

**MINUTES OF NEW FREEDOM BOROUGH
ORGANIZATION MEETING OF BOROUGH COUNCIL
January 2, 2024**

New Freedom Borough Council met to Organize on Tuesday, January 2, 2024. Mayor Butcher led those in attendance to a Pledge to the Flag and a moment of silence. The meeting was called to order at 6:30 PM.

Administration of Oath of Office

The newly elected members of Council for a four (4) year term were: Andy Bobby, Ryan Ross, and Dennis Cummings. Having filed their Election Certificates and Affidavits of Residency with the Borough Manager, those newly elected members presented themselves and received their Oath of Office, which was administered by Mayor Butcher.

BOROUGH COUNCIL PRESENT

Andrew Bobby
Ryan Ross
Erica Rearich
Dennis Sarpen - via phone
Burnell Wildasin
Dennis Cummings
David Reisdorf

ALSO PRESENT:

Kim Butcher, Mayor
Andrew Shaffer, Borough Manager

ALSO ABSENT:

David Jones, Solicitor

BOROUGH COUNCIL ABSENT:

Election of Officers

After the administration of the Oath of Office, Mayor Butcher called for the nominations of Council President, Vice President and President Pro Tem open for the 2024-2025 term.

President

A nomination was made by Burnell Wildasin to nominate Andy Bobby as Council President. Hearing no further nominations, Mayor Butcher declared the nominations closed for the office of President.

Vice President

A nomination was made by Andy Bobby to nominate Ryan Ross as Council Vice President. Hearing no further nominations, Mayor Butcher declared the nominations closed for the office of Vice President.

President Pro-Tem

A nomination was made by Andy Bobby to nominate Dennis Sarpen as President Pro-Tem. Hearing no further nominations, Mayor Butcher declared the nominations closed for the office of President Pro-Tem.

Dennis Sarpen made a motion, seconded by Burnell Wildasin, to accept the nominations for President, Vice President and President Pro Tem. Motion carried with Nay votes from Erica Rearich and Dennis Cummings.

At this time, Mayor Butcher congratulated the elected officers and turned the gavel over to President Bobby.

Public Comment / Visitors

None at this time

New Business

Opening of 2024 Budget

Council did not wish to re-open the 2024 budget.

2024-2025 Appointments & Committees

Burnell Wildasin made a motion, seconded by Ryan Ross, to approve the appointments as presented. Motion carried.

<u>Name</u>	<u>Position</u>	<u>Term</u>
Andrew N. Shaffer	Manager / Secretary / Assistant Treasurer / Pension CAO	-
Tara L. Calaman	Treasurer / Assistant Secretary	-
Wade E. Portner	Zoning Officer, Building Code Official, Building Inspector, Floodplain Administrator	-
David Jones, Stock & Leader	Solicitor	-
ARRO Consulting	Engineer - GIS and Water	-
Warehaus	Engineer – General Services and Subdivision and Land Development Activity	-
Dave Reisdorf	Police Commission	2 Years - 12/31/25
Erica Rearich	Police Commission	2 Years - 12/31/25
Andrew Bobby	Police Commission - Alternate	2 Years - 12/31/25
Dave Reisdorf	Rep. Local Government Advisory Committee	2 Years - 12/31/25
Andrew N. Shaffer	Alternate - Local Government Advisory Committee	2 Years - 12/31/25
Dave Reisdorf	Rep. York Adams Tax Bureau	2 Years - 12/31/25
Andrew N. Shaffer	Alternate - York Adams Tax Bureau	2 Years - 12/31/25
Dave Reisdorf	Rep. Tax Collection Committee	2 Years - 12/31/25
Andrew N. Shaffer	Alternate - Tax Collection Committee	2 Years - 12/31/25
Kim O. Butcher	Delegate - PSAB	2 Years - 12/31/25
Andrew N. Shaffer	Alternate - PSAB	2 Years - 12/31/25
Ryan Ross	Liaison - New Freedom Borough Planning Commission	
Kim O. Butcher	Liaison - Rose Fire & EMS Board	

Dennis Cummings made a motion, seconded by Burnell Wildasin, to approve the committees as presented. Motion carried.

<u>Committee</u>	<u>Duties</u>	<u>Chair</u>	<u>Members</u>
Personnel	Employee Relations, Benefits, & Compensation	Ross	Bobby, Shaffer
Public Safety	Police, Fire, EMS, Civil Preparedness	Butcher	Bobby, Wildasin
Infrastructure	Water, Sewer, Stormwater, Roads	Sarpen	Wildasin, Bobby
EMS & Fire Funding	Department Allocations & Funding	Bobby	Butcher, Cummings
Business Development	New & Existing Business Communication	Reisdorf	Wildasin, Shaffer
Health & Safety	Issues Impacting Residents Well-Being	Butcher	Bobby, Ross
Rental Housing Ordinance	Development of Rental Housing Ordinance	Butcher	Cummings, Sarpen, Reisdorf

Zoning Hearing Board Appointments

Ryan Ross made a motion, seconded by Dennis Sarpen to approve a resolution setting the appointments for the Zoning Hearing Board. Motion carried.

Property Maintenance Code Board of Appeals Appointments

David Reisdorf made a motion, seconded by Ryan Ross to approve a resolution setting the appointments for the Property Maintenance Code Board of Appeals. Motion carried.

Public Comment

Mayor Butcher provided information regarding upcoming webinars with the Pennsylvania State Association of Boroughs. In addition, a table outlining types of motions was provided to Council.

Executive Session

Not needed at this time.

Adjournment

At 6:58PM, the meeting was adjourned.

Respectfully Submitted,

Andrew N. Shaffer

Borough Manager