757,086</u>	<u>0</u>	<u>0</u>	<u>4,662,000</u>
<u>FUND EQUITY</u>	<u>384,369</u>	<u>626,250</u>	<u>308,440</u>	<u>5,341,175</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 3,141,455</u>	<u>\$ 626,250</u>	<u>\$ 308,440</u>	<u>\$ 10,003,175</u>

STATEMENT OF REVENUES AND EXPENDITURES
YEAR ENDED DECEMBER 31, 2024

<u>REVENUES</u>				
Taxes	\$ 2,237,024	\$ 0	\$ 0	\$ 0
Licenses and Permits	72,507			
Fines and Forfeits	7,336			
Interest and Rents	73,704	9,098	2,645	165,727
Intergovernmental Revenues	131,510	159,362		64,653
Charges for Services	241,480	96,082		4,261,431
Miscellaneous				14,915
Other Financing Sources	9,531		192,000	
TOTAL REVENUES	<u>2,773,092</u>	<u>264,542</u>	<u>194,645</u>	<u>4,506,726</u>
<u>EXPENDITURES</u>				
General Government	395,488	9,214		12,736
Public Safety	1,007,049			
Health and Human Services	4,092			
Public Works - Sanitation				2,482,533
Public Works - Highways	509,355	230,763		
Public Works - Other Public Works and Enterprises			12,442	992,316
Culture - Recreation	224,564	81,128		
Debt Services	53,510			88,436
Employer Paid Benefits and Withholding	126,630			99,044
Insurance	37,375			
Miscellaneous	8,297			4,260
Other Financing Uses	81,000			56,000
TOTAL EXPENDITURES	<u>2,447,360</u>	<u>321,105</u>	<u>12,442</u>	<u>3,735,325</u>
<u>EXCESS REVENUES OVER (UNDER)</u>				
<u>EXPENDITURES FOR THE YEAR</u>	<u>\$ 325,732</u>	<u>\$ (56,563)</u>	<u>\$ 182,203</u>	<u>\$ 771,401</u>

KOCHENOUR, EARNEST, SMYSER & BURG

Certified Public Accountants
710 South George Street
York, Pa. 17401

Philip G. Lauer, CPA
Mark R. Kephart, CPA

Phone: 717-843-8855
Fax: 717-843-8857

April 23, 2025

Mr. Andrew Shaffer/Borough Council
49 E. High Street
New Freedom, PA 17349

Dear Andrew and Borough Council:

We have completed our audit of the books and records of New Freedom Borough for the year ended December 31, 2024. During our audit, we reviewed the Borough's accounting procedures and system of internal control. Our primary purpose for the audit was to form an opinion concerning the Borough's accounts. Consequently, we would not necessarily discover all weaknesses that might exist in the system.

This letter does not affect our report on the financial statements of New Freedom Borough for the year ended December 31, 2024.

We would like to take this opportunity to thank Andrew and his staff for the assistance we received during the course of our audit.

Sincerely,

Kochenour, Earnest, Smyser & Burg

Certified Public Accountants

**MINUTES OF NEW FREEDOM BOROUGH
COUNCIL MEETING
April 14, 2025**

New Freedom Borough Council met in Regular Session on Monday, April 14, 2025. President Bobby led those in attendance to The Pledge of Allegiance to the Flag. The meeting was called to order at 6:30PM.

BOROUGH COUNCIL PRESENT

Andrew Bobby
Ryan Ross
Erica Rearich
Dennis Sarpen
Dennis Cummings
David Reisdorf
Burnell Wildasin

ALSO PRESENT:

Kim Butcher, Mayor
Jason Sabol, Solicitor
Andrew Shaffer, Borough Manager

ALSO ABSENT:

BOROUGH COUNCIL ABSENT:

Public Comment - Agenda Items

Ann Costantino and David Moyster, 115 Waneta Street, spoke in favor of the proposed Rental Housing and Occupancy Ordinance.

Visitors / Presentations

Chief Chris Boyer was not available for tonight's meeting.

Approval of Minutes

The minutes of the Regular Council Meeting held March 10, 2025 were presented to Council for their review. Ryan Ross made a motion, seconded by Dennis Sarpen, to approve the minutes as presented. Erica Rearich requested the inclusion of language under Regional Recreation for monthly regional recreation financial reports and the request for consideration of a continuation meeting. Additionally, under the Mayor's Report include that a fire "tower" truck has been ordered and will take approximately two to three years. Erica Rearich made a motion, seconded by Dennis Cummings, to amend the motion to include the language noted. Motion carried with Nay votes from Ryan Ross and Dennis Sarpen. David Reisdorf made a motion, seconded by Burnell Wildasin to approve the minutes as amended. Motion carried.

Treasurer's Report

The Treasurer's Report for the month of March 2025 was presented to Council for their review. Dennis Sarpen made a motion, seconded by Burnell Wildasin, to approve the report as presented. Motion carried.

Unfinished Business**Stormwater Channel – North Constitution Avenue**

An inspection was completed by the contractor and staff. Only a few areas will need additional seeding, and staff will work to close out the joint permit.

Paul Smith Library

No update over the last month.

Ryan Ross made a motion, seconded by Burnell Wildasin to approve a payment of \$1,000 for April of 2025. Motion carried.

Solar Energy – Decommissioning Bond Requirements

Burnell Wildasin made a motion, seconded by Dennis Sarpen to authorize submission of the draft language to York County Planning Commission for their review. Motion carried.

Senior Center Draft Lease Review

An updated lease with changes as suggested during last month's meeting was presented to Council. The consensus of Council was to provide the draft lease to the Senior Center for their consideration.

New Business**Bailey Avenue Stormwater Infrastructure Project**

David Reisdorf made a motion, seconded by Dennis Sarpen to approve the low bid from Barrasso Excavation, Inc in the amount of \$233,000. It was noted that 100% of this expenditure will be reimbursed from the FEMA Hazard Mitigation Grant. Motion carried.

Brush Chipper Purchase

Ryan Ross made a motion, seconded by Burnell Wildasin to approve the purchase of a Bandit Brush Chipper from Stephenson Equipment Inc. in the amount of \$61,950. It was noted that 95% of the cost will be reimbursed from the Section 902 Grant. Motion carried.

County Board of Appeals – Intergovernmental Agreement Amendment

David Reisdorf made a motion, seconded by Dennis Sarpen to approve a resolution authorizing an amendment to the intergovernmental agreement of cooperation with the County of York. The amendment will allow appointments to the board under a reduced set of requirements. Motion carried.

Engagement Agreement with Saxton & Stump

Burnell Wildasin made a motion, seconded by Dennis Sarpen to approve the engagement agreement with Saxton & Stump. Motion carried with Nay votes from Erica Rearich and Dennis Cummings.

Ryan Ross made a motion, seconded by Dennis Sarpen to approve the file transfer request from Stock and Leader to Saxton and Stump. Motion carried with Nay votes from Erica Rearich and Dennis Cummings.

Council discussed future appointment as Borough Solicitor. This item will be added to the May 2025 agenda.

Road Closure Request

Ryan Ross made a motion, seconded by Burnell Wildasin to authorize the road closure request from Cub Scout Pack 24 to hold a Bike Rodeo on August 30, 2025 along Front Street from Paesano's to East Franklin Street. A certificate of insurance was requested naming the Borough as additionally insured. Motion carried.

Administrative Reports

Solicitor

Nothing additional at this time.

Manager

Manager Shaffer provided a report for the month of March 2025, as well as a grant report listing closed and current grants since 2021.

President

Nothing additional at this time.

Mayor

Nothing additional at this time.

Police

The activity report for the period of February 22 – March 22 was provided to Council for their review.

The January 2025 and February 2025 financial reports were provided to Council for their review.

Erica Rearich updated Council on department activities as reported during the April 2025 Southern Regional Police Department meeting.

Engineer

Council was presented with monthly reports from Warehaus and ARRO.

Water System

Council was presented with the March 2025 Operating Report for their review.

Wastewater System

Council was presented with the March 2025 Operating Report for their review.

Zoning & Code Enforcement Report

The Permit, Land Development, and Code Enforcement Reports for March 2025 were presented to Borough Council for their review.

Recreation Report

Council was provided with the March and April 2025 meeting reports as well as the January through March financial reports. Ryan Ross provided updates on upcoming events, programs, and activities.

Committee ReportsBusiness Development

Departure Coffee will have a ribbon cutting ceremony on April 26, 2025 at 200 Cambridge Boulevard.

EMS & Fire Funding

Mayor Butcher reported on Fire and EMS activities.

A copy of the compliance audit for the Fireman's Relief Association of Rose Fire Company for the period of January 2021 to December 2023 was provided to Council.

Mayor Butcher updated Council on an emergency radio upgrade and potential costs.

Mayor Butcher asked that Council consider a resolution of accommodation to recognize Donald Bortner for his 37 years of service to New Freedom Borough. Burnell Wildasin made a motion, seconded by Dennis Sarpen to authorize the drafting of a resolution. Motion carried.

Public Health & Safety

Nothing to report.

Infrastructure

Nothing to report.

Personnel

Nothing to report.

Rental Housing and Occupancy Ordinance

A draft ordinance was provided to Council for their review. Council held a lengthy discussion on the proposed ordinance. Ultimately, the consensus of Council was to allow the solicitor to review the draft ordinance and provide feedback during the May 2025 meeting.

During discussion it was requested that the public meeting packet contain any draft ordinances and a complete packet, less any items of executive session material (code enforcement, potential litigation, personnel, etc.) be posted on the website moving forward.

Correspondence

A copy of the York County Open Space Annual Report for 2024 was provided to Council.

A copy of the York County Planning Commission Annual Report for 2024 was provided to Council.

A copy of the York County SPCA Impact Report for 2024 was provided to Council. Manager Shaffer updated Council on meetings occurring between the SPCA and municipal representatives from across the County to discuss changes to the Housing Agreement for 2026.

A copy of the 2024 Real Estate Market Report provided by the Realtors Association was provided to Council.

As previously noted, a copy of the compliance audit for the Fireman's Relief Association of Rose Fire Company for the period of January 2021 to December 2023 was provided to Council.

An invite to the York Adams Tax Bureau Open House was provided to Council.

Public Comment - Non-Agenda Items

Donna Russell asked for assistance in connecting with utility companies to move lines from old poles to new poles. The Borough has previously requested these changes to occur, but unfortunately are also at the mercy of the utility companies to schedule the work.

Adjournment

At 9:11PM, the meeting was adjourned. The next meeting is scheduled for May 12, 2025 at 6:30PM.

Respectfully Submitted,

Andrew N. Shaffer

Borough Manager

NEW FREEDOM BOROUGH
TREASURER'S REPORT

April 2025



Submitted By: Andrew Shaffer, *Borough Manager*

Approved By: Andrew Bobby, *President* _____ (Signature)

Ryan Ross, *Vice-President* _____ (Signature)

Approval Date: May 12, 2025

CHART OF ACCOUNTS AND FUND SUMMARY

FUNDS

- 01. General Fund
- 04. Refuse Fund
- 05. Stormwater Fund
- 06. Water Fund
- 08. Sewer Fund
- 09. Recreation Fund
- 30. Capital Reserve Fund
- 35. Highway Aid Fund
- 99. Community Center Fund

REVENUES

- 301. Property Taxes
- 310. Act 511 Taxes
- 320. Licenses and Permits
- 331. Fines
- 341. Interest
- 342. Rents
- 350. Grants & State Aid
- 355. State Shared Revenue
- 358. Intergovernmental Revenue
- 360. Charges for Services
- 362. Public Safety
- 364. Sanitation
- 367. Recreation
- 378. Water System
- 380. Miscellaneous
- 393. Proceeds from Debt

EXPENDITURES

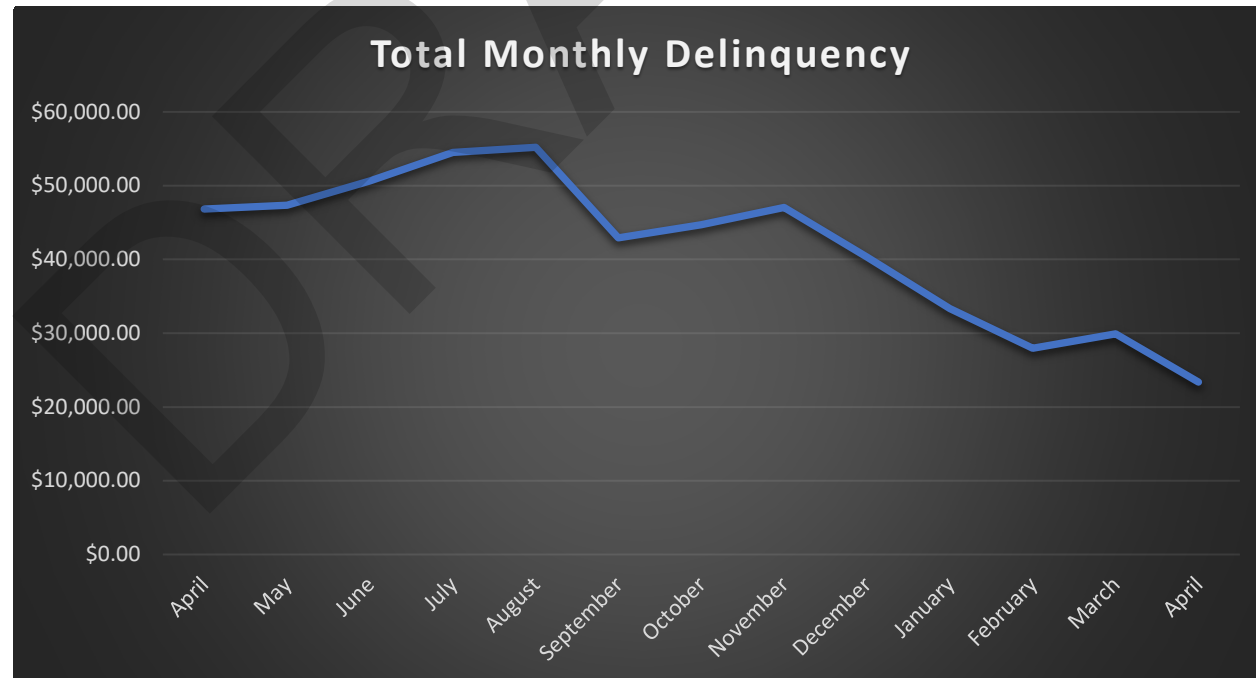
- 400. General Government
- 410. Public Safety
- 420. Health and Human Services
- 427. Sanitation
- 429. Wastewater
- 430. Highways, Roads, Streets
- 448. Water System
- 450. Recreation
- 470. Debt Service
- 480. Miscellaneous
- 481. Employer Paid Benefits
- 486. Insurance
- 487. Health Insurance
- 492. Fund Transfers

NEW FREEDOM BOROUGH

Delinquency Report

April-2025

Utility	April 15, 2025		April 30, 2025	
	Vacant Property Balance	Occupied Property Balance	Vacant Property Balance	Occupied Property Balance
Refuse	\$2,308.71	\$7,526.67	\$2,308.71	\$7,536.67
Sewer	\$1,101.40	\$5,445.23	\$1,101.40	\$5,445.23
Water	\$1,133.97	\$5,849.68	\$1,133.97	\$5,849.68
SUBTOTALS	\$4,544.08	\$18,821.58	\$4,544.08	\$18,831.58
TOTAL	\$23,365.66		\$23,375.66	



CASH FLOW REPORT - APRIL 2025

	FUND										TOTAL
	CAPITAL RESERVE	COMMUNITY CENTER	GENERAL	HIGHWAY AID	RECREATION	REFUSE	SEWER	STORMWATER	WATER	Unclassified	
100.000 PEOPLE'S BANK - MAIN CHECKING	17,212.00	(7,666.26)	844,052.88	0.00	-	73,689.61	1,931.36	100.00	(1,697.10)	-	927,622.49
100.004 PEOPLE'S BANK - REFUSE FUND	-	-	-	-	-	40,929.32	-	-	-	-	40,929.32
100.005 PEOPLE'S BANK - STORMWATER FUND	-	-	-	-	-	-	-	15,297.21	-	-	15,297.21
100.006 PEOPLE'S BANK - WATER FUND	-	-	-	-	-	-	-	-	461,800.58	-	461,800.58
100.008 PEOPLE'S BANK - SEWER FUND	-	-	-	-	-	-	339,625.25	-	-	-	339,625.25
100.030 PEOPLE'S BANK - CAPITAL RESERVE FUND	290,582.54	-	-	-	-	-	-	-	-	-	290,582.54
100.035 PEOPLE'S BANK - HIGHWAY AID FUND	-	-	-	159,195.74	-	-	-	-	-	-	159,195.74
100.099 PEOPLE'S BANK - COMM. CENTER FUND	-	3,701.07	-	-	-	-	-	-	-	-	3,701.07
105.000 PEOPLE'S BANK - PAYROLL	-	-	818.44	-	-	-	(398.72)	-	982.45	137.34	1,539.51
106.001 PLGIT - GENERAL FUND	-	-	188,327.47	-	-	-	-	-	-	-	188,327.47
106.006 PLGIT - WATER FUND	-	-	-	-	-	-	-	-	26,388.07	-	26,388.07
106.008 PLGIT - SEWER FUND	-	-	-	-	-	-	789,872.54	-	-	-	789,872.54
106.035 PLGIT - HIGHWAY AID FUND	-	-	-	75,908.34	-	-	-	-	-	-	75,908.34
107.006 PEOPLE'S BANK - ARPA FUNDS	-	-	98,952.60	-	-	-	-	-	-	-	98,952.60
107.006 PEOPLE'S BANK - WATER FUND CAPITAL	-	-	-	-	-	-	-	-	45,390.15	-	45,390.15
107.008 PEOPLE'S BANK - SEWER FUND CAPITAL	-	-	-	-	-	-	179,350.11	-	-	-	179,350.11
107.009 PEOPLE'S BANK - REC FUND CAPITAL	-	-	-	-	9,440.37	-	-	-	-	-	9,440.37
108.006 PEOPLE'S SECURITY - WATER FUND	-	-	-	-	-	-	-	-	1,540.95	-	1,540.95
108.008 PEOPLE'S SECURITY - SEWER FUND	-	-	-	-	-	-	3,136.79	-	-	-	3,136.79
108.016 TREASURY NOTE - WATER FUND	-	-	-	-	-	-	-	-	853,323.89	-	853,323.89
108.018 TREASURY NOTE - SEWER FUND	-	-	-	-	-	-	3,118,510.89	-	-	-	3,118,510.89
ENDING CASH BALANCE	\$307,794.54	(\$3,965.19)	\$1,132,151.39	\$235,104.08	\$9,440.37	\$114,618.93	\$4,432,028.22	\$15,397.21	\$1,387,728.99	\$137.34	\$7,630,435.88
COMMITTED FUND BALANCE	-	-	(393,932.63)	-	-	-	(368,113.09)	-	(181,278.50)	-	(943,324.22)
EMERGENCY FUND BALANCE	-	-	-	-	-	-	(100,000.00)	-	(50,000.00)	-	(150,000.00)
ASSIGNED FUND BALANCE	(61,950.00)	-	(386,200.00)	-	-	-	(3,978,486.00)	-	-	-	(4,364,686.00)
UNCOMMITTED CASH BALANCE	\$245,844.54	(\$3,965.19)	\$352,018.76	\$235,104.08	\$9,440.37	\$114,618.93	(\$14,570.87)	\$15,397.21	\$1,156,450.49	\$137.34	\$2,172,425.66

**New Freedom Borough
General Fund - Monthly Revenues
April 2025**

Date	Num	Name	Memo	Account	Paid Amount
Apr 25					
04/02/2025		GOODFELLOW PARK RENTAL	PARK RENTAL CAR SHOW	367.600 · Goodfellow Park Contributions	232.80
04/02/2025		TAX COLLECTOR	3/1/25 - 3/8/25	301.100 · Real Estate Tax - Current	25,337.98
04/02/2025		TAX COLLECTOR	3/1/25 - 3/8/25	301.103 · Real Estate Tax - Fire Service	3,084.61
04/02/2025		TAX COLLECTOR	3/1/25 - N3/8/25	301.105 · Real Estate Tax - EMS Service	2,203.37
04/02/2025		PERMITS	R23379 HASSLER	362.400 · Building Permit Application Fee	125.00
04/02/2025			R23377 NEVINS	362.400 · Building Permit Application Fee	125.00
04/02/2025			R23378 VORTEX	362.300 · Zoning Permits	100.00
04/02/2025			R23378 VORTEX	362.400 · Building Permit Application Fee	150.00
04/02/2025			R23378 VORTEX	362.410 · Building Permit Fees	110.56
04/02/2025			R23378 VORTEX	362.420 · DCED Fee	4.50
04/02/2025			R23378 VORTEX	362.430 · Permit Inspection Fees	100.00
04/07/2025		COUNTY OF YORK	MARCH REALTY TRANS	310.100 · Real Estate Transfer Tax	6,925.00
04/07/2025			COMM	403.117 · Tax Collection Services	-138.50
04/07/2025		INTEREST	APRIL	341.000 · Interest Earned	29.40
04/07/2025		INTEREST	APRIL	341.000 · Interest Earned	233.80
04/07/2025		INTEREST	APRIL	341.000 · Interest Earned	1.78
04/07/2025		LEASE	R23385 ORRSTOWN	342.400 · Property Lease - People's Bank	1,000.00
04/07/2025		PERMITS	R23382 14 S CONSTITUTION	362.410 · Building Permit Fees	171.00
04/07/2025			R23382 14 S CONSTITUTION	362.420 · DCED Fee	4.50
04/07/2025			R23382 14 S CONSTITUTION	362.430 · Permit Inspection Fees	120.00
04/24/2025		GOODFELLOW PARK RENTAL	R23408 RENTAL 15 - SEC DEP 20...	367.600 · Goodfellow Park Contributions	215.00
04/24/2025		PERMITS	R23412 121 GLENRAY	362.400 · Building Permit Application Fee	200.00
04/24/2025			R23411 YARD	321.900 · Yard Sale Permits	5.00
04/24/2025			R23409 33 WASHINGTON	362.400 · Building Permit Application Fee	200.00
04/24/2025			R23403 107 RHEELING	362.400 · Building Permit Application Fee	125.00
04/24/2025			R23403 107 RHEELING	362.410 · Building Permit Fees	135.00
04/24/2025			R23403 107 RHEELING	362.420 · DCED Fee	4.50
04/24/2025			R23403 107 RHEELING	362.430 · Permit Inspection Fees	40.00
04/24/2025			R23405 15486 HALE	362.410 · Building Permit Fees	135.00
04/24/2025			R23405 15486 HALE	362.420 · DCED Fee	4.50
04/24/2025			R23405 15486 HALE	362.430 · Permit Inspection Fees	120.00
04/24/2025			R23406 20 E HIGH	362.400 · Building Permit Application Fee	150.00
04/24/2025			R23406 20 E HIGH	362.410 · Building Permit Fees	1,100.00
04/24/2025			R23406 30 E HIGH	362.420 · DCED Fee	4.50
04/24/2025			R23406 20 E HIGH	362.430 · Permit Inspection Fees	50.00
04/24/2025			R23397 REINEBERG	362.400 · Building Permit Application Fee	25.00
04/24/2025			R23398 11 OLD FARM	362.410 · Building Permit Fees	445.00
04/24/2025			R23398 11 OLD FARM	362.420 · DCED Fee	4.50
04/24/2025			R23398 11 OLD FARM	362.430 · Permit Inspection Fees	120.00
04/24/2025			R23396 22 HUNT RD	362.410 · Building Permit Fees	171.00
04/24/2025			R23396 22 HUNT RUN	362.420 · DCED Fee	4.50
04/24/2025			R23396 22 HUNT RUN	362.430 · Permit Inspection Fees	40.00
04/24/2025			R23393 220 SINGER	362.410 · Building Permit Fees	135.00
04/24/2025			R23393 220 SINGER	362.420 · DCED Fee	4.50
04/24/2025			R23393 220 SINGER	362.430 · Permit Inspection Fees	80.00
04/24/2025			R23391 PERMIT	362.400 · Building Permit Application Fee	200.00
04/24/2025			R23387 201 N GEO	362.400 · Building Permit Application Fee	125.00
04/24/2025			R23387 201 N GEO	362.410 · Building Permit Fees	147.00
04/24/2025			R23387 201 N GEO	362.420 · DCED Fee	4.50

**New Freedom Borough
General Fund - Monthly Revenues
April 2025**

Date	Num	Name	Memo	Account	Paid Amount
04/24/2025			R23387 201 N GEO	362.430 · Permit Inspection Fees	40.00
04/24/2025			R23386 YARD	321.900 · Yard Sale Permits	5.00
04/25/2025		COUNTY OF YORK	TAX CLAIM MARCH DISB	301.400 · Real Estate Tax - Delinquent	1,075.70
04/25/2025			COMMISSION	403.117 · Tax Collection Services	-53.82
04/25/2025		YATB	2025-4	310.210 · Earned Income Tax - Current	1.68
04/25/2025			2025-1	310.210 · Earned Income Tax - Current	12,026.22
04/25/2025			2024-4	310.220 · Earned Income Tax - Prior	34,689.60
04/25/2025			2024-3	310.220 · Earned Income Tax - Prior	-0.01
04/25/2025			2024-1	310.220 · Earned Income Tax - Prior	-242.36
04/25/2025			2023-4	310.230 · Earned Income Tax - Delinquent	1,553.69
04/25/2025			2023-1	310.230 · Earned Income Tax - Delinquent	43.88
04/25/2025			PRIOR	310.230 · Earned Income Tax - Delinquent	4,185.15
04/25/2025			COMM	403.117 · Tax Collection Services	-922.57
04/25/2025			2018 UNALLOCATED	310.230 · Earned Income Tax - Delinquent	460.44
04/25/2025		TAX COLLECTOR	REAL EST 3/10-3/21	301.100 · Real Estate Tax - Current	64,197.15
04/25/2025			FIRE 3/10 - 3/21	301.103 · Real Estate Tax - Fire Service	7,815.32
04/25/2025			EMS 3/10- 3/21	301.105 · Real Estate Tax - EMS Service	5,582.39
04/25/2025			REAL EXT 3/22 - 3/31	301.100 · Real Estate Tax - Current	66,398.87
04/25/2025			FIRE 3/22- 3/31	301.103 · Real Estate Tax - Fire Service	8,083.30
04/25/2025			EMS 3/22 - 3/31	301.105 · Real Estate Tax - EMS Service	5,773.85
04/25/2025			REAL ESTATE 2024	301.200 · Real Estate Tax - Prior	3.83
04/25/2025			FIRE 2024	301.103 · Real Estate Tax - Fire Service	0.46
04/25/2025			EMS 2024	301.105 · Real Estate Tax - EMS Service	0.33
04/25/2025			REAL EST 4/1 - 4/15	301.100 · Real Estate Tax - Current	578,549.18
04/25/2025			FIRE 4/1 - 4/15	301.103 · Real Estate Tax - Fire Service	70,431.89
04/25/2025			EMS 4/1 - 4/15	301.105 · Real Estate Tax - EMS Service	50,308.56
04/25/2025		REIMBURSEMENT	R23421 REIMB STEW BORO	358.130 · Intermunicipal - Stewartstown	1,365.00
04/25/2025		AMUSEMENT TAX	R23420 STEAM INTO	310.600 · Amusement Tax - Current	1,264.96
04/25/2025		FINES	R23418 DJ MARCH	331.110 · Motor Vehicle Fines	117.76
04/25/2025			R23418 DJ MARCH	331.120 · Criminal Code Fines	331.82
04/25/2025		PERMITS	R23416 DICKERSON	362.300 · Zoning Permits	25.00
04/25/2025			R23414 FENCE	362.300 · Zoning Permits	25.00
04/25/2025		EVENTS	R23419 KEYSTONE RED ROCK S...	367.247 · Special Event Proceeds	50.00
04/30/2025			R23422 YARD	321.900 · Yard Sale Permits	5.00
04/30/2025		EVENTS	R23425 LB SOTR	367.247 · Special Event Proceeds	500.00
04/30/2025		FINES	R23426 CLERK OF COURT	331.120 · Criminal Code Fines	369.24
04/30/2025		INTEREST	APRIL	341.000 · Interest Earned	426.45
04/30/2025		INTEREST	APRIL	341.000 · Interest Earned	2.37
04/30/2025		INTEREST	APRIL	341.000 · Interest Earned	28.46

958,434.09

Apr 25

New Freedom Borough

General Fund - Monthly Expenses

April 2025

Date	Num	Name	Memo	Account	Paid Amount
Apr 25					
04/01/2025	41741	BMO FINANCIAL GROUP	POSTAGE	405.215 · Postage - Office	-110.00
04/01/2025	41741	BMO FINANCIAL GROUP	RURAL KING/AMAZON/TRACT SPLY	430.374 · Vehicle & Equipment Repair	-115.23
04/01/2025	41741	BMO FINANCIAL GROUP	HARBOR FR - AUGER DRILL	430.260 · Small Tools & Minor Equipment	-309.98
04/01/2025	41741	BMO FINANCIAL GROUP	FUELCLOUD	411.221 · EMS Service Supply	-75.00
04/01/2025	41741	BMO FINANCIAL GROUP	SECURITY	405.450 · Contracted Services - IT	-795.00
04/01/2025	41741	BMO FINANCIAL GROUP	CLEAN SPLY	409.226 · Cleaning - Office	-371.40
04/01/2025	41741	BMO FINANCIAL GROUP	COUNCIL ROOM	409.373 · Building Maintenance - General	-429.25
04/01/2025	41741	BMO FINANCIAL GROUP	LANCASTER BBQ SOTR	452.247 · Special Events	-1,199.98
04/01/2025	41741	BMO FINANCIAL GROUP	DUKE CANNON SOTR	452.247 · Special Events	-842.00
04/01/2025	41741	BMO FINANCIAL GROUP	ANNUAL PAYROLL SUBSCRIPTION	405.460 · Education & Training - General	-296.80
04/01/2025	41741	BMO FINANCIAL GROUP	COMP MAINT	405.250 · Computer Maintenance - Office	-137.84
04/01/2025	41741	BMO FINANCIAL GROUP	ORIENTAL TRAD SOTR	452.247 · Special Events	-55.80
04/01/2025	41742	Aero Energy	BORO DIESEL	430.232 · Vehicle Fuel - Diesel	-1,233.91
04/01/2025	41743	YORK ICE CO	SOTR DEPOSIT	452.247 · Special Events	-1,150.00
04/01/2025	41746	Winter Engine	GENERATOR COMM CTR	409.250 · Repair & Maintenance Supplies	-880.00
04/01/2025	41746	Winter Engine	49 E HIGH	409.373 · Building Maintenance - General	-3,608.00
04/01/2025	41747	AMERICAN UNITED INS CO	OFFICE	487.198 · Disability Insurance	-226.00
04/01/2025	41748	Comcast Business	OFFICE	409.321 · Phone Service - General	-178.33
04/01/2025	41749	KNAPERS STOP & GO	INV#81709	452.300 · Port-o-Pot Rental	-208.00
04/01/2025	41753	LEAF	INV#2584	405.450 · Contracted Services - IT	-149.39
04/01/2025	41754	GENERAL CODE	INV#40756	404.300 · Codification	-1,210.00
04/01/2025	41755	ARRO	INV#0105855	408.313 · Engineering Fees - General	-765.75
04/01/2025	41756	SWIFT'S CLEANING LLC	OFFICE	409.226 · Cleaning - Office	-150.00
04/01/2025	41757	PSAB UC PLAN	OFFICE	484.194 · Unemployment Comp	-1,266.48
04/01/2025	41758	MTS IT SOLUTIONS	INV#2043	405.450 · Contracted Services - IT	-1,692.29
04/02/2025	41759	YOE PARTS	550STROBE/2004 INTKL	430.374 · Vehicle & Equipment Repair	-491.00
04/02/2025	41760	RIVER'S TRUCK CENTER	SWEeper TRUCK	430.374 · Vehicle & Equipment Repair	-301.01
04/02/2025	41761	Amazon Capital Services	COMPUTER	405.250 · Computer Maintenance - Office	-234.98
04/02/2025	41761	Amazon Capital Services	GENERAL SPLY	409.220 · General Supplies	-381.79
04/02/2025	41763	MET ED	HOLIDAY DEC THRU JAN	452.361 · Electric Service - Parks	-367.23
04/02/2025	41764	Stock and Leader	GENERAL	404.310 · Legal Fees - General	-1,258.00
04/02/2025	41765	Comdata	XL-263	405.250 · Computer Maintenance - Office	-99.61
04/02/2025	41766	BEDLOCK SAFETY PRODUC...	DUMP TRUCK INV#00181	430.374 · Vehicle & Equipment Repair	-1,416.96
04/02/2025	41767	ULINE	INV#190628125 - STAGE	452.990 · Community Center Expenses	-2,955.00
04/02/2025	41768	WAREHAUS AE	INV#27963 FEMA PIPE	430.313 · Engineer - Streets & Stormwater	-2,767.06
04/02/2025	41768	WAREHAUS AE	INV#27962 GOODFELLOW	408.313 · Engineering Fees - General	-2,693.50
04/02/2025	41768	WAREHAUS AE	MONTHLY ENG	408.313 · Engineering Fees - General	-167.50
04/02/2025	41768	WAREHAUS AE	RHEELING RD ADOPTION	430.313 · Engineer - Streets & Stormwater	-487.94
04/14/2025	41770	PAUL L SMITH LIBRARY	1st Quarter 2025	456.500 · Donation - Library	-3,000.00
04/14/2025	41771	USPS	Newsletter	405.215 · Postage - Office	-118.19
04/21/2025	41772	PAUL L SMITH LIBRARY	April 2025 Donation	456.500 · Donation - Library	-1,000.00
04/21/2025	41773	SWIFT'S CLEANING LLC	Office Cleaning	409.226 · Cleaning - Office	-150.00
04/21/2025	41774	GANNETT PENNSYLVANIA L...	Zoning Hearing Board Ad	414.341 · Advertising - Zoning & Planning	-419.00
04/21/2025	41774	GANNETT PENNSYLVANIA L...	Legal Ad - Ord. 2025-1	405.341 · Advertising - General	-236.84
04/21/2025	41774	GANNETT PENNSYLVANIA L...	Legal Ad - Bailey Avenue	405.341 · Advertising - General	-476.96
04/21/2025	41774	GANNETT PENNSYLVANIA L...	Planning Commission Ad	414.341 · Advertising - Zoning & Planning	-385.88
04/21/2025	41777	LANCASTER TRUCK BODIES	Pin for Bed Lift Cylinder	430.374 · Vehicle & Equipment Repair	-113.10
04/21/2025	41779	TOTAL IDENTITY SOLUTIONS	Uniform Store - Baer	405.440 · Uniforms - Office	-205.96
04/21/2025	41780	Walton & Co	Troubleshoot Communication Issue	452.990 · Community Center Expenses	-490.00

New Freedom Borough General Fund - Monthly Expenses April 2025

Date	Num	Name	Memo	Account	Paid Amount
04/21/2025	41784	INTERGOVERNMENTAL INS...	Insurance - May 2025	487.196 · Health Insurance	-8,267.57
04/21/2025	41784	INTERGOVERNMENTAL INS...	Insurance - May 2025	487.196 · Health Insurance	-3,438.75
04/21/2025	41785	MET ED	PW Service - 3/11-4/9	409.361 · Electric Service - General	-216.29
04/21/2025	41785	MET ED	Office Service - 3/11-4/9	409.361 · Electric Service - General	-774.27
04/21/2025	41785	MET ED	Vet Park Service - 3/11-4/8	452.361 · Electric Service - Parks	-104.57
04/21/2025	41785	MET ED	Holiday Lighting Service - 3/11-4/9	409.361 · Electric Service - General	-25.90
04/21/2025	41785	MET ED	MGP Service - 3/11-4/9	452.361 · Electric Service - Parks	-49.61
04/21/2025	41787	AT&T MOBILITY	INV#82025	409.321 · Phone Service - General	-373.80
04/21/2025	41789	EHRlich	Pest Control - Office	409.373 · Building Maintenance - General	-217.08
04/21/2025	41792	REAM PRINTING CO INC	Newsletter Printing	405.342 · Printing	-675.00
04/22/2025	41796	NEW FREEDOM PETTY CASH	Postage Reimbursement	405.215 · Postage - Office	-60.00
04/22/2025	41796	NEW FREEDOM PETTY CASH	Supply Reimbursement	480.000 · Miscellaneous Expense	-40.00
04/25/2025	41801	ROSE FIRE CO	2024 HEALTH INS NEW FREEDOM	411.221 · EMS Service Supply	-17,446.36
04/25/2025	41802	Columbia Gas	OFFICE	409.362 · Natural Gas Service - General	-819.07
04/25/2025	41803	Automotive of York	FLEET MAINT	430.374 · Vehicle & Equipment Repair	-183.46
04/25/2025	41804	Anstine & Sparler	MEETING 3/31	414.310 · Planning & Zoning Legal Service	-602.50
04/25/2025	41805	YORK STENOGRAPHIC SER...	MEETING 3/31	414.310 · Planning & Zoning Legal Service	-359.00
04/25/2025	41806	Crystal Springs	OFFICE	409.220 · General Supplies	-65.95
04/25/2025	41809	Stericycle, Inc	INV#3887	405.210 · Office & Operating Supplies	-44.42
04/25/2025	41810	Home Depot	PARKS - GAGA PIT	452.373 · Park Repair & Maintenance	-10.47
04/25/2025	41810	Home Depot	SCAFFOLD	430.220 · Supplies - Highway	-298.00
04/25/2025	41810	Home Depot	PUBLIC WORKS	430.220 · Supplies - Highway	-49.87
04/25/2025	41810	Home Depot	FRANKLIN ST - PEDESTRIAN SEN...	430.220 · Supplies - Highway	-39.10
04/25/2025	41810	Home Depot	PARKS SIGN	452.373 · Park Repair & Maintenance	-352.31
04/25/2025	41810	Home Depot	WELCOME SIGN	409.220 · General Supplies	-79.50
04/25/2025	41810	Home Depot	MISC HIGHWAY	430.220 · Supplies - Highway	-49.55
04/25/2025	41811	SWIFT'S CLEANING LLC	OFFICE	409.226 · Cleaning - Office	-150.00
04/25/2025	41816	Aero Energy	REG	411.220 · Fire Service Supply	-38.27
04/25/2025	41816	Aero Energy	REG	411.221 · EMS Service Supply	-313.75
04/25/2025	41816	Aero Energy	BORO	430.231 · Vehicle Fuel - Regular	-1,084.07
04/25/2025	41816	Aero Energy	DIESEL	411.221 · EMS Service Supply	-1,196.45
04/25/2025	41817	Comcast Business	OFFICE	409.321 · Phone Service - General	-346.94
04/25/2025	41818	DOCEO	CONTRACT INVOICE #429390	405.210 · Office & Operating Supplies	-432.27
04/25/2025	41819	SAXTON & STUMP LLC	GENERAL	404.310 · Legal Fees - General	-982.80
04/25/2025	41819	SAXTON & STUMP LLC	FRANKLIN SQ	404.310 · Legal Fees - General	-70.20
04/25/2025	41820	Airgas	INV#551514449	430.220 · Supplies - Highway	-97.66
04/25/2025	41827	H&H GENERAL EXCAVATING	FRANKLIN SQ INV#243638	439.450 · Roadway Repairs	-2,515.00
04/25/2025	41828	Southern Regional Police	2ND QUARTER 2025	410.450 · Police Service	-192,031.50
04/25/2025	41829	NEW FREEDOM PETTY CASH	AUTO PARTS	430.374 · Vehicle & Equipment Repair	-25.00
04/25/2025	41829	NEW FREEDOM PETTY CASH	POSTAGE	405.215 · Postage - Office	-8.10
04/25/2025	41831	ALLEN OIL SALES	INV#93712	430.220 · Supplies - Highway	-43.46
04/25/2025	41832	CIOCCA AUTOMOTIVE	2017 FORD OIL LEAK INV#RFCP7...	430.374 · Vehicle & Equipment Repair	-4,745.90
04/25/2025	41834	PENN WASTE	PARK CLEAN UP INV# 1085592	452.373 · Park Repair & Maintenance	-102.00
04/25/2025	41835	KNAPERS STOP & GO	INV#81925	452.300 · Port-o-Pot Rental	-208.00
04/25/2025		Peoples Bank	Return ACH Chargeback	480.000 · Miscellaneous Expense	-135.00
04/28/2025		Peoples Bank	Monthly Bank Fee	405.312 · Bank Fees	-46.97
04/29/2025	41838	UTZ WORKS	Event Supply	452.247 · Special Events	-256.25

-277,145.93

Apr 25

**New Freedom Borough
Refuse Fund - Monthly Revenues
April 2025**

Date	Num	Name	Memo	Account	Paid Amount
Apr 25					
04/02/2025		USER FEES	BBT MARCH	362.600 · Refuse Fees	2,004.60
04/02/2025			BANK FEE	405.312 · Bank Fees	-114.82
04/02/2025		USER FEES	MARCH VISA	362.600 · Refuse Fees	4,734.72
04/07/2025		INTEREST	APRIL	341.000 · Interest Earned	20.90
04/07/2025		PERMITS	R23384 LIMB	364.800 · Tree Tags	15.00
04/07/2025			R23380 LIMB	364.800 · Tree Tags	15.00
04/07/2025			R23381 LIMB	364.800 · Tree Tags	15.00
04/24/2025		PERMITS	R23413 LIMB	364.800 · Tree Tags	30.00
04/24/2025			R23410 RIST	364.800 · Tree Tags	15.00
04/24/2025			R23404 EMERY	364.800 · Tree Tags	15.00
04/24/2025			R23407 GAHAGER	364.800 · Tree Tags	15.00
04/24/2025			R23394 NLINDEMAN	364.800 · Tree Tags	15.00
04/24/2025		PERMITS	R23401 FRANKLIN	364.800 · Tree Tags	15.00
04/24/2025			R23399 LESKO	364.800 · Tree Tags	15.00
04/24/2025		MISC REV	R23400 BAGS	364.700 · Refuse Bags	40.00
04/24/2025			R23401 BAGS	364.700 · Refuse Bags	20.00
04/24/2025		PERMITS	R23395 LIMB	364.800 · Tree Tags	15.00
04/24/2025			R23389 LIMB	364.800 · Tree Tags	15.00
04/25/2025		USER FEES	ACH BAILEY/TAYLOR	362.600 · Refuse Fees	200.00
04/25/2025		USER FEES	ACH 4/25 BAILEY/TAYLOR	362.600 · Refuse Fees	142.79
04/28/2025		USER FEES	USER FEES	362.600 · Refuse Fees	46,122.60
04/30/2025		PERMITS	R23430 LIMB	364.800 · Tree Tags	15.00
04/30/2025			R23424 LIMB	364.800 · Tree Tags	15.00
04/30/2025			R23429 LIMB	364.800 · Tree Tags	15.00
04/30/2025		INTEREST	APRIL	341.000 · Interest Earned	11.68
04/30/2025		USER FEES	APRIL	362.600 · Refuse Fees	25,997.10
Apr 25					79,419.57

**New Freedom Borough
Refuse Fund - Monthly Expenses
April 2025**

Date	Num	Name	Memo	Account	Paid Amount
Apr 25					
04/01/2025	41740	USPS	REFUSE MAILING	405.325 · Postage - Refuse	-1,083.99
04/02/2025	41764	Stock and Leader	LIEN FEES	427.314 · Lien Fees - Refuse	-214.50
04/14/2025	41771	USPS	Newsletter	405.325 · Postage - Refuse	-118.19
04/21/2025	41792	REAM PRINTING CO INC	Newsletter Printing	405.342 · Printing	-675.00
04/25/2025	41815	PENN WASTE	INV#7969979	427.450 · Refuse Collection Contract	-63,156.70
Apr 25					-65,248.38

**New Freedom Borough
Stormwater Fund - Monthly Revenues
April 2025**

Date	Num	Name	Memo	Account	Paid Amount
Apr 25					
04/07/2025		INTEREST	APRIL	341.000 · Interest Earned	1.22
04/07/2025		STORMWATER	R23382 14 S CONSTITUTION	362.530 · Stormwater Permit - Exemption	180.00
04/24/2025		STORMWATER	R23405 15486 HALE DR	362.530 · Stormwater Permit - Exemption	200.00
04/24/2025		PERMITS	STORM EXEMP	362.530 · Stormwater Permit - Exemption	466.00
04/30/2025		INTEREST	APRIL	341.000 · Interest Earned	1.21
Apr 25					848.43

New Freedom Borough
Stormwater Fund - Monthly Expenses
April 2025

Date	Num	Name	Memo	Account	Paid Amount
Apr 25					
Apr 25					

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**New Freedom Borough
Water Fund - Monthly Revenues
April 2025**

Date	Num	Name	Memo	Account	Paid Amount
Apr 25					
04/02/2025		USER FEES	BBT MARCH	378.100 · Water Use Fees	40,612.30
04/02/2025			BANK FEE	448.312 · Bank Fees - Water	-114.82
04/02/2025		USER FEES	MARCH VISA	378.100 · Water Use Fees	13,727.50
04/07/2025		INTEREST	APRIL	341.000 · Interest Earned	248.67
04/25/2025		USER FEES	ACH BAILEY/TAYLOR	378.100 · Water Use Fees	153.00
04/25/2025		USER FEES	ACH 4/15	378.100 · Water Use Fees	6,071.00
04/25/2025		USER FEES	ACH BAILEY TAYLOR	378.100 · Water Use Fees	125.00
04/30/2025		People's Security	Interest Earned - 4/30	341.000 · Interest Earned	0.95
04/30/2025		US Dept of Treasury	Interest Earned - 4/30	341.000 · Interest Earned	2,285.60
04/30/2025		INTEREST	APRIL	341.000 · Interest Earned	234.99
04/30/2025		USER FEES	APRIL	378.100 · Water Use Fees	23,236.69
Apr 25					86,580.88

New Freedom Borough
Water Fund - Monthly Expenses
April 2025

Date	Num	Name	Memo	Account	Paid Amount
Apr 25					
04/01/2025	41741	BMO FINANCIAL GROUP	POSTAGE	448.325 · Postage - Water	-110.00
04/01/2025	41741	BMO FINANCIAL GROUP	FUEL CLOUD	448.231 · Vehicle Fuel - Water	-75.00
04/01/2025	41741	BMO FINANCIAL GROUP	KING MEMBER	448.420 · Dues & Memberships - Water	-262.50
04/01/2025	41741	BMO FINANCIAL GROUP	ANNUAL PAYROLL	448.420 · Dues & Memberships - Water	-296.80
04/01/2025	41741	BMO FINANCIAL GROUP	COMP MAINT	448.407 · Internet & Website - Water	-137.84
04/01/2025	41747	AMERICAN UNITED INS CO	WATER	448.153 · Disability Insurance - Water	-336.95
04/01/2025	41748	Comcast Business	WATER	448.321 · Phone Service - Water	-178.33
04/01/2025	41751	JACOB SMITH	CONFERENCE MILEAGE	448.331 · Travel Expense - Water	-200.90
04/01/2025	41753	LEAF	INV#2584	448.450 · Contracted Services - Water	-149.39
04/01/2025	41757	PSAB UC PLAN	WATER	448.140 · Unemployment Comp - Water	-1,710.00
04/01/2025	41758	MTS IT SOLUTIONS	INV#2043	448.450 · Contracted Services - Water	-1,692.29
04/14/2025	41771	USPS	Newsletter	448.325 · Postage - Water	-118.18
04/21/2025	41776	L/B WATER Service	Meters and Installation Supplies	448.236 · Supplies - Meters & Pipes	-2,882.16
04/21/2025	41778	RUMMEL, KLEPPER & KAHL, ...	General Services & Well Upgrade R...	448.313 · Engineering - Water	-6,220.00
04/21/2025	41782	DANIEL BARRETT	Posting Fee	480.000 · Miscellaneous Expense	-180.00
04/21/2025	41783	LABS, INC	Lab Testing - March 2025	448.316 · Lab Testing Services	-2,605.00
04/21/2025	41784	INTERGOVERNMENTAL INS...	Insurance - May 2025	448.156 · Health Insurance - Water	-8,267.57
04/21/2025	41784	INTERGOVERNMENTAL INS...	Insurance - May 2025	448.156 · Health Insurance - Water	-3,438.75
04/21/2025	41785	MET ED	PW Service - 3/11-4/9	448.361 · Electric Service - Water	-216.28
04/21/2025	41785	MET ED	YW Vault Service - 3/11-4/9	448.361 · Electric Service - Water	-25.43
04/21/2025	41785	MET ED	Koller Tank Service - 3/11-4/9	448.361 · Electric Service - Water	-25.42
04/21/2025	41785	MET ED	Wells - Service - 3/11-4/9	448.361 · Electric Service - Water	-3,033.32
04/21/2025	41787	AT&T MOBILITY	March 2025	448.321 · Phone Service - Water	-373.81
04/21/2025	41790	USA BLUEBOOK	Chlorine Reagents	448.220 · Operating Supplies - Water	-44.07
04/21/2025	41792	REAM PRINTING CO INC	Newsletter Printing	448.342 · Printing - Water	-675.00
04/25/2025	41802	Columbia Gas	WATER	448.362 · Natural Gas Service - Water	-772.01
04/25/2025	41807	Control Systems	INV#49790	448.450 · Contracted Services - Water	-60.00
04/25/2025	41807	Control Systems	INV#49679	448.220 · Operating Supplies - Water	-1,936.55
04/25/2025	41808	TELESYSTEM	INV#0575	448.321 · Phone Service - Water	-138.94
04/25/2025	41809	Stericycle, Inc	INV#3887	448.220 · Operating Supplies - Water	-44.43
04/25/2025	41812	YORK WATER CO	2135-5813	448.366 · York Water Service	-9,423.49
04/25/2025	41814	NORTH INDUSTRIAL CHEMI...	INV#60762	448.221 · Chemical Supply	-4,382.00
04/25/2025	41817	Comcast Business	WATER	448.321 · Phone Service - Water	-225.79
04/25/2025	41826	EICHELBERGERS INC	INV#0535541 - PULL PUMP	448.370 · Repair & Maintenance - System	-5,150.00
04/25/2025	41830	Verizon	WATER	448.321 · Phone Service - Water	-102.68
04/25/2025	41836	L/B WATER Service	INV#3918167	448.236 · Supplies - Meters & Pipes	-535.42
Apr 25					-56,026.30

**New Freedom Borough
Sewer Fund - Monthly Revenues
April 2025**

Date	Num	Name	Memo	Account	Paid Amount
Apr 25					
04/02/2025		USER FEES	BBT MARCH	364.100 · Sewer Use Fees - New Freedom	44,016.70
04/02/2025			BANK FEE	429.312 · Bank Fees - Sewer	-114.80
04/02/2025		USER FEES	MARCH VISA	364.100 · Sewer Use Fees - New Freedom	17,085.68
04/07/2025		INTEREST	APRIL	341.000 · Interest Earned	120.58
04/25/2025		USER FEES	ACH BAILEY/TAYLOR	364.100 · Sewer Use Fees - New Freedom	47.00
04/25/2025		USER FEES	ACH 4/15	364.100 · Sewer Use Fees - New Freedom	6,554.00
04/25/2025		USER FEES	ACH BAILEY/TAYLOR	364.100 · Sewer Use Fees - New Freedom	132.21
04/30/2025		People's Security	Interest Earned - 4/30	341.000 · Interest Earned	1.93
04/30/2025		US Dept of Treasury	Interest Earned - 4/30	341.000 · Interest Earned	8,352.84
04/30/2025		INTEREST	APRIL	341.000 · Interest Earned	176.92
04/30/2025		USER FEES	APRIL	364.100 · Sewer Use Fees - New Freedom	25,407.65
Apr 25					101,780.71

New Freedom Borough

Sewer Fund - Monthly Expenses

April 2025

Date	Num	Name	Memo	Account	Paid Amount
Apr 25					
04/01/2025	41741	BMO FINANCIAL GROUP	POSTAGE	429.325 · Postage - Sewer	-110.00
04/01/2025	41741	BMO FINANCIAL GROUP	SCHAEDLER	429.374 · Machinery & Equipment Repair	-121.19
04/01/2025	41741	BMO FINANCIAL GROUP	BORTEX	429.251 · Vehicle Repair - Sewer	-96.07
04/01/2025	41741	BMO FINANCIAL GROUP	ANNUAL PAYROLL	429.450 · Contracted Services-IT - Sewer	-296.80
04/01/2025	41741	BMO FINANCIAL GROUP	COMP MAINT	429.210 · Office Supplies - Sewer	-137.84
04/01/2025	41744	Verizon	WWTP	Phone Service - Facility	-119.30
04/01/2025	41744	Verizon	COLLEC	429.321 · Phone Service	-154.84
04/01/2025	41746	Winter Engine	QUAL RIDGE	429.374 · Machinery & Equipment Repair	-525.00
04/01/2025	41746	Winter Engine	BEE TREE	429.374 · Machinery & Equipment Repair	-440.00
04/01/2025	41746	Winter Engine	SUMMER GLEN	429.374 · Machinery & Equipment Repair	-793.64
04/01/2025	41746	Winter Engine	WWTP	Equipment & Machinery Repairs	-1,530.00
04/01/2025	41747	AMERICAN UNITED INS CO	WWTP	Disability Insurance - Sewer	-356.41
04/01/2025	41748	Comcast Business	SEWER	429.321 · Phone Service	-178.34
04/01/2025	41750	MET ED	WWTP	Electric Service - Facility	-69.22
04/01/2025	41750	MET ED	COLL	429.361 · Electric Service - Sewer	-837.94
04/01/2025	41752	LABS, INC	INV#126997	Laboratory Testing	-2,072.00
04/01/2025	41753	LEAF	INV#2584	429.450 · Contracted Services-IT - Sewer	-149.38
04/01/2025	41757	PSAB UC PLAN	SEWER	Unemployment Compensation	-2,096.89
04/01/2025	41758	MTS IT SOLUTIONS	INV#2043	Contracted Services - Sewer	-846.15
04/01/2025	41758	MTS IT SOLUTIONS	INV#2043	429.450 · Contracted Services-IT - Sewer	-846.14
04/02/2025	41761	Amazon Capital Services	WWTP OPERATING	429.220 · Operating Supplies - Sewer	-565.90
04/14/2025	41771	USPS	Newsletter	429.325 · Postage - Sewer	-118.19
04/21/2025	41779	TOTAL IDENTITY SOLUTIONS	Uniform Store - Dickmyer	Uniforms - Sewer	-127.30
04/21/2025	41781	PA DEP	Annual Storage Tank Registration	DEP Permits & Fees	-100.00
04/21/2025	41782	DANIEL BARRETT	Posting Fee	480.000 · Miscellaneous Expense	-180.00
04/21/2025	41784	INTERGOVERNMENTAL INS...	Insurance - May 2025	Health Insurance - Sewer	-18,625.98
04/21/2025	41784	INTERGOVERNMENTAL INS...	Insurance - May 2025	487.196 · Health Insurance	-3,438.75
04/21/2025	41785	MET ED	WWTP Service - 3/11-4/9	Electric Service - Facility	-11,890.69
04/21/2025	41786	PENN STATE UNIVERSITY	Biosolids Testing	Laboratory Testing	-447.00
04/21/2025	41787	AT&T MOBILITY	INV#82025	Phone Service - Facility	-373.81
04/21/2025	41791	COMCAST	WWTP Service - 4/15-5/14	Internet - Facility	-275.90
04/21/2025	41792	REAM PRINTING CO INC	Newsletter Printing	429.342 · Printing - Sewer	-675.00
04/21/2025	41793	YORK WATER CO	Meter Readings - January-March 2025	480.000 · Miscellaneous Expense	-90.00
04/25/2025	41798	PA DEP	CLIENT ID#369432 INV #1407704	Dues & Memberships - Sewer	-60.00
04/25/2025	41799	MET ED	WWTP	Electric Service - Facility	-64.24
04/25/2025	41799	MET ED	COLL	429.361 · Electric Service - Sewer	-858.40
04/25/2025	41800	YORK BUILDING	WWTP	429.374 · Machinery & Equipment Repair	-413.42
04/25/2025	41802	Columbia Gas	WWTP	Natural Gas Service - Facility	-1,038.89
04/25/2025	41802	Columbia Gas	COLL	429.362 · Gas Service - Collection	-93.65
04/25/2025	41806	Crystal Springs	WWTP	429.210 · Office Supplies - Sewer	-104.92
04/25/2025	41807	Control Systems	INV#49779	Contracted Services - Sewer	-240.00
04/25/2025	41808	TELESYSTEM	INV#0575	429.321 · Phone Service	-138.94
04/25/2025	41809	Stericycle, Inc	INV#3887	429.220 · Operating Supplies - Sewer	-44.42
04/25/2025	41816	Aero Energy	REG	Vehicle Fuel - Sewer	-448.42
04/25/2025	41821	YORK WATER CO	2136-5814	Water Service	-571.47
04/25/2025	41822	Mintek Resources	INV#0129161	Chemicals	-3,561.10
04/25/2025	41823	Univar Solutions	INV#52899184	Chemicals	-1,691.51
04/25/2025	41824	BEN KEESEY	REIMBUNIFORM	Uniforms - Sewer	-229.95
04/25/2025	41825	SPANGLER & BOYER INC	INV#12467552	Equipment & Machinery Repairs	-7,500.00

**New Freedom Borough
Sewer Fund - Monthly Expenses
April 2025**

Date	Num	Name	Memo	Account	Paid Amount
04/25/2025	41833	CAPITAL ONE	INV#643657	Operating Supplies - Facility	-249.98
04/28/2025	41837	CROWNSTONE EQUIPMENT	inv#49107/52807/49907/0007/49107/	429.251 - Vehicle Repair - Sewer	-310.45
Apr 25					-66,305.43

**New Freedom Borough
Recreation Fund - Monthly Revenues
April 2025**

Date	Num	Name	Memo	Account	Paid Amount
Apr 25					
04/07/2025		INTEREST	MARCH	341.000 · Interest Earned	174.03
04/07/2025			APRIL	341.000 · Interest Earned	199.35
Apr 25					373.38

**New Freedom Borough
Recreation Fund - Monthly Expenses
April 2025**

	Date	Num	Name	Memo	Account	Paid Amount
Apr 25	04/21/2025	41775	General Recreation	Joan Davis Playground Equipment	452.720 · Capital Improvements	-66,555.00
Apr 25						<u>-66,555.00</u>

**New Freedom Borough
Capital Reserve Fund - Monthly Revenues
April 2025**

	Date	Num	Name	Memo	Account	Paid Amount
Apr 25	04/07/2025		INTEREST	APRIL	341.000 · Interest Earned	175.05
	04/30/2025		INTEREST	APRIL	341.000 · Interest Earned	162.49
Apr 25						337.54

DRAFT

**New Freedom Borough
Capital Reserve Fund - Monthly Expenses
April 2025**

	Date	Num	Name	Memo	Account	Paid Amount
Apr 25						
	04/23/2025	41797	Hondru Chevrolet	2025 Silverado 2500	430.252 · Vehicle Purchase - Highway	-26,636.50
	04/23/2025	41797	Hondru Chevrolet	2025 Silverado 2500	448.741 · Vehicle Purchase - Water	-26,636.50
Apr 25						-53,273.00

**New Freedom Borough
Highway Aid Fund - Monthly Revenues
April 2025**

	Date	Num	Name	Memo	Account	Paid Amount
Apr 25	04/07/2025		INTEREST	APRIL	341.000 · Interest Earned	53.11
	04/30/2025		INTEREST	APRIL	341.000 · Interest Earned	53.76
Apr 25						106.87

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**New Freedom Borough
Highway Aid Fund - Monthly Expenses
April 2025**

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Apr 25	04/25/2025	41813	MET ED	ST LIGHTS	434.361 - Electric Service - Street Light	-4,877.98
Apr 25						<u>-4,877.98</u>

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**New Freedom Borough
Community Center Fund - Monthly Revenues
April 2025**

Date	Num	Name	Memo	Account	Paid Amount
Apr 25					
04/02/2025		AUDITORIUM RENTALS	LIONS RENTAL	367.920 · Room Rental - Lions Room	72.75
04/07/2025		LEASE	APRIL TASTEFUL	367.930 · Rental - Tasteful Occasions	2,364.00
04/07/2025		INTEREST	APRIL	341.000 · Interest Earned	0.48
04/07/2025		AUDITORIUM RENTALS	R23383 LR RENTAL	367.920 · Room Rental - Lions Room	150.00
04/25/2025		AUDITORIUM RENTALS	AUD RENTAL	367.940 · Rental - Auditorium	250.00
04/25/2025			LR RENTAL	367.920 · Room Rental - Lions Room	1,305.00
04/25/2025			FEE	405.312 · Bank Fees	-46.65
04/25/2025		LEASE	R23415 SR RENT APRIL	367.970 · Room Rental - Senior Center	2,038.00
04/30/2025		INTEREST	APRIL	341.000 · Interest Earned	0.34
Apr 25					6,133.92

**New Freedom Borough
Community Center Fund - Monthly Expenses
April 2025**

Date	Num	Name	Memo	Account	Paid Amount
Apr 25					
04/01/2025	41741	BMO FINANCIAL GROUP	CLEANING SPLY	452.450 · Cleaning Service	-933.04
04/01/2025	41741	BMO FINANCIAL GROUP	WATER FOUNTAIN	452.374 · Building Repair & Maintenance	-1,102.96
04/01/2025	41756	SWIFT'S CLEANING LLC	COMM CTR 3/17, 3/20, 3/24, 3/27	452.450 · Cleaning Service	-625.00
04/21/2025	41773	SWIFT'S CLEANING LLC	Community Center Cleaning	452.450 · Cleaning Service	-625.00
04/21/2025	41773	SWIFT'S CLEANING LLC	Cleaning Supplies	452.450 · Cleaning Service	-32.78
04/21/2025	41785	MET ED	CC Service - 3/11-4/9	451.361 · Electric Service	-1,489.14
04/21/2025	41788	Jake Bahn Locksmith Services	Rekey Gym Locks	452.374 · Building Repair & Maintenance	-590.00
04/25/2025	41802	Columbia Gas	COMM CTR	451.362 · Natural Gas Service - Center	-885.49
04/25/2025	41810	Home Depot	COMM CTR FOUNTAIN	452.374 · Building Repair & Maintenance	-199.17
04/25/2025	41811	SWIFT'S CLEANING LLC	COMM CTR 4/14, 4/17, 4/21, 4/14	452.450 · Cleaning Service	-625.00
04/25/2025	41817	Comcast Business	COMM CTR	452.321 · Phone Service - Center	-216.44
04/25/2025	41830	Verizon	COMM CTR	452.321 · Phone Service - Center	-120.56
Apr 25					-7,444.58

PLANNING
COMMISSION

April 23, 2025

Mr. Andrew Shaffer
Borough Manager
New Freedom Borough
49 East High Street
New Freedom, PA 17349

Re: New Freedom Borough: Zoning Ordinance
Amendment
Text: Solar Energy Facilities - Decommissioning
YCPC Project # 25-018

Sean P. Kenny
Chairman

James J. Morris
Vice Chairman

Matthew Chronister
Secretary

David Gonzalez
Treasurer

Brian Brenneman

Thomas W. Earp

Walter A. Kuhl

Bruce Miller

Terry Ruby

Wade A. Gobrecht
Director

Jeffrey L.
Rehmyer II
Solicitor

Dear Mr. Shaffer:

This is to advise you that the above referenced matter submitted to this office by you will be considered by the York County Planning Commission at its regular monthly meeting to be held on **Tuesday, May 20, 2025**. A staff report and recommendations will be prepared and will provide a basis for the Commission's deliberations on this matter.

Every effort will be made to prepare a staff report that is comprehensive, factual and objective. However, it is impossible to anticipate all questions or issues that may arise. It would be unfortunate to have a matter rejected or delayed due to a lack of information; therefore, you are strongly advised that it is in your interest to attend the above-referenced meeting.

The meeting will be held virtually through Zoom and will begin promptly at 2:00 p.m.

Email planner@ycpc.org to register for the meeting no later than noon on the day of the meeting. YCPC Public Meeting Zoom Guidelines are available at www.ycpc.org. It is best to join the meeting early, particularly if you wish to address the Board, since staff reports concerning municipal projects may be voted upon by the Board in a group by consent agenda.

Copies of the staff report may be obtained by interested parties prior to the meeting but no earlier than the start of business hours on the preceding Friday.

Sincerely,

Jesse King

Jesse King
Senior Planner

cc:

EQUAL
OPPORTUNITY
EMPLOYER



400 Main Street, Ste. A, York Springs, PA 17372

TO: RK&K Rummell, Klepper & Kahl
700 East Pratt Street
Suite 500
Baltimore, MD 21202

Date: 4/21/2025

Job Name: New Freedom WWTP Aeration

E-mail: jwolfe@rkk.com

PSI Job No: 24-020

RE: AFP 2 Final

Engineer Project No.: 22360

Contract No.: 24-020

Attn: Jordan Wolfe

We are sending you:

☒ Attached ☐ Shop Drawings ☐ Submittal ☐ Contract Documents ☐ Test Results
☐ Re-submittal ☐ Change Order ☐ Specifications ☐ Purchase Order/Subcontract ☐ Other _____

Copies	Specification Section	Description
1	AFP 2	Final Copy Approved

Transmitted as checked below:

☐ For Approval ☐ Approved as Submitted ☐ Sign & Return ☐ Submittals Required
☐ For Your Records ☐ Approved as Noted ☐ Release for Production ☐ Steel Certification Required
☐ Revise and Re-submit ☐ Hold Delivery ☐ O & M Manuals Required

REMARKS
Submitted for payment.

Robert Aiello/BAB

PSI Pumping Solutions, Inc.

SENT VIA:

EMail

If enclosures are not as noted, kindly notify us at once.

Contractor's Application for Payment

Owner:	<u>New Freedom Borough</u>	Owner's Project No.:	<u> </u>
Engineer:	<u>RK&K, LLP</u>	Engineer's Project No.:	<u>22360</u>
Contractor:	<u>PSI Pumping Solutions, Inc</u>	Contractor's Project No.:	<u>24-020</u>
Project:	<u>New Freedom WWTP Aeration</u>		
Contract:	<u>24-020</u>		
Application No.:	<u>2</u>	Application Date.:	<u>4/14/2025</u>
Application Period:	From: <u>1/23/2025</u>	To:	<u>4/25/2025</u>

1. Original Contract Price	<u>4,187,879.00</u>
2. Net Change by Change Orders	<u>0.00</u>
3. Current Contract Price (Line 1 + Line 2)	<u>4,187,879.00</u>
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	<u>223,592.60</u>
5. Retainage	
a. <u>5%</u> X <u>5,257.60</u> Work Completed	<u>262.88</u>
b. <u>5%</u> X <u>8,942.00</u> Stored Materials	<u>447.10</u>
c. Total Retainage (Line 5.a + Line 5.b)	<u>709.98</u>
6. Amount eligible to date (Line 4 – Line 5.c)	<u>222,882.62</u>
7. Less previous payments (Line 6 from prior application)	<u>209,393.00</u>
8. Amount due this application	<u>13,489.62</u>
9. Balance to finish, including retainage (Line 3 – Line 4 + Line 5.c)	<u>3,964,996.38</u>

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:


- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens or security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: PSI Pumping Solutions, Inc.

Signature: Robert Aiello

Date: 04/15/25

Recommended by Engineer

By: 
Title: Construction Manager
Date: April 21, 2025

Approved by Owner

By:
Title:
Date:

Approved by Funding Agency

By:
Title:
Date:

By:
Title:
Date:

Progress Estimate – Lump Sum Work

Contractor's Application for Payment

Owner:	New Freedom Borough	Owner's Project No.:	
Engineer:	RK&K, LLP	Engineer's Project No.:	22360
Contractor:	PSI Pumping Solutions, Inc	Contractor's Project No.:	24-020
Project:	New Freedom WWTP Aeration		
Contract:	24-020		

Application No.:	2	Application Period:	From	1/23/2025	to	4/25/2025	Application Date:	4/15/2025
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A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C – G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
			Original Contract					

Mobilization

1	General Requirements	209,393.00	209,393.00	0.00	0.00	209,393.00	100	0.00
		209,393.00	209,393.00	0.00	0.00	209,393.00	100	0.00

WWTP Aeration Upgrades Work

2	E&S / Site Work / Grading/ Construction Entrance	105,152.00	0.00	5,257.60	0.00	5,257.60	5	99,894.40
3	Causeway Construction	5,159.00	0.00	0.00	0.00	0.00	0	5,159.00
4	Demolition	130,352.00	0.00	0.00	0.00	0.00	0	130,352.00
5	Yard Piping	39,033.00	0.00	0.00	0.00	0.00	0	39,033.00
6	Cast in place Concrete Misc.	4,000.00	0.00	0.00	0.00	0.00	0	4,000.00
7	Concrete Sidewalks & Stairs	4,000.00	0.00	0.00	0.00	0.00	0	4,000.00
8	Foundation	140,000.00	0.00	0.00	0.00	0.00	0	140,000.00
9	Building Slab and Eq Pads	97,957.00	0.00	0.00	0.00	0.00	0	97,957.00
10	Blower Building	431,000.00	0.00	0.00	0.00	0.00	0	431,000.00
11	Mechanical HVAC Work	25,675.00	0.00	0.00	2,622.00	2,622.00	10	23,053.00
12	Roof Installation	45,000.00	0.00	0.00	0.00	0.00	0	45,000.00
13	Personnell / Rollup Door	40,000.00	0.00	0.00	0.00	0.00	0	40,000.00
14	Painting / Finishes	31,539.00	0.00	0.00	0.00	0.00	0	31,539.00
15	Blowers	375,013.00	0.00	0.00	0.00	0.00	0	375,013.00

Progress Estimate – Lump Sum Work

Contractor's Application for Payment

Owner:	New Freedom Borough					Owner's Project No.:			
Engineer:	RK&K, LLP					Engineer's Project No.:	22360		
Contractor:	PSI Pumping Solutions, Inc					Contractor's Project No.:	24-020		
Project:	New Freedom WWTP Aeration								
Contract:	24-020								

Application No.:	2	Application Period:	From	1/23/2025	to	4/25/2025	Application Date:	4/15/2025
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A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C – G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
16	Blower Interior Piping	85,000.00	0.00	0.00	0.00	0.00	0	85,000.00
17	SBR Air Piping	198,000.00	0.00	0.00	0.00	0.00	0	198,000.00
18	Misc Metals (Building)	98,000.00	0.00	0.00	0.00	0.00	0	98,000.00
19	SBR Structural Walkway	24,000.00	0.00	0.00	0.00	0.00	0	24,000.00
20	Guardrails / Handrails	18,000.00	0.00	0.00	0.00	0.00	0	18,000.00
21	Generator Platform & Steps	16,562.00	0.00	0.00	0.00	0.00	0	16,562.00
22	Paving	22,860.00	0.00	0.00	0.00	0.00	0	22,860.00
23	Fencing	18,104.00	0.00	0.00	0.00	0.00	0	18,104.00
24	Aeration Equipment	420,000.00	0.00	0.00	0.00	0.00	0	420,000.00
25	Mixer Equipment	176,070.00	0.00	0.00	0.00	0.00	0	176,070.00
26	Future Pumps Complete	30,000.00	0.00	0.00	6,320.00	6,320.00	21	23,680.00
27	Electrical MC & Control Panel	120,702.00	0.00	0.00	0.00	0.00	0	120,702.00
28	Electrial Contorl Gear	75,000.00	0.00	0.00	0.00	0.00	0	75,000.00
29	Lighting Misc Electrical	40,000.00	0.00	0.00	0.00	0.00	0	40,000.00
30	E Duct Bank	40,000.00	0.00	0.00	0.00	0.00	0	40,000.00
31	Tank Coatings	1,011,824.00	0.00	0.00	0.00	0.00	0	1,011,824.00
32	Restoration	7,384.00	0.00	0.00	0.00	0.00	0	7,384.00
33	Demobilization	2,000.00	0.00	0.00	0.00	0.00	0	2,000.00
		3,877,386.00	0.00	5,257.60	8,942.00	14,199.60	0	3,863,186.40

Progress Estimate – Lump Sum Work

Contractor's Application for Payment

Owner:	New Freedom Borough	Owner's Project No.:	
Engineer:	RK&K, LLP	Engineer's Project No.:	22360
Contractor:	PSI Pumping Solutions, Inc	Contractor's Project No.:	24-020
Project:	New Freedom WWTP Aeration		
Contract:	24-020		

Application No.: 2 Application Period: From 1/23/2025 to 4/25/2025 Application Date: 4/15/2025								
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C – G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				

Contingent Items

34	2-1 Contingent Asphalt Paving 200SF	23,200.00	0.00	0.00	0.00	0.00	0	23,200.00
35	2-2 Contgnt Unclassfd Exc Unsuitble Below Subgd	4,800.00	0.00	0.00	0.00	0.00	0	4,800.00
36	2-3 Contgnt Unclassfd Trench Exc Unsuitble Below Subgd	2,800.00	0.00	0.00	0.00	0.00	0	2,800.00
37	2-4 Contgnt Backfill Below Subgd Using Comm Borrow	6,800.00	0.00	0.00	0.00	0.00	0	6,800.00
38	2-5 Contgnt Backfill Below Subgrd Using #2 Stone	3,400.00	0.00	0.00	0.00	0.00	0	3,400.00
39	2-6 Cintgnt Backfill Below Trench Subgrd Using Com Borrow	2,200.00	0.00	0.00	0.00	0.00	0	2,200.00
40	2-7 Contgnt Backfill Below Trench Subgd Using #2 Stone	1,400.00	0.00	0.00	0.00	0.00	0	1,400.00
41	2-8 Contngt Unreinfrcd Conc	2,400.00	0.00	0.00	0.00	0.00	0	2,400.00
42	2-9 Contngt Concr for Pipe Anch, Cradles, Encasement	3,100.00	0.00	0.00	0.00	0.00	0	3,100.00
43	2-13 Contingent Demolition	35,000.00	0.00	0.00	0.00	0.00	0	35,000.00

Progress Estimate – Lump Sum Work

Contractor's Application for Payment

Owner:	New Freedom Borough	Owner's Project No.:	
Engineer:	RK&K, LLP	Engineer's Project No.:	22360
Contractor:	PSI Pumping Solutions, Inc	Contractor's Project No.:	24-020
Project:	New Freedom WWTP Aeration		
Contract:	24-020		

Application No.:	2	Application Period: From	1/23/2025	to	4/25/2025	Application Date:	4/15/2025
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A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C – G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
44	2-14 Contngt Tank Demob/Remob	16,000.00	0.00	0.00	0.00	0.00	0	16,000.00
		101,100.00	0.00	0.00	0.00	0.00	0	101,100.00

Original Contract Totals	\$ 4,187,879.00	\$ 209,393.00	\$ 5,257.60	\$ 8,942.00	\$ 223,592.60	5	\$ 3,964,286.40
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Contractor's Application for Payment

Owner: New Freedom Borough						Owner's Project No.:						
Engineer: RK&K						Engineer's Project No.: 22360						
Contractor: PSI, Pumping Solutions, Inc.						Contractor's Project No.: 25-001						
Project: New Freedom WWTP Aeration Upgrades												
Contract: Construction Contract - New Freedom WWTP Aeration Upgrades												
Application No.: 2												
Application Period:						From 01/23/25		to 04/25/25		Application Date: 04/14/25		
A	B	C	D	E	F	G	H	I	J	K	L	M
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Materials Stored			Incorporated in Work			Materials Remaining in Storage (I-L) (\$)
						Previous Amount Stored (\$)	Amount Stored this Period (\$)	Amount Stored to Date (G+H) (\$)	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (J+K) (\$)	
11	40906MH-IN	15760-001-R1	Unit Heaters	Contractor Shop	1	-	2,622.00	2,622.00	-	-	-	2,622.00
26	371909	M-5-001	RAS pump bases & Accessories	Contractor Shop	1		6,320.00	6,320.00			-	6,320.00
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RECEIVED MAR 14 2025

Invoice

Page: 1

H & H SALES ASSOCIATES, INC.
4510A WESTPORT DRIVE
MECHANICSBURG, PA 17055
7177962401

Invoice Number: 40906MH-IN
Invoice Date: 3/14/2025

Order Number: 40906MH
Order Date: 1/14/2025
Salesperson: HHA
Customer Number: 01-0011150

Sold To:
PSI PUMPING SOLUTIONS
400 MAIN STREET, SUITE A
YORK SPRINGS, PA 17372

Ship To:
PSI PUMPING SOLUTIONS
C/O NEW FREEDOM WWTP AERATION
12 NORTH MAIN STREET
NEW FREEDOM, PA 17349

Confirm To:

Terms
NET 30 DAYS

Customer P.O. 24-020-P3	Project # 24-09-06	Project Name: NEW FREEDOM WWTP
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Item Number	Unit	Ordered	Shipped	Back Ordered	Price	Amount
Ship Date: H QMARK	Pro Number: EACH 1	Carrier: 1	Price: 2,622	Amount: 2,622.00		
Ship Date: 3/13/2025 Pro Number: 447548311356 Carrier: FEDEXGRD						
2-MODEL "MUH074" UNIT HEATER						
Ship Date: 3/13/2025 Pro Number: 447548311356 Carrier: FEDEXGRD						
2-MODEL "B10" MTG BRKT						
Ship Date: 3/13/2025 Pro Number: 447548311356 Carrier: FEDEXGRD						
2-MODEL "UHMT1" THERMOSTAT						
Ship Date: 3/13/2025 Pro Number: 447548311356 Carrier: FEDEXGRD						
2-MODEL "MPDS25" DISCONNECT SWITCH						

Job No: 24-020 PO #: 24-020-P3
Phase: 6 Initials: baiellpsi
Category: 23-000
Taxable: No 03/18/2025

Domestic Steel: **Steel Certification Date:**
Credit card payment will be charged a 3% service fee unless agreed upon
at time of purchase.

Net Invoice:	2,622.00
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	2,622.00

RECEIVED MAR 18 2025

RIORDAN MATERIALS, A DXP COMPANY

DXP Enterprises, Inc.
4910 W. Cypress Street
Tampa, FL 33607
(813) 287-0709

Invoice	000371909
Date	3/17/2025
Page	1

Bill To:

PSI PUMP SOLUTIONS
400 MAIN STREET SUITE A
YORK SPRINGS PA 17372

Ship To:

PSI PUMP SOLUTIONS
400 MAIN STREET SUITE A
YORK SPRINGS PA 17372

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Ship Date	Master No.
24-020-P8	317PSIPU	ATK	BEST WAY	Net 30	0/0/0000	2,739
Ordered	Shipped	B/O	Item Number	Description	Unit Price	Ext. Price
1.000	1.000	0.000	PROJECT-317	XYLEM PUMP ACCESSORIES	\$6,320.00	\$6,320.00
3.000	3.000			CONNECTION, DISCHARGE		
3.000	3.000			BRACKET, GUIDE BAR UPPER		
3.000	3.000			BRACKET, INT GB		
Job No: 24-020 Phase: 12 Category: 44-400 Taxable: No				PO #: 24-020-P8 Initials: baiellpsi 03/18/2025		

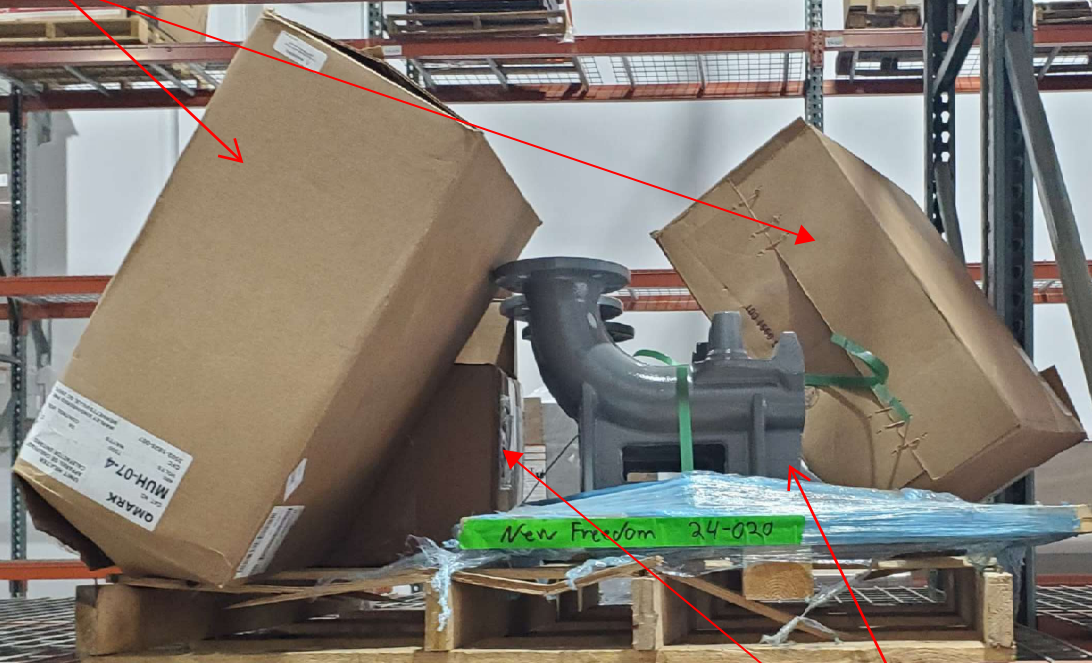
317PA24031 New Freedom Borough Aeration Upgrade

Subtotal	\$6,320.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$6,320.00

Please Remit Payment to:
4910 W Cypress St., Tampa, FL 33607

"We will never ask you to wire us money without verbal authorization"

Heaters



YS-177
YS-176

RAS Pmp Bases and
Accessories



RESOLUTION NO. 2025-_____

A RESOLUTION OF THE BOROUGH OF NEW FREEDOM, YORK COUNTY, PENNSYLVANIA, SUPPORTING THE
PENNSYLVANIA COMMISSION FOR THE UNITED STATES SEMI-QUINCENTENNIAL
“AMERICA250PA”

WHEREAS, the Pennsylvania legislature and the Governor created AMERICA250PA in 2018 to plan, encourage, develop, and coordinate the commemoration of the 250th anniversary of the United States and Pennsylvania's integral role in that event and the role of its people on the nation's past, present and future; and

WHEREAS, AMERICA250PA hopes to engage all Pennsylvanians and all 67 counties through their many signature and officially-recognized programs, projects and events over the next five years by inspiring future leaders and celebrating all Pennsylvanians' contributions to the nation over the last 250 years; and

WHEREAS, the York County Commissioners have unanimously adopted a resolution endorsing the Commonwealth effort to celebrate and commemorate the 250th anniversary of both the United States and the Commonwealth of Pennsylvania, and

WHEREAS, the York County Commissioners also desire to couple the 275th birthday of York County with AMERICA250PA celebrations to commemorate York’s role in the formation of our nation’s government; and

WHEREAS, by adoption of AMERICA250PA's four- pillars of EPIC, we hope to educate, preserve, innovate, and celebrate.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of New Freedom hereby endorses AMERICA250PA and the York County Commissioners in their mission to educate, preserve, innovate, and celebrate every Pennsylvanian in every county and the municipalities of York County; and

BE IT FURTHER RESOLVED, that Borough Council of New Freedom Borough officially supports York County and the work with AMERICA250PA on all activities as appropriate within York County; and

IT IS FURTHER RESOLVED, that a copy of this resolution be sent to the York County Commissioners and further to the legislative delegation and AMERICA250PA Commission.

RESOLVED this 12th day of May 2025

ATTEST:

NEW FREEDOM BOROUGH COUNCIL

Andrew N. Shaffer, Secretary

Andy Bobby, President

BOROUGH SEAL

I approve the within Resolution

Kim Butcher, Mayor

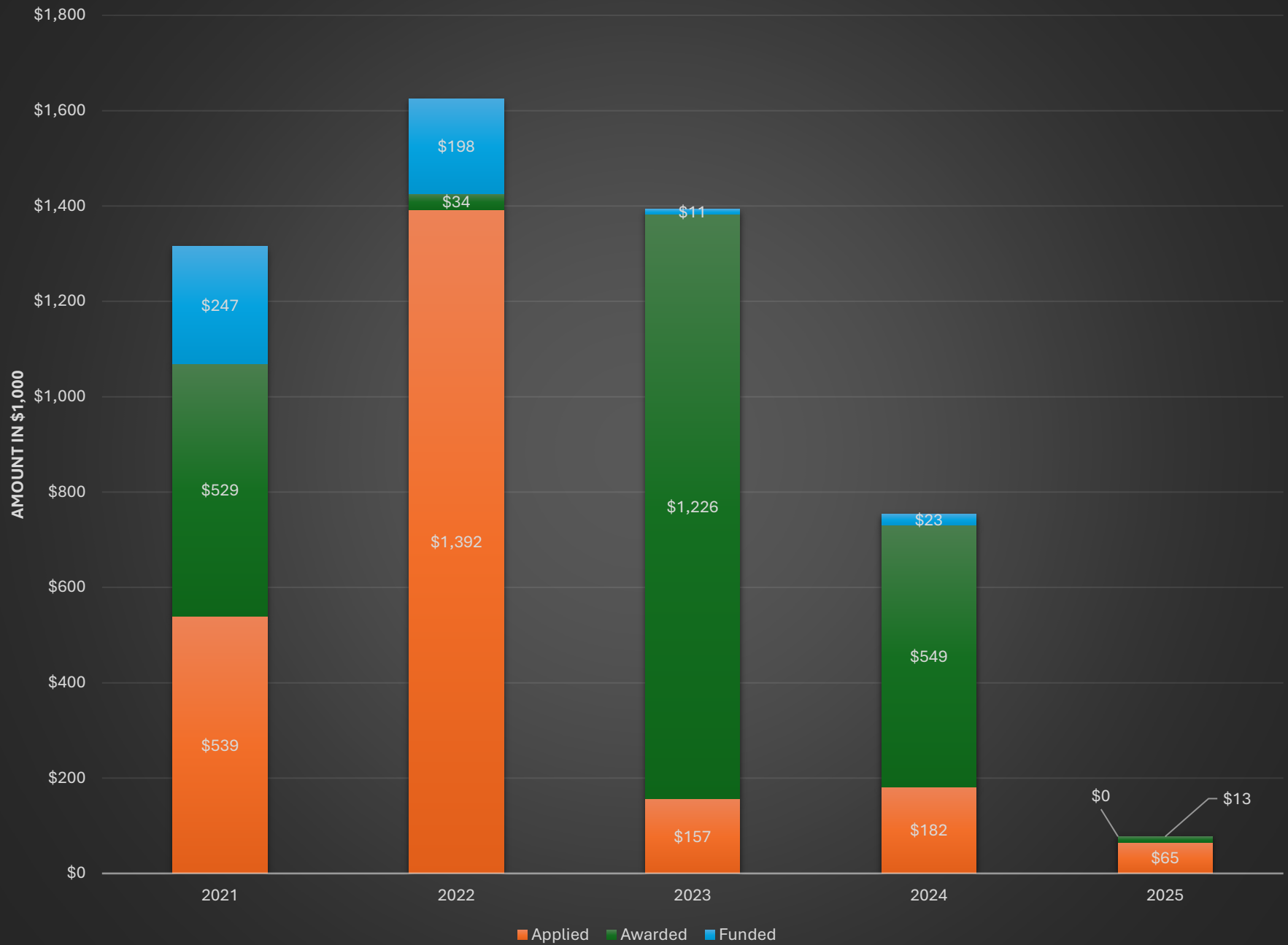
NEW FREEDOM BOROUGH

APRIL 2025 - MANAGER'S REPORT

NOTEWORTHY TASKS

- Drafted and distributed the Spring 2025 edition of the Borough Newsletter to all mailing addresses within the Borough. The digital version was also shared via Savvy Citizen and published on the Borough's website.
- Attended the SPCA Municipal Group Meeting, a discussion forum with a select group of municipal managers to review proposed changes to the Animal Care and Housing Agreement.
- Processed the contract and related documentation for the Bailey Avenue Stormwater Project. Following the pre-construction meeting, a joint meeting with property owners will be coordinated to review the timeline, scope, and anticipated impacts on property access and traffic flow.
- Attended the Regional Comprehensive Plan review meetings held on April 24 and May 1. As a reminder, the following milestones remain:
 - May 12 – Borough authorization to submit the plan to YCPC
 - July 15 – Anticipated final approval from YCPC
 - August – Expected adoption by each municipality following public hearings
- Participated in the South Mountain Partnership Virtual Lunch and Learn, which focused on available grant opportunities. With Shrewsbury Borough's support, a pre-application was submitted to study the feasibility of repurposing the abandoned Stewartstown Rail Line to connect downtown New Freedom with downtown Shrewsbury.
- Distributed the YoCo 2025 Municipal Primary Voting Guide, prepared by the York County Economic Alliance, to help promote greater voter turnout in historically under-attended municipal primary elections.
- Attended the monthly progress meeting for the Wastewater Treatment Plant Aeration Upgrade Project. The contractor is currently on-site installing erosion and sediment control measures, placing the access drive, staking out improvements, and marking existing utility locations.
- Participated in the Complete Streets Ordinance Advisory Group's monthly meeting, continuing the review of a draft model ordinance with a focus on design guidance and standards. In addition, the draft and supporting materials have been submitted to Warehaus for review and feedback.
- Held a coordination call with PA DEP regarding permit requirements to replace the culvert on Pleasant Avenue near the Heritage Rail Trail.
- Submitted the draft zoning ordinance amendment regarding solar energy generating facilities to the York County Planning Commission for review.
- Submitted multiple grant reimbursement requests, including the following:
 - \$40,000 – Joan Davis Park Improvements (York County Marcellus Shale)
 - \$7,500 – Marge Goodfellow Park Master Site Plan (York County Open Space)
 - \$34,000 – Recreation Director Salary (DCNR Circuit Rider Program)
 - \$41,742 – Generator Replacement Project (DCED Local Share)
- Attended the York County Municipal Administrators Association Meeting, which featured a joint presentation from the United Way of York County, the York County Community Foundation, and the York County Economic Alliance.

New Freedom Borough - Grant Applications



Grant	Description	Funding	Funding Utilized	Status
Marcellus Shale	Playground Improvements at Marge Goodfellow Park	\$36,000	100%	Closed
Recycling Performance	Annual Amount Based on Recycling Tonnage	\$11,100	100%	Revolving Application
DCNR - Peer	Complete Peer Study for the Creation of Regional Recreation	\$10,000	100%	Closed
ARPA	Allocation Based on Populations	\$493,400	80%	Annual Report Due in 2025
DCNR - Circuit Rider	5 Year Step Down Funding for Regional Recreation Director	\$62,500	32%	In Process
Hazard Mitigation	Stormwater Infrastructure Improvements on Bailey Avenue	\$313,165	0%	Award Letter Received-December 2024
H2O	Aeration Improvements at Wastewater Treatment Facility	\$1,140,000	0%	Project Under Construction
Local Share	Generator Replacement - Rose Fire & Community Center	\$54,100	0%	Project In Process
YCEA - Trail Town	Funds for Completion of Crosswalk Improvements	\$20,000	100%	Closed
Open Space	Feasibility Study & Master Site Plan for Marge Goodfellow Park	\$15,000	50%	Closeout Documents Submitted
Marcellus Shale	Playground Improvements at Joan Davis Community Park	\$40,000	0%	Equipment Delivered
Explore York - Tourism	Enhance Attendee Experience at Smoke on the Rail	\$25,000	0%	Grant Application Not Funded
AARP - Walkability	ADA Improvements Along Main Street from Heritage Rail Trail	\$25,000	0%	Grant Application Resubmitted in 2025
Recycling Program	Replacement of Chipper, Backhoe, and Brush Collection	\$138,330	0%	In Process
PFBC – Habitat Improvement	Design of Stream Restoration Project	\$12,500	0%	Grant Application Approved
Marketing to Attract Tourists	Enhancement of Public Festival at Smoke on the Rail	\$12,500	0%	Grant Application In-Review
SMP – Mini Grant	Feasibility to Construct Trail Connection with Shrewsbury	\$15,000	0%	Grant Application In-Review

May 1, 2025

NEW FREEDOM BOROUGH COUNCIL
49 East High Street
New Freedom, PA 17349

RE: Monthly Engineer's Report
Warehaus No. 25-0001

Dear Borough Administration / Council Members:

Below is a list of active projects our office is currently working on. Work completed and anticipated tasks for each project are summarized in Sections I and II. Additionally, Section III outlines the Subdivision and Land Development Plans on the agenda for approval consideration. This report documents engineering services completed between April 1st and April 30th.

I. Progress Summary

- 1. Municipal Engineering Reviews (2021.0088.00)**
 - a. VFW @ Wethersfield Park – No work completed.
- 2. Municipal Engineering Reviews (2023.0007.00)**
 - a. NF Business Park Solar Farm – No work completed.
 - b. New Haven – No work completed.
 - c. St. John Baptist Church – No work completed.
- 3. Municipal Engineering Reviews (2024.0003.00)**
 - a. Franklin Square Parking Lot – Research of previous approved plans and review of O&M Agreement.
- 4. Marge Goodfellow Feasibility & Master Plan (2023.0007.02)**
 - a. No work completed.
- 5. FEMA Pipe Replacement (2023.0007.05)**
 - a. Bids opened on April 3rd.
 - b. Reviewed bids received and provided bid recommendation letter.
 - c. Reviewed contract documents and coordinated signatures.
 - d. Issued Notice to Proceed.
 - e. Began scheduling the Pre-construction Meeting.
- 6. Comprehensive Road & Alley Map (2024.0003.01)**
 - a. Review of information provided by Surveyor.
- 7. Orwig Road Pump Station (24-0078)**
 - a. No work completed. Awaiting the construction start date from Contractor.
- 8. General Engineering Services (2024.0003.00)**
 - a. No work completed.
- 9. Rheeling Road Adoption (25-0012)**
 - a. Prepared an Adoption Plan outlining the areas anticipated for adoption by the Borough.
 - b. Prepared a Repair Plan outlining the anticipated repair work required prior to adoption, including an associated cost estimate.
- 10. Pleasant Avenue (25-0057)**
 - a. Attended a pre-application meeting with PA DEP.
 - b. Completed a site visit to provide recent photos to PA DEP for review.

11. General Engineering Services (25-0001)
 - a. Began review of draft Complete Streets Ordinance.

II. Anticipated Work Next Month

1. Municipal Engineering Reviews (2021.0088.00)
 - a. VFW @ Wethersfield Park – No work anticipated. To be closed next month.
2. Municipal Engineering Reviews (2023.0007.00)
 - a. NF Business Park Solar Farm – No work anticipated. To be closed next month.
 - a. New Haven – No work anticipated. To be closed next month.
 - b. St. John Baptist Church – No work anticipated. To be closed next month.
3. Municipal Engineering Reviews (2024.0003.00)
 - b. Franklin Square Parking Lot – No work anticipated. To be closed next month.
4. Marge Goodfellow Feasibility & Master Plan (2023.0007.02)
 - a. No work anticipated. To be closed next month.
5. FEMA Pipe Replacement (2023.0007.05)
 - a. Schedule and attend the pre-construction meeting.
 - b. Review of Contractor material submittals as needed.
6. Comprehensive Road & Alley Map (2024.0003.01)
 - a. Meet with Borough staff to review submitted documents.
7. Orwig Road Pump Station (24-0078)
 - a. Review of Contractor material submittals as needed.
 - b. Complete inspections, as needed, once construction begins. We are currently awaiting a construction schedule from the Contractor.
8. General Engineering Services (2024.0003.00)
 - a. No work anticipated. To be closed next month.
9. Rheeling Road Adoption (25-0012)
 - a. Meet with Borough staff to review submitted documents.
 - b. Revise plans based on Borough feedback.
10. Pleasant Avenue (25-0057)
 - a. Coordinate a survey of the site.
 - b. Coordinate testing for the presence of wetlands.
 - c. Prepare a rough site layout and complete a PNDI search.
11. General Engineering Service (25-0001)
 - a. Complete review of draft Complete Streets Ordinance and provide feedback to Borough staff.

III. Subdivision & Land Development Plans on Agenda

1. Municipal Engineering Reviews (2021.0007.00 / 2024.0003.00)
 - a. None known.

Thank you for giving Warehaus the opportunity to represent the Borough as their Engineer.

WAREHAUS



Dan B. Creep
Civil Practice Lead



108 West Airport Road
Lititz, PA 17543
T 717.569.7021
F 717.560.0577

MONTHLY ENGINEERING REPORT – APRIL 2025

TO: New Freedom Borough Council

FROM: Andrew Tuleya - ARRO Consulting

RE: April 2025 Monthly Engineering Report

PROJECT NO.: N/A

DATE: 5/2/2025

c: Andrew Shaffer, Borough Manager

This memo summarizes engineering services provided by ARRO Consulting (ARRO) to New Freedom Borough (Borough) for the month of April 2025.

Water Services:

- No activities during the current period.
- ARRO assisted staff with a response to PA DEP concerning a violation.
- ARRO's team is finalizing plans and specifications for bidding the Well No.1 upgrades including the construction permit and E&S controls.
- We assisted staff with a response to PA DEP concerning alkalinity and pH testing requirements for establishing the final parameters.
- ARRO team met with Borough staff to review the plan, we are currently addressing comments and finalizing for submission to PA DEP for a construction permit.
- ARRO's team completed preliminary design of the upgrades to Well No.1 and provided Borough staff with a set of drawings for their review and comment. We are planning to hold a final preliminary design review meeting with staff prior to submittal to PA DEP for a construction permit.
- ARRO's team continued design of the upgrades to Well No.1. We assisted staff with submittal of WQP worksheets to PA DEP for alkalinity and pH parameters.
- ARRO's team continued design of the upgrades to Well No.1 (electrical is wrapping up and the plan is with SCADA for their integration design). We created the Annual CCR report as requested. We assisted staff with communications with PA DEP concerning the final stages of the Lead & Copper treatment process setting the alkalinity levels in the distribution system.
- ARRO's team continued design of the upgrades to Well No.1 (HVAC, electrical and SCADA are currently in design along with PA DEP permit application). We assisted staff with communications with PA DEP concerning alkalinity monitoring.

- ARRO's team continued design of the upgrades to Well No.1. We assisted staff with communications with PA DEP concerning alkalinity monitoring. We also attended the SRBC site inspection.
- ARRO's team is continuing to design the upgrades and permitting to Well No.1. We assisted staff with distribution system alkalinity monitoring requirements. We also created the water system Annual Consumer Confidence Report for distribution in the Borough's Newsletter.
- ARRO's team is continuing with design of the Well No.1 Upgrade project. We had a design review meeting with staff and addressed their design concerns. The electrical design is now in progress with SCADA to follow.
- ARRO's team is continuing with design of the Well No.1 Upgrade project. We had a design review meeting with staff and addressed their design concerns. The electrical design is now in progress with SCADA to follow.
- ARRO's team is continuing with preliminary design of the Well No.1 Upgrade project. We have a preliminary design review meeting scheduled with Borough staff of Friday, February 2nd. ARRO is also continuing to assist Borough staff with water quality testing parameters to comply with PADEP requirements.
- ARRO's team is proceeding with design of the Well No.1 Upgrade project. We plan to have a preliminary design review meeting with Borough staff within the next two (2) weeks. ARRO also assisted staff with water quality parameter testing requirements from PADEP.
- ARRO provided the Design Memo and Preliminary Construction Cost Opinion for Well No.1 Upgrades to Borough Staff on November 7th. ARRO discussed the Memo and Cost Opinion with Staff on November 17th, with no additional comments from the Borough ARRO began the design layout process planning to have a draft design to review with Staff before the end of the year.
- ARRO's team along with Borough staff held the kick-off meeting for the Well No.1 Upgrades Project on October 18th. The team is currently working on gathering data from vendors and "desktop calculations" to provide a design memo with a preliminary construction cost opinion. We anticipate completion of the task by November 8th.
- Jimmy Dennis provided a proposal for upgrades to Well No.1 including softening equipment, flow pace chemical feed systems and standby electrical generator. Council approved design and permitting phases, kick-off meeting is scheduled for October 18th. Scanned the water treatment system drawings, saved into ARRO files and provided the Borough with electronic copy for their records.
- Jimmy Dennis met with staff to discuss a proposal for upgrades to Well No.1 including softening treatment and the addition of back-up power supply generator. ARRO staff also, reviewed notices for PA DEP and provided clarification, assisted with monthly PA DEP reporting requirements.
- Jimmy Dennis finalized the Water Allocation Permit Renewal and provided a draft copy to Borough staff for review prior to submission to PA DEP; reviewed and provided comments to staff on the Borough draft Drought Contingency Plan.
- Jimmy Dennis provided assistance specific to Water Allocation Permit Renewal for the Borough's bulk water purchase from York Water Company.

- Jimmy Dennis attended the PA DEP water system facilities inspection for the installation of the new chemical feed pumps and chlorine analyzers. All system changes were approved and an Operating Permit has been provided by PA DEP.
- ARRO provided staff with their Consumer Confidence Report for into the Borough's Newsletter.
- Jimmy Dennis will be meeting with staff for a PA DEP water facilities inspection on Friday, March 3rd.
- Jimmy Dennis met with Don Bortner to assist the water system with their annual Consumer Confidence Report. Also provided templates for an Emergency Response Plan, Standard Operating Procedures, and Operation and Maintenance Plan.
- Jimmy Dennis finalized the construction cost opinion for the grant application to address the system pH issues. As requested by staff, reviewed the system pressure data collected at the fire hydrants and provided a spreadsheet of calculated "full tank" pressures.
- Jimmy Dennis met with water dept. staff and Borough manager to discuss grant funding for the water system pH issue project. Jimmy is currently working on a construction cost opinion for the grant application.
- ARRO met with system operators to discuss pH adjustment operational issue. We reviewed and made recommendations on chemical feed concentrations to eliminate the Lead & Copper sampling issues. Correcting the Lead & Copper issues has created a calcium precipitation issue. ARRO investigated the calcium precipitation issue and provided a recommendation report.
- Staff requested a proposal to evaluate the system operations including pressures, supply, storage, flows and water age. On September 15th ARRO provided a PSA for these services.
- ARRO submitted a Public Water Supply Application to PA DEP to replace the Chlorine Analyzer at all of the system's Entry Points. This was received by PA DEP on September 29, 2022.

Sanitary Sewer/Wastewater Services:

- No activities during the current period.
- Prepared E&S Plans and construction sequence for Well No. 1 Upgrades.
- In September 2022, ARRO met at the WWTP with staff to review its effluent requirements. ARRO reviewed existing documentation and correspondence to develop an ammonia feed rate.
- ARRO drafted and submitted preliminary ammonia calculations for review.
- ARRO took part in a phone meeting with Borough staff to review updated calculations. ARRO updated ammonia calculations for review based off correspondence with Borough.

General Engineering Services:

- Reviewed proposed stream restoration. Discussion with Andrew Schaffer about scope and objectives.
- Finalized temporary construction easements for Franklin Square Swale.
- Prepared cost opinions for Franklin Square Swale, at the direction of the Borough Manager.
- Began preparing exhibits for temporary construction easements for Franklin Square Swale.

- Franklin Street Swale permit issued by DEP on March 25, 2024. ARRO is working with the borough on the next steps to make the revisions/improvements to swale.
- ARRO provided updated PNDI information to DEP for the Franklin Street Swale permit. We continue to wait for DEP to issue the permit (submitted in November 2023).
- ARRO submitted revised plans for the Franklin Square Swale project to DEP on November 13, 2023.
- ARRO worked on comment responses to DEP's letter dated September 27, 2023 on the Franklin Square Swale. ARRO met with DEP to discuss the comment letter to ensure a clear understanding of how to satisfy the comments.
- ARRO completed a review of the Borough's stormwater ordinance, documented required updates, and corresponded with the Borough.
- ARRO continued preparation and submission of the joint permit application for the Franklin Square Swale project.
- ARRO worked on E&S plan and submission to York County Conservation District.
- ARRO discussed updating the Borough's stormwater ordinance with Borough Manager.
- ARRO re-reviewed and issued review letter for New Freedom VFW.
- ARRO continued preparation of the joint permit application to be submitted as part of the Franklin Square Swale project.
- ARRO conducted a site visit and escrow release review for Franklin Square Land Development – Phase 02.
- ARRO prepared the joint permit application to be submitted as part of the Franklin Square Swale project.
- New Freedom VFW – ARRO reviewed and re-submitted plans and reports for the project.
- Franklin Square Swale Project – ARRO prepared the joint permit application to be submitted as part of the project.
- ARRO reviewed survey data associated with the Franklin Street rehabilitation project.
- ARRO incorporated survey data of swale into a plan and profile.
- ARRO reviewed and updated plan/profile associated with the project.
- ARRO worked on joint permit application for project including general information form, plan mark-ups, chapter 105 calculations and worksheet, PNDI report, and other ESA forms.
- ARRO drafted a wetland report and conducted field preparation for wetland delineation required for project application.

GIS:

- Andrew Tuleya of ARRO met with Borough Manager to plan for staff training. Borough to provide dates for training.
- ARRO continues to support the Borough with as needed GIS support.
- ARRO updated the Borough's parcel layer in coordination with Cloudpermit support.
- ARRO met with Borough staff to review water system map updates on 9/9/2024.
- ARRO continued to update water system features to address all required edits identified by public works staff. ARRO was provided plans from staff in order to update mapping within GIS.

- ARRO schedule a meeting with Borough staff to review water system map updates. Meeting is to take place on 9/9/24.
- ARRO assisted Borough Manager with SOTR mapping.
- ARRO continued to update water system features to address all required edits identified by public works staff. ARRO was provided plans from staff in order to update mapping within GIS.
- ARRO performed utility feature mapping on 6/6/24 with Borough staff. Mapped features were added to the Borough's GIS database and online mapping.
- ARRO assisted Borough Manager with SOTR mapping.
- ARRO set a date of 6/6/24 to complete additional utility mapping with Borough staff.
- ARRO Met with Public Works staff to review Water mapping.
- ARRO created a scope of work and cost estimate for Manager's consideration including changes to Water System Mapping including feature collection as well as attribute updates.
- Scheduled meeting with public works staff for April 22 to review updates to water system mapping.
- Supported WWTP staff with edits to GIS mapping.
- ARRO Added Franklin Square and Hamilton's Overlook SALDO documents to the Borough's viewer application. ARRO reviewed Sanitary Sewer, Stormwater & Water data based on SALDO plans and made updates within the GIS where necessary.
- ARRO is coordinating as needed with Tim Gardner of CloudPermit in order to connect the program to the Borough's GIS.
- ARRO provided stormwater, wastewater, and water utility shapefiles to Columbia Gas.
- ARRO confirmed that public works staff is still working on master water map and stormwater map markups. ARRO/public works staff to reconvene sometime in February/March to review.
- ARRO met with WWTP staff on 12/20/2023 to review process for staff to update GIS mapping and layers.
- ARRO received subdivision and land development plans from WWTP staff to adjust Sanitary Sewer mapping in ArcGIS Online. ARRO provided quote to complete this service and will proceed with Manager's approval.
- Met with WWTP staff on 11/22/2023 to review field data collection process.
- Updated Utility Management Experience and inspection forms per staff comments from 11/22 meeting.
- Created and configured ArcGIS Online account for field staff to use. Borough now has one license with admin privileges (create, edit, delete) and one license for staff (view only).
- WWTP staff to provide plans for 3 developments to ARRO. ARRO to digitize sewer lines and attribute information into the master sanitary sewer map once plans are received.
- ARRO provided GIS program training to municipal staff on the following dates.
 - WWTP Staff/Office Staff – October 26, 2023
- During the training, ARRO demonstrated how staff can update manhole IDs as well as pipe size and material information within the Borough's sanitary sewer GIS. WWTP staff to update manhole IDs and water main information accordingly.

- The Borough's WWTP staff provided ARRO with a marked-up sewer map indicating corrections to be made on the Borough's master sanitary sewer map in ArcGIS Online. ARRO completed these updates during the week of 10/30/23.
- ARRO and public works, WWTP staff edited the master copies of the stormwater, wastewater, and water distribution utility systems. ARRO provided updated/printed copies to staff for their additional mark ups and edit requests. ARRO to reengage w/staff in December to assess progress on staff identifying additional edits to be integrated into the master maps. ARRO and staff also discussed potential future projects such as PA One Call integration with the Borough's GIS, as well as loading data from televising events and valve maintenance into the Borough's GIS. ARRO to provide a quote for this service for the Borough's consideration.
- ARRO provided GIS program training to municipal staff on the following dates.
 - WWTP Staff – Sept 12 – 9am
 - Other Staff – Sept 19 – 9am
- The SALDO GIS-based application is complete and ready for Borough review. Plans will be dropped off to the Borough office during the week of August 7th. Raphael Caloia to review application with the Borough Manager.
 - All documents are scanned.
 - Subdivision boundaries digitized.
 - Web application is complete.
- ARRO provided support for the Smoke On The Rail event.
- ARRO met with Borough Manager to review ArcGIS Online usage for Smoke On The Rails event mapping.
- ARRO has scanned 75% of SALDO plans to date. Plans have been added to Borough's Microsoft Online account. 25% of plan areas have been digitized within the Borough's GIS account.
- ARRO continued to update the Borough's sewer/water feature classes to include additional attribute information specific to each utility. Water attributes are complete.
- ARRO obtained SALDO plans from Borough office.
- ARRO provided an event map to the Borough for the Smoke On The Rails event.
- ARRO provided a level of effort estimate to the Borough Manager for scanning, digitizing, and linking SALDO plans to the Borough's GIS account. Borough Manager authorized ARRO to move forward with the project based on the scope and cost estimate provided. ARRO will meet with Borough Manager in March to hold kickoff meeting and to pickup existing plans to be scanned. ARRO will return plans to the Borough office once scanned.
- ARRO met with the Borough Manager to discuss creating a GIS-based application to digitize new features and sites on Borough property. ARRO created a park layout GIS application for the Borough Manager for review. ARRO met with the Borough Manager and addressed comments provided accordingly.
- Andrew Tuleya and Borough Manager discussed scanning and digitizing SALDO plans within the Borough's GIS. Borough manager requested a quote from ARRO to scan and digitize existing, as well as future SALDO plans. ARRO to provide estimate in January 2023.

- ARRO updated the Borough's online permit application workflows to account for PayPal settings modifications.
- ARRO created an online map for Borough staff to verify parcel addresses in an effort to create property files for each Borough property within the Borough's Microsoft online account.
- ARRO reviewed the Borough's existing online permit applications and provided recommended changes to account for documenting new impervious surface totals within applications.
- ARRO updated the Borough fire hydrant database and mapping based on comments provided by public works staff. Hydrant IDs were updated based off comments provided.
- ARRO reviewed elevation data collected at the stormwater facility between South Front Street and South Broad Street during stormwater feature data collection effort. Requested additional documentation from Borough.
- Andrew Tuleya and Raphael Caloia met with Borough Manager, Brenda Portner and Wade Portner to discuss long term strategies for tracking impervious surface added/removed to and from Borough properties. The Borough and ARRO staff determined that in order to track impervious area added/removed for Borough properties, the Borough's digital permit applications should be revised to capture this information. Raphael Caloia provided a list of revisions to be made to the Borough's digital permit applications to Borough staff. ARRO will also potentially include a page in the Borough's Permit Dashboard displaying each properties' current impervious area based on previously submitted permit applications.
- Raphael Caloia provided the Borough with a digital map highlighting properties from York County's GIS parcel layer that have missing address information. Borough staff to provide notes within the map indicating the correct property address. This information will be used to create a property folder for each Borough property within the Borough's Microsoft365 account. Relevant documents for each property to be stored in the property files and a link to each property file will be created in the Borough's GIS account.
- ARRO re-numbered fire hydrants within the Borough's water mapping based off comments provided by public works admin. A map was provided to the pw admin for field use.
- ARRO backed up the Borough's permit and infrastructure data within the Borough's GIS databases to Microsoft online.
- ARRO and Borough staff will meet in November to review documenting stormwater permits within the Borough's GIS system.

Any and all questions and comments may be provided to Andrew Tuleya of ARRO Consulting.

Respectfully,

Andrew Tuleya | GIS Manager/Analyst IV
andrew.tuleya@arroconsulting.com
ARRO Consulting, Inc.
O: 717.205.4551 | M: 717.793.1121



NEW FREEDOM BOROUGH

Monthly Water Report April 2025



Gallons	April	Total for 2025
Well #1 – Church Alley	387,639	1,158,279
Well #3 – East Main Street	1,983,300	7,801,300
Well #4 – Playground Alley	2,861,600	13,411,700
Well #8 – Bowser Road	1,895,586	7,801,103
Total Pumped	7,128,125	30,172,382
YW Purchase	904,029	3,643,917
Total Gallons	8,032,154	33,816,299
Daily Average	267,738	281,802.49
Pump Hours		
Well #1	164	430.5
Well #3	175.3	690.7
Well #4	525.5	2539.25
Well #8	467.5	2125
Total Pump Hours	1332.3	5785.45
New Service Inspections	0	0
Days Pumped	March	Total Days to Year
Well #1	7	18
Well #3	7	29
Well #4	22	106
Well #8	19	89
York Water	31	120

- Maintenance performed on all chemical pumps at Wells
- Performed all water sampling required for DEP for the month of April
- Pulled Well #1 pump, inspected piping, pump, motor. Video inspected well. Work completed by Eichelbergers, Inc.
- Pulled Well #4 pump, inspected piping and pump. Replaced pump motor due to failure. Work completed by Eichelbergers, Inc.
- Distributed 2024 Consumer Confidence Report (CCR) in borough's April Newsletter
- Working on Water Allocation Permit with RK&K Engineering

Monthly WWTP Report

To: A. Shaffer / Borough Council

From: David W. Dickmyer – Director of Wastewater Operations

Date: May 2, 2025

Re: WWTP REPORT for April 2025

TOTAL VOLUME TREATED AT PLANT:	34,169,000 gallons
WWTP (daily average):	1,139,000 gallons
TOTAL VOLUME OF WASTEWATER FROM NEW FREEDOM:	17,867,000 gallons
NEW FREEDOM (daily average)	596,000 gallons
TOTAL VOLUME OF WASTEWATER FROM SHREWSBURY:	19,209,000 gallons
SHREWSBURY (daily average):	640,000 gallons
VOLUME OF SLUDGE DEWATERED AND HAULED FOR BENEFICIAL REUSE:	10 loads 229.96 wet tons
MONTHLY SEWER LATERAL INSPECTIONS:	Completed: 0 Passed: 0
PA ONE CALL MARKINGS:	Completed: 24

- There were no violations of our NPDES Permit in April
- Plant Staff continued to update and add new attributes to the ArcView GIS Mapping System. This work includes field verification of various features such as manholes, cleanouts, and sewer line segments
- 3,800 feet of the Sanitary Sewer Collection System main lines were cleaned and televised on the following streets: South Third Street, Pine Alley, Broad Street, West High Street, South Front Street, Freedom Avenue
- Johnson Controls conducted the Annual Fire Alarm System Test
- All Compressed Air Pressure Regulators associated with the Influent and Effluent Valves were exercised, and condensation was blown out of the system
- With the assistance of Smith Brothers' Garage Tow Truck, Plant Staff replaced the #2 Submersible Pump in the Wet Well at the Bee Tree Pumping Station. The Pump that was taken out of service had an Over-Temperature Fault and is out for Repair and will then be stored in the Equipment Storage Building when repairs are completed
- Plant Staff walked the creek bed behind the WWTP from the Tunnel to the Equipment Storage Building and picked up trash and removed tree branches
- Spangler and Boyer Mechanical replaced the Utility Water Tank #1 Bladder, and the system is running as it should. We are waiting for Tank #2's bladder to arrive to be replaced.

Meeting Agenda – Progress Meeting No. 002

Project Name	New Freedom WWTP Aeration Upgrades
Project Location	New Freedom Borough, PA
Contract No.	22360
Meeting Date	April 23, 2025, 1:00pm
Meeting Location	WWTP Control Building 12 N Main St, Railroad, PA 17355 / Microsoft Teams

MEETING AGENDA FOR PM-002 BELOW:

AGENDA	ACTION / NOTES	BY
Welcome	Introductions	RK&K
Contract Status	Notice to Proceed: January 05, 2025 Original Contract Completion Time: 518 Days Original Contract Completion Date: June 08, 2026 Original Contract Amount: \$4,187,879.00 Net Change Orders: N/A Approved Time Extension: N/A Revised Contract Amount: N/A Revised Contract Completion Time: N/A Revised Contract Completion Date: N/A Amount Billed as of April 23, 2025: \$209,393.00 (5%) Contract Time as of April 23, 2025: 108 Days (20.8%)	RK&K
Work Completed	<ol style="list-style-type: none"> 1. Shop Drawing Submittals / RFIs 2. Temp Facilities (Job Trailer) Installation with electric. 3. Fence relocation. Building points. Partial E&S Controls. 4. Ongoing submittals for building construction and aeration piping. 	PSI
Work Anticipated	<u>Anticipated work over the next four to six weeks:</u> <ol style="list-style-type: none"> 1. Ongoing submittals for approval. 2. Establish and finish install E&S Controls, Construction entrance and Temporary Swale Crossing. 3. Test pit, demolish, relocate, and install new underground piping. 4. Layout and excavate for New Blower Building footers and concrete work. 5. Install New Blower Building footers and related concrete work. 6. Install under slab electric conduits. 7. Install New Blower Building slap and equipment pads. 8. Install underground conduit between new and old blower buildings. 9. Begin installation of building masonry work. 	PSI

Construction Documentation	<u>Submittals:</u> <ol style="list-style-type: none"> 1. 62 Submittals to date. 2. 2 Submittals in RK&K court. 3. 9 Submittals Revise and Resubmit, PSI court. 4. 2 Submittals awaiting Record Copy. <u>RFIs:</u> <ol style="list-style-type: none"> 1. 9 RFIs to date. 2. 0 Open RFIs. <u>Work Changes:</u> <ol style="list-style-type: none"> 1. No Work Changes to Date. 	RK&K
Payment Applications	<ol style="list-style-type: none"> 1. Payment Application No. 1 was reviewed and approved. 2. Total Approved Payments to Date: \$209,393.00 3. Payment Application No. 2 was reviewed and approved and will not be reviewed and approved by Council until May 12. Payment will occur within two weeks following. 	RK&K Borough
Worker Interviews	N/A	
Material Testing	N/A	
Old Business	<ol style="list-style-type: none"> 1. Installation of the job trailer and power hookup. 2. Relocation of existing fence and install temporary fence. 3. Establish E&SC devices. 4. Underground piping work. 5. Blower intake piping size change. 6. Grating conflict with SBR. 7. Door hardware change order. 8. Construction sequencing alternative. 9. Materials testing with the Owner and CS Davidson. 10. Project sign. 11. SBR draining coordination, 7-working days. 12. Air line testing results. 13. Working hours (6:00am – 4:00pm M-Th.) and gate access control. 14. Building permit holds for trade inspection. Note building permit expiration date. 	
New Business	Open Discussion.	All
Meetings & Coordination	Next Monthly Progress Meeting: May 28, 2025	RK&K



Attachments:

- Submittal Log
- RFI Log

Sincerely,

RK&K

A handwritten signature in blue ink, appearing to read 'Jordan Wolfe', written over the printed name and title.

Jordan Wolfe, CCM
Construction Manager

Direct Dial Number: (410)980.5947

JWolfe@rkk.com

Cc: Attendees
Project File

MONTHLY PERMIT FEE REPORT 2025

	BUILDING	COMM. BUILDING	ZONING	STORMWATER	DRIVEWAY & STREET CUT	WATER	SEWER
JANUARY	4	2	0		0	0	0
App. Fees	\$650.00	\$300.00	\$0.00	App Fee	\$0.00	WCF	SCF \$0.00
Permit Fees	\$1,508.00	\$448.00	\$0.00	O & M Fee	\$0.00	TAP	TAP \$0.00
Insp. Fees	\$920.00	\$100.00	\$0.00	Insp. Fee	\$0.00		\$0.00
Improvement Costs	\$185,400.00	\$44,800.00	\$0.00	Exempt Fee	\$286.00		\$0.00
FEBRUARY	8	2	0		2	2	2
App. Fees	\$1,000.00	\$300.00	\$0.00	App Fee	\$0.00	WCF	SCF \$4,174.00
Permit Fees	\$1,176.00	\$1,052.38	\$0.00	O & M Fee	\$0.00	TAP	TAP \$1,612.00
Insp. Fees	\$600.00	\$900.00	\$0.00	Insp. Fee	\$0.00		\$200.00
Improvement Costs	\$98,982.19	\$65,000.00	\$0.00	Exempt Fee	\$48.00		\$0.00
MARCH	2	2	4		1	0	0
App. Fees	\$325.00	\$300.00	\$125.00	App Fee	\$0.00	WCF	SCF \$0.00
Permit Fees	\$595.00	\$260.56	\$375.00	O & M Fee	\$0.00	TAP	TAP \$0.00
Insp. Fees	\$80.00	\$150.00	\$0.00	Insp. Fee	\$0.00		\$0.00
Improvement Costs	\$62,634.00	\$10,000.00	\$14,375.00	Exempt Fee	\$280.00		\$0.00
APRIL	7	2	2		0	1	1
App. Fees	\$1,025.00	\$300.00	\$50.00	App Fee	\$0.00	WCF	SCF \$2,087.00
Permit Fees	\$1,634.00	\$1,693.22	\$150.00	O & M Fee	\$0.00	TAP	TAP \$806.00
Insp. Fees	\$960.00	\$500.00	\$0.00	Insp. Fee	\$0.00		\$100.00
Improvement Costs	\$160,753.00	\$155,000.00	\$10,995.00	Exempt Fee	\$1,162.00		\$0.00
MAY							
App. Fees				App Fee		WCF	SCF
Permit Fees				O & M Fee		TAP	TAP
Insp. Fees				Insp. Fee			
Improvement Costs				Exempt Fee			
JUNE							
App. Fees				App Fee		WCF	SCF
Permit Fees				O & M Fee		TAP	TAP
Insp. Fees				Insp. Fee			
Improvement Costs				Exempt Fee			

	BUILDING	COMM. BUILDING	ZONING	STORMWATER	DRIVEWAY & STREET CUT	WATER	SEWER
JULY							
App. Fees				App Fee		WCF	SCF
Permit Fees				O & M Fee		TAP	TAP
Insp. Fees				Insp. Fee			
Improvement Costs				Exempt Fee			
AUGUST							
App. Fees				App Fee		WCF	SCF
Permit Fees				O & M Fee		TAP	TAP
Insp. Fees				Insp. Fee			
Improvement Costs				Exempt Fee			
SEPTEMBER							
App. Fees				App Fee		WCF	SCF
Permit Fees				O & M Fee		TAP	TAP
Insp. Fees				Insp. Fee			
Improvement Costs				Exempt Fee			
OCTOBER							
App. Fees				App Fee		WCF	SCF
Permit Fees				O & M Fee		TAP	TAP
Insp. Fees				Insp. Fee			
Improvement Costs				Exempt Fee			
NOVEMBER							
App. Fees				App Fee		WCF	SCF
Permit Fees				O & M Fee		TAP	TAP
Insp. Fees				Insp. Fee			
Improvement Costs				Exempt Fee			
DECEMBER							
App. Fees				App Fee		WCF	SCF
Permit Fees				O & M Fee		TAP	TAP
Insp. Fees				Insp. Fee			
Improvement Costs				Exempt Fee			
TOTAL PERMITS	21	8	6		3	3	3
Total App. Fees	\$3,000.00	\$1,200.00	\$175.00	App Fee	\$0.00	WCF	SCF
Total Permit Fees	\$4,913.00	\$3,454.16	\$525.00	O & M Fee	\$340.00	TAP	TAP
Total Insp. Fees	\$2,560.00	\$1,650.00	\$0.00	Insp. Fee	\$0.00		
Total Improvement Cos	\$507,769.19	\$274,800.00	\$25,370.00	Exempt Fee	\$0.00		
						\$0.00	\$0.00

MONTHLY INSPECTION TOTALS 2025			
MONTH	BUILDING	COMMERCIAL	ZONING
JANUARY	12	0	1
FEBRUARY	4	1	1
MARCH	12	3	0
APRIL	3	3	1
MAY			
JUNE			
JULY			
AUGUST			
SEPTEMBER			
OCTOBER			
NOVEMBER			
DECEMBER			

TOTALS	31	7	3
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ASSESSMENTS OF BUILDING PERMITS FOR APRIL 2025

DATE	MAP	PARCEL ID	PERMIT #	PROPERTY ADDRESS	IMPROVEMENT	COST OF CONSTRUCTION	APP. FEE	PERMIT FEE	INSP FEE	SW Exempt Fee	SW App Fee	SW Insp Fee	O & M Recording Fee	DCED FEE
4/1/25	5	15	A-2897	12 Liberty Ave	Addition	\$45,786.00	\$200.00	\$430.00	\$440.00	\$316.00	N/A	N/A	N/A	\$4.50
4/1/25	2	56.A	A-2898	201 N George St	Generator	\$12,900.00	\$125.00	\$147.00	\$40.00	N/A	N/A	N/A	N/A	\$4.50
4/3/25	1	270	A-2899	14 S Constitution Ave	Deck with Landing	\$16,000.00	\$125.00	\$171.00	\$120.00	\$180.00	N/A	N/A	N/A	\$4.50
4/7/25	10	48	A-2900	22 Hunt Run Dr	Generator	\$16,777.00	\$125.00	\$171.00	\$40.00	N/A	N/A	N/A	N/A	\$4.50
4/11/25	6	1.D	A-2901	220 Singer Rd	Above Ground Pool	\$10,000.00	\$125.00	\$135.00	\$80.00	\$466.00	N/A	N/A	N/A	\$4.50
4/15/25	BI	65.P	A-2902	15486 Hale Dr	Deck	\$10,000.00	\$125.00	\$135.00	\$120.00	\$200.00	N/A	N/A	N/A	\$4.50
4/15/25	7	78	A-2903	11 Old Farm Ln	Replace Deck & Add Patio (same size)	\$49,290.00	\$200.00	\$445.00	\$120.00	N/A	N/A	N/A	N/A	\$4.50
TOTALS						\$160,753.00	\$1,025.00	\$1,634.00	\$960.00	\$1,162.00				\$31.50

ASSESSMENTS OF ZONING PERMITS FOR APRIL 2025

DATE	MAP	PARCEL ID	PERMIT #	PROPERTY ADDRESS	IMPROVEMENT	COST OF CONSTRUCTION	APP. FEE	PERMIT FEE	INSP FEE	SW Exempt Fee	SW App Fee	SW Insp Fee	O & M Recording Fee	DCED FEE
4/29/25	1	206	Z-5-25	25 E Franklin St	Fence	\$4,555.00	\$25.00	\$75.00	N/A	N/A	N/A	N/A	N/A	N/A
4/29/25	14	29	Z-6-25	21 Bee Tree Cir	Fence	\$6,440.00	\$25.00	\$75.00	N/A	N/A	N/A	N/A	N/A	N/A
TOTALS						\$10,995.00	\$50.00	\$150.00						

ASSESSMENTS OF COMMERCIAL PERMITS FOR APRIL 2025

DATE	MAP	PARCEL ID	PERMIT #	PROPERTY ADDRESS	IMPROVEMENT	COST OF CONSTRUCTION	APP. FEE	PERMIT FEE	INSP FEE	SW Exempt Fee	SW App Fee	SW Insp Fee	O & M Recording Fee	DCED FEE
4/16/25	AI	52	C-1065	20 E High St	Add Antennas to Existing Cell Tower	\$110,000.00	\$150.00	\$1,100.00	\$50.00	N/A	N/A	N/A	N/A	\$4.50
4/30/25	1	203	C-1066	200 Cambridge Blvd, Ste C	Tenant Fitout for Salon	\$45,000.00	\$150.00	\$593.22	\$450.00	N/A	N/A	N/A	N/A	\$4.50
TOTALS						\$155,000.00	\$300.00	\$1,693.22	\$500.00					\$9.00

ASSESSMENTS OF WATER SYSTEM CONNECTION PERMITS FOR APRIL 2025

DATE	MAP	PARCEL ID	WATER PERMIT #	PROPERTY ADDRESS	WATER CONNECTION FEE	TAP FEE	INSP FEE	BUILDING PERMIT# (if applicable)	N/A	N/A	N/A	N/A	N/A	N/A
04/24/25	1	203	812-W	200 Cambridge Blvd, Ste C	\$1,380.00	\$1,335.00	\$100.00	C-1066	N/A	N/A	N/A	N/A	N/A	N/A
TOTALS						\$1,380.00	\$100.00							

ASSESSMENTS OF SEWER SYSTEM CONNECTION PERMITS FOR APRIL 2025

DATE	MAP	PARCEL ID	PERMIT #	PROPERTY ADDRESS	SEWER CONNECTION FEE	TAP FEE	INSP FEE	BUILDING PERMIT# (if applicable)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
04/24/25	1	203	888-S	200 Cambridge Blvd, Ste C	\$2,087.00	\$806.00	\$100.00	C-1066	N/A	N/A	N/A	N/A	N/A	N/A	N/A
TOTALS					\$2,087.00	\$806.00	\$100.00								



SUBDIVISION & LAND DEVELOPMENT ACTIVITY REPORT

PENDING PLANS

PLAN NAME	PLAN DESCRIPTION	NOTES
Saint John the Baptist Catholic Church	Construction of 18 Handicap Accessible Parking Spaces and Corresponding Improvements	<ul style="list-style-type: none">-Submitted May 31, 2024-Review letter provided to Applicant, June 24, 2024-August 5, 2024 – Time extension letter provided-Scheduled for Borough Planning Commission on September 23, 2024-Scheduled for Borough Council review in November 2024-Additional time extension letter received on October 30, 2024. Applicant will be working through NPDES process.

APPROVED PLANS

PLAN NAME	PLAN DESCRIPTION	NOTES
VFW Post 7012	Construction of New Post in Wethersfield Park	-Awaiting building permit submission
New Freedom Business Park	Construction of Solar Arrays - Pleasant Avenue	<ul style="list-style-type: none">-Building permit issued-Building permit time extension application received & processed
New Haven	37 Lot - Single Family Subdivision	Preliminary Plan Approval – October 21, 2024

From: [Walter A. Tilley](#)
To: [Andrew Shaffer](#)
Subject: Rental Housing Maintenance and Occupancy Ordinance
Date: Tuesday, April 29, 2025 6:08:28 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Andy,

Dave Jones asked me to review the draft Rental Housing Maintenance and Occupancy Ordinance and provide you with comments for the next meeting of the Borough Council. I have now read the draft ordinance, and I offer the following suggestions.

1. For all sections of the ordinance, please change any bulleted paragraph to a letter or numbered paragraph. If there is a violation of a section and paragraph of the ordinance, it is much easier to cite the correct section of the ordinance if this method is used.
2. I am struggling a bit with the distinction between the term “Occupant” and “Tenant” as those terms are defined in the ordinance. I suggest eliminating the term “Occupant” and using the “replace all” function to use “Tenant” in its place. I think that will make the ordinance clearer.
3. It is critically important at enforcement hearings that the Borough be able to demonstrate that the Codes Enforcement Officer has the authority to enforce the ordinance. I suggest adding to the definition the following: “The Codes Enforcement Officers entitled to enforce this ordinance include, but are not limited to, the Borough Manager, the Borough’s Building Inspector, and the Public Works Superintendent.” You can amend this list as you see fit, but I looked on the Borough website to see who the Borough administrative officers are who are likely to have some knowledge, experience, and training to enforce the ordinance, and I identified those three positions.
4. Section 3 seems to have several redundant references to clean and sanitary conditions. In addition, the reference to the Property Maintenance Code in section 4 will also incorporate that requirement. Chapters 4, 5, 6, and 7 of the Property Maintenance Code will probably cover the health requirement. I suggest making Section 3 apply to the obligations of the Owner, and section 4 apply to the obligations of the Tenant, and including the Property Maintenance Code requirement in the new Section 3.

5. State that all obligations of the “occupant” in the property maintenance code shall be the responsibility of the Owner or Rental Property Agent, unless the duty is specifically made the responsibility of the Tenant under this ordinance.
6. In section 5, change the reference to “contact information” to read instead “home address, mobile telephone number, and email address.” Move the self-certification form to the section under the Rental Property Registration.
7. Section 6 states that the Codes Enforcement Officer is authorized and directed to inspect the rental properties, but it does not say when those inspections should occur, nor is there a provision for handling the cost of the inspection. There are several bullet items that refer to an inspection that are both redundant and in places contradictory. I suggest streamlining these to say that the Owner must notify the Borough at least two weeks before a new tenant will take possession of the rental property to schedule an inspection by a code enforcement officer. The owner must pay the inspection fee set forth in the schedule of fees adopted by the Borough prior to the inspection. The new tenant may not occupy the rental property until it passes the inspection. I suggest stating that the code enforcement officer shall inspect a rental unit in response to a complaint. If a violation is found, the Owner shall pay the inspection fee, and a notice of violation shall be issued in accordance with section 9 of the ordinance.
8. There are two section 8s. I suggest having only one. (Yes, I am a wise guy.)
9. Section 8 is titled Tenant Rights. You may be able to combine it with the new Section 4, so the tenant rights in this section are included with the tenant rights in the new section 4. The current section 8 states that tenants may submit repair requests to the owners. Somewhere in the ordinance we should require the owner to provide an address, email address, and telephone number where the tenant can send repair requests and other communications to the landlord or its agent. The same bullet item in section 8 gives the Owner 2 days to respond, and 5 days to initiate repairs. I suggest a broader mandate that the landlord must respond timely to maintain the habitability of the rental property or provide the tenant with alternate housing until habitability is restored. My concern is that if the apartment does not have heat, or if there is a water leak, 5 days or even 2 days is too long to wait.
10. The second section 8 provides that notice will be sent to the Owner or person in

charge. I suggest that notice be given to the Owner (which is already broadly defined) or the Rental Property Agent.

11. For the notice requirements in section 9, please restate it this way: Notices of violation shall:

- a. Be in writing.
- b. State the name of the Owner or Rental Property Agent, and their address as registered with the Borough.
- c. State the property address of the violation.
- d. State the sections of this ordinance and/or the Property Maintenance Code that are the subject of the violation.
- e. Provide a brief narrative description of the violation.
- f. State the dates by which corrective action must be started and completed.
- g. Shall be mailed, hand delivered, or emailed to the Owner or Rental Property Agent at their address as registered with the Borough. The notice shall be deemed to be received on the third day after mailing, on the date of the hand delivery, or on the date the email message was sent.

I hope these comments are helpful in clarifying the ordinance and in making it easier to administer and enforce. Thank you.

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Rental Housing Maintenance & Occupancy Ordinance

Section 1 – Purpose and Intent

The Residential Rental Housing Maintenance and Occupancy Ordinance is designed to uphold health and safety standards by preventing substandard rental housing conditions. It establishes protections for both property owners and tenants, fostering positive owner-tenant relationships while ensuring rental properties meet quality standards. This ordinance achieves these goals through a property and tenant registration system that promotes accountability and compliance.

Section 2 - Definitions

- **BOROUGH**
 - The Borough of New Freedom.
- **CODES ENFORCEMENT OFFICER**
 - The individual, entity or any assistants thereof authorized by the New Freedom Borough Council to carry out duties set forth in this article.
- **OCCUPANT**
 - Any person living, sleeping, cooking or eating in or actually having possession of a dwelling unit or a rooming unit; except that in dwelling units, a guest will not be considered an occupant.
- **OPERATOR**
 - Any person who has charge, care, control or management of a building or part thereof in which dwelling units or rooming units are let.
- **OWNER**
 - Any person, agent, operator, firm or corporation having a legal or equitable interest in the property; that is recorded in the official records of the state, county or municipality as holding title to or an interest in the property; or otherwise having control of the property, including the guardian of the estate of any such person, and the executor or administrator of the estate of such person if ordered to take possession of real property by a court.

- **PROPERTY MAINTENANCE CODE**
 - The ICC International Property Maintenance Code, 2021 edition, as adopted, amended and revised from time to time by the Borough. All subsequent editions of the Property Maintenance Code adopted by the Borough shall be included hereunder.
- **RENTAL PROPERTY**
 - Any dwelling, dwelling unit, rooming house or rooming unit occupied by tenant or tenants.
- **RENTAL PROPERTY AGENT**
 - A person designated by the owner of a rental property to be responsible for said rental property as more fully set forth herein.
- **SAFETY**
 - The condition of being free from danger and hazard which may cause accidents or disease.
- **SUPPLIED**
 - Paid for, furnished by, provided by or under control of the owner or operator.
- **TENANT**
 - Any person other than the owner who occupies, resides, or is entitled to occupy or reside in any dwelling or dwelling unit with the permission, express or implied, of the owner or operator of such dwelling or dwelling unit, regardless of whether there is any written or verbal lease therefor or no lease, and regardless of whether such person pays rent or other compensation or consideration to the owner or operator of such dwelling or dwelling unit for the occupancy or right to occupy or reside in such dwelling or dwelling unit.

Section 3 – Responsibilities of Owners and Occupants.

- No owner or other person shall occupy or let to another person any rental property unless it and the premises are clean, sanitary, fit for human occupancy and comply with all applicable legal requirements of the Commonwealth of Pennsylvania and the Borough.

- Every owner of a rental property containing two or more dwelling units shall maintain in a clean and sanitary condition the shared or public areas of the dwelling and premises thereof.
- Every occupant of a rental property shall maintain in a clean and sanitary condition that part or those parts of the dwelling, dwelling unit and premises thereof that he occupies and controls.
- Every occupant of a rental property or of a dwelling unit in a dwelling containing more than one dwelling unit shall be responsible for the extermination of insects and rodents on the premises whenever such occupant's dwelling unit is the only one infested. Notwithstanding the foregoing provisions of this subsection, whenever infestation is caused by failure of the owner to maintain a dwelling in a rodent-proof or reasonable insect-proof condition, extermination shall be the responsibility of the owner. Whenever infestation exists in two or more of the dwelling units in any rental property or in the shared or public parts of any rental property containing two or more dwelling units, extermination thereof shall be the responsibility of the owner.
- From October 1 until April 30 in every rental property when the control of supplied heat is the responsibility of a person other than the occupant, a temperature of at least 68° F. shall be maintained in all habitable rooms, bathrooms and water closet compartments.
- Every owner of a rental property who resides more than 20 miles from the Borough municipal limits shall designate, in writing, to the Borough a rental property agent. The rental property agent shall have the authority to act on behalf of the owner and shall accept service for all notices to be provided hereunder. The use of the word owner and rental property agent herein shall be interchangeable. The rental property agent shall be liable for any violation of this article and shall be subject to prosecution hereunder as if he were the owner; provided, however, that the owner shall be and remain liable for violations of this chapter whether or not a rental property agent has been appointed and designated.

Section 4 – Minimum Property Maintenance Code Standards for Rental Property

No person shall occupy as owner or occupant or let to another for occupancy any rental property, for the purpose of living, which does not comply with the minimum standards set forth in the Property Maintenance Code.

Section 5 – Rental Property and Tenant Registration

- Rental Property Registration:
 - All owners must register each rental property with the Borough Office within 30 days of renting or leasing the property for the first time or upon any change in ownership.
 - Registration forms must include the following information:
 - Property address and unit count
 - Owners name, contact information, and business address (if applicable)
 - Emergency contact information for property maintenance
 - Owners must update the registration information annually, or within 30 days of any change to the property, lease agreements, or tenant occupancy.
 - An annual registration fee shall be imposed and established by the Borough Council from time to time by resolution.
- Tenant Registration:
 - Owners must register each tenant with the Borough upon entering into a lease agreement, within 30 days of a new tenant's occupancy.
 - Tenant registration must include the following information:
 - Tenant's name, contact information, and number of occupants
 - Lease start date and duration
 - Owners are required to notify the Borough of any tenant move-outs, evictions, or lease terminations within 30 days.

- Completion and submission of a Borough-issued self-certification form by the owner, confirming the property meets or exceeds the standards set forth in the Property Maintenance Code.
- Privacy Protections:
 - Tenant registration information will be confidential and used solely for the purposes of enforcing this ordinance. The Borough will not disclose tenant personal information without tenant consent, except as required by law.

Section 6 – Inspections and Enforcement

- The Codes Enforcement Officer is hereby authorized and directed to inspect and license all rental property subject to the provisions of this article.
- The Codes Enforcement Officer shall inspect a rental property in the Borough to determine compliance in response to a complaint that an alleged violation of the provisions of this article or of applicable rules or regulations pursuant thereto has been committed.
- The Codes Enforcement Officer is authorized to inspect rental properties and surrounding premises at any reasonable hour to ensure compliance with this article. Inspections may be scheduled by appointment, with the owner, agent, or person in charge required to be present. Entry and free access must be granted upon proper identification, though inspections may be postponed due to illness or unforeseen circumstances.
- If access is denied, obstructed, or interfered with, the Borough may seek a court order to enforce compliance, and violators may face fines or penalties. The Codes Enforcement Officer may also conduct inspections in response to tenant complaints or invitations. The Borough retains full authority to take legal action to enforce these provisions.
- Nothing in this article shall be construed to prevent the Codes Enforcement Officer from inspecting any rental property at any time upon complaint and by invitation by the tenant or tenant's authorized agent.

Section 7 – Protections Against Discrimination and Retaliation

- Discrimination
 - An owner may not discriminate against any tenant or prospective tenant based on race, color, national origin, religion, sex, gender identity, sexual orientation, marital status, disability, familial status, or any other characteristic protected under federal, state, or local law.
- Retaliation
 - It is unlawful for an owner to retaliate against a tenant for exercising their rights under this ordinance, including but not limited to complaints about living conditions or participating in legal proceedings related to their tenancy.

Section 8. Tenant Rights

- Notice of Entry
 - An owner must provide at least 24 hours' written notice before entering a rental unit, except in cases of emergency. The entry must occur during normal business hours unless otherwise agreed upon by the tenant.
- Right to Quiet Enjoyment
 - Tenants have the right to enjoy their rental property without undue interference. Owners must take reasonable steps to prevent disturbances or activities that interfere with the tenant's quiet enjoyment of the premises.
- Repair Requests
 - Tenants may submit written repair requests to the owner for any conditions that affect the habitability of the rental unit. Owners must respond to such requests within 2 days and begin necessary repairs within 5 days unless more time is required for complex repairs.
- Notice of Termination
 - Owners must provide at least 30 days' written notice prior to terminating a lease for any reason other than nonpayment of rent or violation of lease terms.

- Eviction Procedures
 - Evictions must follow the procedures established under state law.

Section 8 – Action Upon Finding Violations

Whenever, upon inspection of the rental property or of the records required to be kept by this article, the Codes Enforcement Officer finds that conditions or practices exist which are in violation of the provisions of this article or of any applicable rules and regulations pursuant thereto, the Codes Enforcement Officer or the Borough shall serve the owner or other person in charge with notice of such violation in a manner hereinafter provided. Such notice shall state that unless the violations cited are corrected within the time provided, the owner shall be subject to penalties provided by this article.

Section 9 – Notice of Violation

- Whenever the Codes Enforcement Officer determines that a rental property or the surrounding premises fails to meet the requirements set forth in this article or in applicable rules and regulations issued pursuant hereto, the Codes Enforcement Officer or other Borough designee shall issue a notice setting forth the alleged failures and advising the owner or occupant or other person in charge that such failures must be corrected. This notice shall:
 - Be in writing.
 - Set forth the alleged violations of this article or of applicable rules and regulations issued pursuant thereto.
 - Describe the rental property or dwelling, dwelling unit, rooming unit or premises where the violation is alleged to exist or to have been committed.
 - Provide a reasonable time for the correction of any violation alleged. The time for compliance shall take into consideration the seriousness of the violation and the climatic conditions. The Codes Enforcement Officer or other Borough designee may, in his or her sole and absolute discretion, give one additional extension of time, provided that the owner is exercising due diligence and the inability to make the correction is through no fault of the owner.

- Be served upon the owner or occupant or other person in charge of the rental property or dwelling, dwelling unit, rooming unit or premises personally, or by mail, addressed to the last known place of residence of the owner or occupant or other person in charge. If one or more persons to whom such notice is addressed cannot be found after diligent effort to do so, service may be made upon such persons by posting a notice in or about the dwelling, dwelling unit, rooming unit or premises described in the notice or by causing such notice to be published in a newspaper of general circulation.
- Be served upon the rental property agent for the receipt of such service of notice designated pursuant to this article.

Section 10 – Violations and Penalties

Any owner or occupant or other person in charge of a rental property who has received notice of a violation of this article and fails to take the necessary corrective action shall, upon conviction thereof, be sentenced to pay a fine of not less than \$100 nor more than \$1,000 together with the costs of prosecution and, in default thereof, be sentenced to imprisonment in the York County Prison for a period of not more than 30 days. Each day of continued violation shall constitute a separate offense.

Section 11 – Appeals

Any person aggrieved by a determination that a rental property violates the Property Maintenance Code, as applied hereunder, may appeal the determination to the Property Maintenance Appeals Board, as defined and provided for in the Property Maintenance Code.

Section 12 – Conflict with other Provisions

In any case where a provision of this article is found to be in conflict with a provision of any zoning, building, fire safety or health ordinance or code of the Borough existing on the effective date of this article, the provision which establishes a higher standard for the promotion and protection of the health and safety of the people shall prevail. In any case where a provision of this article is found to be in conflict with a provision of any other ordinance or code

of the Borough existing on the effective date of this article which establishes a lower standard for the promotion and protection of the health and safety of the people, the provisions of this article shall prevail, and such other ordinances or codes are hereby declared and repealed to the extent that they may be found in conflict with this article.

Section 13 – Severability

If any section, clause, or provision of this ordinance is found to be invalid or unenforceable by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.

Section 14 - Effective Date

This ordinance shall take effect on _____ and shall apply to all rental agreements and leases entered into or renewed on or after that date. All owners must register their properties and tenants within 90 days of the effective date.

PJM Capacity Auction Update: Navigating the New Price Collar

Apr. 29, 2025

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Tags: PJM

The Federal Energy Regulatory Commission (FERC) has approved PJM Interconnection's proposal to implement a temporary price cap and floor—known as a “price collar”—for its next two PJM capacity auctions. This decision aims to balance the interests of consumers and generators amid evolving market dynamics.

Understanding the Price Collar

The newly approved price collar sets a cap of \$325/MW-day and a floor of \$175/MW-day for the 2026/27 and 2027/28 delivery years. This measure responds to concerns about recent PJM capacity auctions, where clearing prices surged nearly tenfold compared to previous years, raising alarms about potential impacts on consumer electricity bills.

Reactions to PJM Capacity Auction's Price Cap and Price Floor

The price collar has elicited mixed reactions. Supporters argue that the collar provides necessary price stability and encourages continued investment in generation resources. Critics feel that the price floor may lead to overpayments without corresponding reliability benefits, potentially undermining market efficiency.

Implications for Businesses Operating in PJM Markets

The introduction of the price collar reflects PJM's efforts to address immediate concerns while acknowledging the need for broader market reforms. FERC has indicated that PJM plans to revise key inputs into its capacity price-setting process and implement interconnection queue reforms in the near future.





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