

Borough of New Freedom
York County, Pennsylvania

RESOLUTION NO. 2024- 10

A RESOLUTION ADOPTING VARIOUS FEES

WHEREAS, The Borough of New Freedom has in the Code of the Borough of New Freedom, in the Chapters and Subsections as listed in Schedule A and Attachments A-G, authorized the Borough Council, from time to time to set necessary fees by resolution; and

WHEREAS, the Borough of New Freedom desires to set and modify fees;

NOW, THEREFORE, BE IT RESOLVED and it is hereby resolved by the Council of The Borough of New Freedom, York County, Pennsylvania that the fees be set and fixed at the rates and amounts as set forth in Schedule A and Attachments A-G, attached hereto and incorporated herein. The new rates shall be effective January 1, 2025 and shall remain in place until modified by further Resolution.


RESOLVED this 9th Day of December 2024

ATTEST:



Andrew N. Shaffer, Secretary


NEW FREEDOM BOROUGH COUNCIL



Andrew Bobby, President

BOROUGH SEAL

I approve the within Resolution.



Kim Butcher, Mayor

SCHEDULE "A"

| <u>Chapter & Section</u> | <u>Item</u> | <u>Fee</u> |
|----------------------------------|---|--|
| §71-7 Outdoor Amusements | License Fee | Permit - \$10.00 Renewal - \$5.00 Duplicate \$3.00 |
| §74-12.C Keeping of Pigeons | Permit Fee | \$10.00 |
| §103-22.C Construction Codes | Permit & Inspection Fees | See Attachment A |
| §103-26 UCC Appeals Board | Appeals Board Fee | Fee Based on Current YCPC Schedule |
| §156-3 Peddling & Soliciting | Registration Fee | \$25.00 Plus \$5.00 For Each Person |
| §172-8.A (2) Sewer Rents | Tapping Fee | \$806.00 |
| §172-8.B (2) Sewer Rents | Connection Fee | \$2,087.00 |
| §172-8.A Sewer Rents | Sewer Usage | \$70.00 Per Quarter Plus \$13.00 Per 1,000 Gallons of Water Usage Over 5,000 Gallons |
| §172-12.A Sewer Rents | Water Shutoff | \$50.00 |
| §172-20 Holding Tanks | Permit Fee | Current Fee Schedule Sewage Enforcement Officer |
| §183-2 Refuse & Recycling | Collection Rate | \$100.00 Per Quarter |
| §188 Stormwater Management | Permit, Inspection, & Escrow Fees | See Attachment B |

SCHEDULE "A"

| <u>Chapter & Section</u> | <u>Item</u> | <u>Fee</u> |
|---|--|---|
| §191-1 Street Excavation | Permit & Inspection Fee | Current PennDOT Fee Schedule |
| §191-4 Driveway Construction | Permit Fee | \$50.00 |
| §191-12 Sidewalk & Curb Work | Permit Fee | No Fee if Public Access Zoning Permit Required Otherwise |
| §191-27 Structures in the Right of Way | Storage Fee | \$50.00 |
| §194-201.I Subdivision & Land Development | Plan Review Fee & Escrow | See Attachment C |
| §194-202.B(3) Subdivision & Land Development | Sketch Plan Review Fee & Escrow | |
| §194-203.B(5)a Subdivision & Land Development | Preliminary / Final Plan Review Fee & Escrow | |
| §194-524.A(5) Recreation Areas | Recreation Fee | \$2,000 Per Dwelling Unit or Lot |
| §212-4.B(1)a[1] Water | Tapping Fee | \$1,335.00 |
| §212-4.B(1)a[2] Water | Connection Fee | \$1,380.00 |
| §212-7.B(1)a Water Rates | Water Usage | \$65.00 Per Quarter Plus \$12.00 Per 1,000 Gallons of Water Usage Between 5,001 and 50,000 Gallons. \$13.00 Per 1,000 Gallons of Water Usage Above 50,001 |

SCHEDULE "A"

| <u>Chapter & Section</u> | <u>Item</u> | <u>Fee</u> |
|-------------------------------|---|--|
| §212-12.A(1) Water Rates | Water Shutoff | \$50.00 |
| §212-12.A(2) Water Rates | Water Restoration | \$50.00 |
| §212-12.A(2) Water Rates | Meter Replacement (Purposely Damaged) | Current Replacement Value, Plus \$50.00 |
| §221-3 Yard Sale | Permit | \$5.00 |
| §225-1103 Zoning Ordinance | Applications, Permits, Appeals, Certificates | See Attachment D |
| Miscellaneous | Construction Inspection | \$100.00 per hour |
| Miscellaneous | Copies | .25 per copy |
| Miscellaneous | Limb Pickup Tag | \$15.00 |
| Miscellaneous | Community Center Facility Rental | See Attachment E |
| Miscellaneous | Community Park Facility Rental | See Attachment F |
| Miscellaneous | Attorney Fees and Related Expenses | See Attachment G |
| Miscellaneous | Municipal Street Sweeping Services | \$110.00 per hour |

Attachment "A"

RESIDENTIAL

Permit Fees

| Low | | High | Base | \$ per 1000 | | Application Fee | |
|---------|----|------------|------------|-------------|--------|-----------------|----------|
| 0 | to | 1,000 | \$50.00 | | - | | \$75.00 |
| 1,001 | to | 25,000 | \$75.00 | plus | \$6.00 | plus | \$125.00 |
| 25,001 | to | 100,000 | \$200.00 | plus | \$5.00 | plus | \$200.00 |
| 100,001 | to | 200,000 | \$575.00 | plus | \$4.00 | plus | \$225.00 |
| 200,001 | to | 99,999,999 | \$1,000.00 | plus | \$3.00 | plus | \$300.00 |

Inspection Fees

| <u>Type</u> | <u>Fee</u> |
|----------------------|-------------------------------|
| Footing | \$40.00 |
| Foundation | \$40.00 |
| Under slab Plumbing | \$40.00 |
| Aboveground Plumbing | \$40.00 |
| Electrical Rough In | 3rd Party Inspection Required |
| Mechanical Rough In | \$40.00 |
| Framing | \$40.00 |
| Insulation | \$40.00 |
| Wallboard | \$40.00 |
| Electrical Final | 3rd Party Inspection Required |
| Mechanical Final | \$40.00 |
| Plumbing Final | \$40.00 |
| Sidewalk | \$40.00 |
| Stake Out | \$40.00 |
| Other | \$40.00 |
| Final | \$40.00 |
| U&O Certification | \$25.00 |
| 1st Reinspection | \$75.00 |
| 2nd Reinspection | \$150.00 |

Miscellaneous Fees

| | |
|---------------------------------|---|
| Zoning Permit | \$25.00 Application Fee & \$75 Permit Fee |
| State Building Permit Surcharge | \$4.50 |
| Permit renewal | After 1 year \$100.00 |
| | 2 nd renewal \$300.00 |

Permit fees are doubled if work is started without a permit.

Attachment "A"

COMMERCIAL

Permit Fees

Application

Fee

Total Square Feet (each floor) x \$.11 plus 1% of construction cost plus \$150.00

Inspection Fees

Type

Fee

| | |
|------------------------|-------------------------------|
| Footing | \$50.00 |
| Foundation | \$50.00 |
| Plumbing Rough-In | \$50.00 |
| Under Slab Plumbing | \$50.00 |
| Aboveground Plumbing | \$50.00 |
| Electrical Rough In | 3rd Party Inspection Required |
| Electrical Service | 3rd Party Inspection Required |
| Electrical Underground | 3rd Party Inspection Required |
| Electrical Final | 3rd Party Inspection Required |
| Mechanical Underground | \$50.00 |
| Mechanical Rough In | \$50.00 |
| Mechanical Final | \$50.00 |
| Framing | \$50.00 |
| Energy Underground | \$50.00 |
| Energy Rough-In | \$50.00 |
| Energy Final | \$50.00 |
| Drywall | \$50.00 |
| Concrete | \$50.00 |
| Masonry | \$50.00 |
| Reinforcement | \$50.00 |
| Accessibility | \$50.00 |
| Sprinkler Underground | \$50.00 |
| Sprinkler Rough-In | \$50.00 |
| Sprinkler Final | \$50.00 |
| Fire Alarm | \$50.00 |
| Stake Out | \$50.00 |
| Other | \$50.00 |
| Final | \$50.00 |
| U&O Certification | \$100.00 |
| 1st Reinspection | \$100.00 |
| 2nd Reinspection | \$200.00 |

Miscellaneous Fees

| | |
|---|---|
| Zoning Permit <i>(must be issued with building permit)</i> | \$25.00 Application Fee & \$75 Permit Fee |
| State Building Permit Surcharge | \$4.50 |
| Permit renewal | After 1 year \$100.00 2 nd renewal \$300.00 |
| Additional Plan Review | \$75.00 per submission |

Permit fees are doubled if work is started without a permit.

Attachment "B"

STORMWATER MANAGEMENT

1. Stormwater Exemption for projects under 500 square feet
 - a. Application required – \$1.00 per square foot of impervious coverage
2. Simplified Approach (as defined by the Ordinance)
 - a. Residential Uses
 - PLUS*
 - i. \$100.00 Application
 - ii. Escrow of \$500.00
 - b. Non-Residential Uses
 - PLUS*
 - i. \$500.00 Application
 - ii. Escrow of \$1,500.00
3. Plans that do not fall under the Small Projects designation (defined by the Ordinance)
 - a. Residential Uses
 - PLUS*
 - i. \$1,000.00 Application
 - ii. Escrow of \$500.00
 - b. Non-Residential Uses
 - PLUS*
 - i. \$1,500.00 Application
 - ii. Escrow of \$1,500.00
4. Stormwater Facility Inspection
 - a. \$30.00 per inspection

Application Fee

The application fee to be used to reimburse the Borough for administration expenses in connection with the processing of applications including, but not limited to, receipt, record keeping, transmittal and storage of plans, reports, postage and similar expenses.

Escrow Fee

Each applicant shall deposit with the Borough a sum in the amount as set forth above (the "Escrow Fund") at the time of filing an application for approval of a stormwater management plan. The escrow fund shall be used to reimburse the Borough for all engineering, inspection and legal fees incurred in the review of the plan, inspection of improvements, preparation and recording of any appropriate deeds or documents, and any other expenses which the Borough may incur in the connection with the processing of the application of development of the property as set forth in this Resolution. The Borough shall be irrevocably authorized to withdraw from time to time any monies deposited in the escrow fund by the applicant/developer in order to pay expenses and fees incurred by the applicant at the time of filing the application or less a result of withdrawals as herein provided, then, and in that event, and at that time, the Borough shall bill the applicant/developer an amount sufficient to restore the escrow fund to the original sum. In the event the escrow fund is insufficient at any time to pay such costs, the Borough shall bill the applicant/developer for the actual or anticipated additional costs. In the event the escrow fund is in excess of the Borough's costs, the Borough shall refund such excess monies, without interest, to applicant upon completion of the development of the property.

Fees and Escrow Payable with Application

All application fees and any required escrow deposit must be submitted to the Borough with plan applications. Plan applications shall not be accepted without fees and required escrow deposits.

Recording Fees

\$50.00 plus any costs relating to the recording of plans with the Recorder of Deeds of the County of York.

Reimbursement for Expenses

Applicants shall reimburse the Borough for all reasonable and necessary charges incurred by the Borough's Solicitor, for the review and any report(s) to the Borough on an applicant's application, plans, supporting data, proposed agreements relating to the maintenance of improvements or open space, financial security, and similar matter if any, in connection with stormwater management applications. Such review fees shall be the actual fees charged by the Borough Engineer, Borough Solicitor or other professional consultant for the services performed.

Attachment "C"

LAND DEVELOPMENT & SUBDIVISION

| Land Development Plan | |
|--------------------------|---|
| Residential: | \$900.00 per plan plus \$10.00 per dwelling unit plus engineering review escrow |
| Non-Residential: | \$700.00 per plan plus \$5.00 for each 1,000 square feet of impervious cover plus engineering review escrow |
| Escrow Fees | |
| <u>Land Area (acres)</u> | <u>Fee</u> |
| 0.00-0.05 | \$1,200.00 |
| .51-1.50 | \$1,600.00 |
| 1.51-2.50 | \$1,900.00 |
| 2.51-5.00 | \$2,200.00 |
| 5.01-10.00 | \$2,600.00 |
| 10.01-25.00 | \$3,200.00 |
| 25.01 + | \$3,800.00 |

| Subdivisions | |
|--------------------------------|---|
| Residential: | \$900.00 per plan plus \$10.00 per dwelling unit plus engineering review escrow |
| Non-Residential: | \$700.00 per plan plus \$5.00 for each 1,000 square feet of impervious cover plus engineering review escrow |
| Escrow Fees - Preliminary Plan | |
| <u>Lots</u> | <u>Fee</u> |
| 1-5 | \$1,200.00 |
| 6-15 | \$1,900.00 |
| 16-30 | \$2,600.00 |
| 31-50 | \$3,200.00 |
| 51 + | \$3,800.00 |
| Escrow Fees - Final Plan | |
| <u>Lots</u> | <u>Fee</u> |
| 1-5 | \$900.00 |
| 6-15 | \$1,600.00 |
| 16-30 | \$1,900.00 |
| 31-50 | \$2,600.00 |
| 51 + | \$3,400.00 |

*Waiver request for any land development or subdivision plan - \$100.00

Attachment "D"

ZONING HEARING & PLAN WAIVERS

| | |
|---|-------|
| Special Exception/Variance Hearing | \$750 |
| Each Additional Special Exception/Variance | \$50 |
| Request for Extension of Special Exception/Variance | \$100 |
| Re-Advertise Special Exception/Variance | \$150 |
| Appeal/Interpretation | \$750 |
| Each Additional Appeal/Interpretation | \$50 |
| Rezoning/Amendment to Zoning Map or Ordinance | \$750 |
| Substantive Validity Challenge and Curative Amendment | \$750 |
| Conditional Use | \$750 |
| Waiver Request (each item relief requested from) | \$100 |
| Zoning Ordinance (copy) | \$25 |
| Subdivision and Land Development Ordinance (copy) | \$25 |

Attachment "E"

COMMUNITY CENTER RENTAL

Daily Rates

| | |
|--|-------|
| Auditorium (Monday - Thursday) | \$350 |
| Auditorium (Friday - Sunday) | \$650 |
| Security Deposit - \$375 Cleaning & \$25 Access Card | \$400 |
| Lion's Club Room | \$250 |
| Security Deposit - \$275 Cleaning & \$25 Access Card | \$300 |

Hourly Rates

| | |
|--|-------|
| Auditorium (Monday - Thursday) | \$30 |
| Auditorium (Friday - Sunday) | \$60 |
| Lion's Club Room | \$25 |
| Security Deposit - \$275 Cleaning & \$25 Access Card | \$300 |

Add-Ons

| | |
|--------------------|-------|
| Stage Usage | \$100 |
| Sound System Usage | \$5 |

**Non-Profit rates are equal to half the regular rate of the selected rental. New Freedom Borough requires proof of Non-Profit status. Full security deposit required. Maximum of three half priced rentals per calendar year.*

**New Freedom Lions Club receives three free rentals per calendar year.*

**South Central York County Senior Center receives three free rentals per calendar year.*

**Community Blood Drives are free but must be scheduled Monday-Thursday on non-holidays.*

Attachment "F"

PARK FACILITY RENTAL

Marge Goodfellow Park - Daily

| | |
|--|-------|
| French Fry Building | \$25 |
| Food Sale Building | \$20 |
| Funnel Cake Building | \$20 |
| Pavilion | \$15 |
| Band Stand (No Electric) | \$25 |
| Band Stand (Electric) | \$50 |
| Security Deposit (no matter how many buildings are rented) | \$200 |

Veteran's Park

| | |
|----------------------|-------|
| Pavilion and Kitchen | \$75 |
| Security Deposit | \$200 |

Attachment “G”

SCHEDULE OF FEES, CHARGES, EXPENSES AND COSTS

The following schedule of fees, expenses, charges and other costs are hereby adopted in connection with the collection of any delinquent utility accounts, which attorney’s fees, other charges, expenses, and costs shall be added to and included in any municipal lien or claim filed against property of the owner whose account is delinquent:

Attorney’s Fees

| | |
|---|---------------|
| Fees in connection with collection and enforcement of lien (based upon actual time involved) | \$225.00/hour |
|---|---------------|

Other Charges, Expenses, and Costs

- | | |
|--|---|
| 1. Thirty (30) day collection letter to a single owner of a property. The collection letter fee shall include the cost of postage and will be assessed to an owner of a property for each occurrence of a delinquency for which a collection letter was sent to the owner. | \$50.00 plus an additional \$50.00 for each additional owner notification thereafter. |
| 2. Ten (10) day notice letter. The collection letter fee shall include the cost of postage and will be assessed to an owner of the property. | \$40.00 per notice |
| 3. Drafting and filing of Municipal Claim | \$225.00 plus filing costs |
| 4. Title Search | \$250.00 per search |
| 5. Writ of Scire Facias | \$200.00 plus filing costs |
| 6. Ten (10) day Notice of Default | \$ 75.00 |
| 7. Response to Affidavit of Defense filed by delinquent owner(s) | \$215.00 per hour |
| 8. Judgment Documents (Inclusive) | \$225.00 plus filing costs |
| a. Praecipe of Judgment | |
| b. Notice of Filing Judgment | |
| c. Affidavit of Non-Military Service | |

| | |
|--|-------------------------------|
| 9. Sheriff Sale Execution Documents (Inclusive) | \$500.00 plus filing costs |
| a. Praecipe for Writ of Execution | |
| b. Rule 3129 Notice | |
| c. Affidavit of Service to lienholder | |
| d. Notice of Sheriff Sale | |
| e. Preparation of Property description | |
| f. Complete of applicable Sheriff's forms | |
| 10. Attorney attendance at a Sheriff's Sale | \$645.00 |
| 11. Preparation of statement of value post sheriff sale | \$115.00 |
| 12. Preparation of Motion for Alternative Service | \$450.00 plus costs of Notice |
| 13. Satisfaction of Municipal Claim | \$ 75.00 |
| 14. Agreement for a Payment Plan | \$125.00 |
| 15. Duplication and Mailing Courtesy Copy of Letter | \$1.00 |
| 16. Preparation of Notice of Delinquency in Utility Payments | \$10.00 per notice |