

**MINUTES OF NEW FREEDOM BOROUGH
COUNCIL MEETING
September 11, 2023**

New Freedom Borough Council met in Regular Session on Monday, September 11, 2023. President Bobby led those in attendance to The Pledge of Allegiance to the Flag. The meeting was called to order at 6:00PM.

BOROUGH COUNCIL PRESENT

Andrew Bobby
Ryan Ross
Erica Rearich
Dennis Sarpen
David Reisdorf
Burnell Wildasin

ALSO PRESENT:

Kim Butcher, Mayor
Walter Tilley, Solicitor
Andrew Shaffer, Borough Manager

ALSO ABSENT:

None

BOROUGH COUNCIL ABSENT:

Inga Andrews

Telephonic Participation

Dennis Sarpen made a motion, seconded by Ryan Ross to allow Burnell Wildasin to participate via phone. Motion carried.

Public Comment / Visitors

President Bobby addressed the request during the August 14, 2023 meeting from Shakinna Brown, 101 South Broad Street. After reviewing, the consensus of Council was to inform the owner that she may install lighting on the property as long as it conforms with the Zoning Ordinance.

Approval of Minutes

The minutes of the Regular Council Meeting held August 14, 2023, were presented to Council for their review. Ryan Ross made a motion, seconded by Dennis Sarpen, to approve the minutes as presented. Motion carried.

Treasurer's Report

The Treasurer's Report for the Month of August 2023 was presented to Council for their review. Ryan Ross made a motion, seconded by Dennis Sarpen to approve the report as presented pending audit. Motion carried.

Unfinished Business

Chapter 225, Zoning, Article VIII, Sign Regulations, Update Request
Borough Staff is reviewing the draft ordinance as provided by Solicitor Jones.

Stormwater Channel – North Constitution Avenue

Manager Shaffer reported no additional approvals have been received. Letters were sent to the two residents of their responsibility to maintain the pipe. The Borough will continue to permit necessary maintenance at the daylight of the pipe and surrounding area.

Fire Tax Distribution - 2022

Manager Shaffer provided copies of the 2022 Fire Tax Distribution to Rose Fire Company. Council requested the upcoming newsletter contain an article on the division of services and allocation of funds between fire and ambulance.

Southern Regional Police Commission Appointment

Dennis Sarpen made a motion, seconded by Ryan Ross to ratify the appointment of David Reisdorf to the Southern Regional Police Commission Board. Motion carried.

Glen Rock Police Services Agreement

David Reisdorf made a motion, seconded by Ryan Ross to approve the revised agreement with Glen Rock Borough and Southern Regional Police Department for police services. Motion carried with a Nay vote from Dennis Sarpen and Ryan Ross. President Bobby made a motion, seconded by David Reisdorf to draft a letter to the Southern Regional Police Commission that New Freedom requests the right to approve the hourly rate assessed to Glen Rock. Motion carried. It was noted that a revised Intergovernmental Agreement must be in place by the end of 2023.

New BusinessMason Dixon Baptist Church Land Development Plan

Burnell Wildasin made a motion, seconded by Dennis Sarpen to re-approve the Mason Dixon Baptist Church Land Development Plan. The previously approved plan did not include the waivers on the cover sheet. Motion carried with abstention from Erica Rearich.

Section 510-A – Installation of Concrete Sidewalk Waiver – David Reisdorf made a motion, seconded by Ryan Ross to approve the waiver request. Motion carried with abstention from Erica Rearich.

Section 511-A – Installation of Concrete Curbing – Ryan Ross made a motion, seconded by David Reisdorf to approve the waiver request. Motion carried with abstention from Erica Rearich.

Section 544-A.4 – Payment of Recreational Fee– Burnell Wildasin made a motion, seconded by David Reisdorf to approve the waiver request. Motion carried with abstention from Erica Rearich.

2024 Minimum Municipal Obligation

David Reisdorf made a motion, seconded by Dennis Sarpen to approve the 2024 Minimum Municipal Obligation to the Non-Uniformed Pension Plan in the amount of \$81,139. Motion carried. Manager Shaffer noted that the majority of funding comes from the annual allocation from the Commonwealth.

Draft Rental Housing and Occupancy Ordinance

Manager Shaffer presented a draft Rental Housing and Occupancy Ordinance. President Bobby made a motion, seconded by Ryan Ross to discuss the draft ordinance. Council discussed numerous aspects of the proposed ordinance and requested Manager Shaffer prepare a document containing examples of other local municipal Rental Housing Ordinances. Ryan Ross made a motion, seconded by David Reisdorf to table further discussion. Motion carried.

Draft and Redlined Lions Club Agreement

Manager Shaffer presented a draft Agreement with the Lions Club for utilization of the buildings in Marge Goodfellow Park. Solicitor Jones and Manager Shaffer have redlined the agreement. Manager Shaffer will provide a clean version for the next meeting.

At this time, Council recessed for five minutes.

Resolution Authorizing a Local Share Grant

David Reisdorf made a motion, seconded by Dennis Sarpén to approve the resolution authorizing the submission of a Local Share Grant for the purchase and installation of the replacement emergency generator that serves Rose Fire Company and the New Freedom Community Center. Motion carried. It was noted that the grant provides 100% funding at an anticipated project cost of \$54,100.

Resolution Authorizing an Intergovernmental Cooperation Agreement for Maintenance of Traffic Control Devices

David Reisdorf made a motion, seconded by Ryan Ross to approve the resolution authorizing the Intergovernmental Cooperation Agreement for Maintenance of Traffic Control Devices with numerous other municipalities in York County. Motion carried. Currently the Borough only has two sets of pedestrian crossing signals that will fall under this agreement.

Professional Services Agreement for Well #1 Improvements

David Reisdorf made a motion, seconded by Ryan Ross to approve a Professional Services Agreement with ARRO Consulting for Improvements at Well #1. Motion carried with a Nay vote from Dennis Sarpén. Authorization was given for Task #1 – Design Memorandum & Task #2 – Design and Permitting Services for a not to exceed cost of \$88,170.

Administrative ReportsSolicitor

Nothing additional.

Manager

Manager Shaffer provided a report for the month of August 2023.

Manager Shaffer provided a preliminary summary of the draft 2024 budget. A complete budget review will begin during the October meeting.

President

Nothing additional.

Police

The Southern Regional Police Department activity reports from July 16 – August 12 were presented to Council for their review.

The June 2023 Southern Regional Police Department financial report was provided to Council.

Mayor

Nothing additional.

Engineer

Council was presented with monthly reports from Warehaus and ARRO.

Water System

Council was presented with the August 2023 Operating Report for their review.

Wastewater System

Council was presented with the August 2023 Operating Report for their review.

Zoning & Code Enforcement Report

The Permit, Code Enforcement, and Land Development Reports for August 2023 were presented to Borough Council for their review.

Recreation Report

The August and September Meeting Reports were provided for Borough Council. Ryan Ross provided a summary of the meetings.

Ryan Ross reported on a request for additional lighting and overflow parking at Veterans Park. Public Works will investigate and install additional lighting as needed.

Committee Reports
Business Development

Nothing to report.

EMS & Fire Funding

Nothing to report.

Infrastructure

Nothing to report.

Personnel

Nothing to report.

Public Safety

Nothing to report.

2023 Sesquicentennial

Burnell Wildasin reported the committee will attend Freedom Fest and is currently working with vendors to obtain prices for signage at Marge Goodfellow Park.

Correspondence

An invite to the September 28, 2023, York County Borough's Association was provided to Council.

Public Comment

Ray Noll inquired about use of tables from the Community Center for the Fire Company Ladies Auxiliary for the Flea Market. The Borough Office was not aware of the request. However, use of tables outside the Community Center has been restricted.

Executive Session

Not needed at this time.

Adjournment

Adjournment was at 9:53PM.

Respectfully Submitted,

Andrew N. Shaffer

Borough Manager