MEETING MINUTES

WARE HAUS

PROJECT NAME:	New Freedom Borough - Marge Goodfellow Park
PROJECT NUMBER:	2023.0007.02
MEETING NUMBER:	3
MEETING PURPOSE:	Identify items to be included in the Citizen's Survey
MEETING DATE / TIME:	Wednesday September 06, 2023 at 1:00 pm
MEETING LOCATION:	New Freedom Borough Office

WRITTEN BY Samuel Howard   **NO. OF PAGES** 2

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DISCUSSION

SD-1 - ITEM	TOPIC	DISCUSSION	RESPONSIBLE
SD-1.1	Master List of Parks & Amenities	• Meeting participants reviewed the master list of all existing amenities located at NFB and Shrewsbury Township Parks to assist with Citizen's Survey brainstorming.	-
SD-1.2	Brainstorming of Possible Items to be included in the Citizen's Survey	• ADA Parking – ADA parking should be provided near the park amenities such as the concession stands and band stands. • Parking Capacity – There is a need for additional parking, however ADA parking capacity will take precedence over standard parking. • Park Circulation – There is a need for better park circulation, especially one that would be mostly ADA compliant. The path could extend around the perimeter of the park and provide a reinforced area for food truck crossing. • Bathrooms – There is a need for bathrooms at the park. • Drainage Issues – Provide a solution for any existing drainage issues at the park. • Relocation of Existing Buildings – Relocate some or all of the existing buildings at the park such as the band stand, concession stands, etc. so they are strategically placed.	-

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		• Summer/Day Camp – Would the citizen's have any interest in summer/day camps? What additional certifications would NFB need to acquire? • Skatepark – There has been interest within NFB for a skatepark. • Pool/Splash Pad – There has been interest within NFB for a pool. • Shade for the playground – There has been interest within NFB for shade at the playground. This could include a pavilion, trees, or shade structures. • Athletics/Activities – A grass volleyball court, horseshoe pit, bocce ball, shuffle board, rock wall, or additional playground equipment would all be relatively simple to provide and would consume minimal amounts of open space. • Large Open Pavilion – Incorporate a large open pavilion with the concession stands. It would also be beneficial to provide bathrooms in this location. • Existing Building Consolidation – Consolidate the existing concession areas to one building and add hoods for friers and a fire suppression system. • Upgrade Existing Utilities – Provide electric hookups and/or water hookups for the vendors to set up for events. • Additional Events/Shows – Is there any interest for additional events or shows at the park?	
SD-1.3	Formatting of the Citizen's Survey	• The survey should provide a link or a page listing all of the existing assets/amenities at all existing parks, so citizens are aware of amenities that are currently provided to them. • The survey should be formatted so the citizens can rate options. • Break out the survey by category/sections for organization. • Provide an option for citizens to make a suggestion. • Limit responses to one per household.	-
SD-1.4	Tasks for next meeting	• Warehaus to generate the Citizen's Survey using Survey Monkey. • The Citizen's Survey will be sent to all committee members for approval.	

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