

# MEETING MINUTES

**PROJECT NAME:** New Freedom Borough – Marge Goodfellow Park  
**PROJECT NUMBER:** 2023.0007.02  
**MEETING NUMBER:** 6  
**MEETING PURPOSE:** Existing Facilities Rentals, Programming Analysis, & Review of Sketch Plan  
**MEETING DATE / TIME:** Wednesday April 10, 2024 at 1:00 PM  
**MEETING LOCATION:** New Freedom Borough Office

WRITTEN BY Samuel Howard NO. OF PAGES 2

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## DISCUSSION

SD-1 - ITEM	TOPIC	DISCUSSION	RESPONSIBLE
SD-1.1	Existing Facilities Rentals	<ul style="list-style-type: none"> <li>All four buildings can be rented</li> <li>Andy Shaffer to pull record of how often the facilities were rented and how much revenue was generated in previous years</li> <li>It was discussed that very little rent is generated from the existing facilities but the committee felt that rental revenue would most likely increase if the buildings were to be upgraded or in a better location</li> </ul>	

SD-1.2	Programming Analysis	<ul style="list-style-type: none"> <li>• A Rec. Director was just recently hired. With this hire, summer day camps may be held at the park in the future.</li> <li>• It was determined that having concession stands was warranted as they are used for all of the events held at the park</li> <li>• Concerts – use both the band stand and concessions</li> <li>• Carnival (July 4) – utilize all facilities</li> <li>• Smoke on the Rail (End of July) – utilize all facilities</li> <li>• Dog Days in the Park (Mid August) – utilize all facilities</li> <li>• Car Show (June) – utilize all facilities</li> <li>• Freedom Fest (September) – utilize all facilities</li> </ul>	
SD-1.3	Review of Sketch Plan	<ul style="list-style-type: none"> <li>• The previously circulated sketch plan was reviewed by the group for comments and suggestions</li> <li>• The group was in favor of the proposed location of the concession stand, pavilion, and bathrooms and felt that this location would lend itself better to the park as it is more centrally located to parking, playground equipment, tennis courts, basketball courts, and rail trail</li> <li>• The proposed location of the facilities would allow for more open space for events and would be in an area that would not hinder flow of traffic for events</li> <li>• The proposed location of the facilities would allow for access to existing sanitary sewer service, water service, and gas service all of which are central to this location</li> <li>• The proposed location would allow for an easily accessible ADA compliant route to all amenities due to the existing pavement in this location</li> <li>• The proposed location would allow event staff to easily drive to the concession stand via the paved access drive to drop off food and event items</li> <li>• The group also liked the idea of having the bathroom near the rail trail as it would be utilized much more by residents</li> <li>• The location of the pavilion next to the playground would allow parents to sit in the shade while their children play in the playground area</li> <li>• The group thought that relocating the band stand in this area may be beneficial as well, and if so, placement in relationship to the position of the sun should be considered</li> </ul>	