

**MINUTES OF NEW FREEDOM BOROUGH
COUNCIL MEETING
September 26, 2022
Continuance from September 12, 2022**

New Freedom Borough Council met in Regular Session on Monday, September 26, 2022. President Bobby led those in attendance to The Pledge of Allegiance to the Flag. The meeting was called to order at 6:00PM.

BOROUGH COUNCIL PRESENT

Andrew Bobby

Ryan Ross

Erica Rearich

Inga Andrews – *via phone call*

Burnell Wildasin

Dennis Sarpen – *via phone call*

David Reisdorf

ALSO PRESENT:

Kim Butcher, Mayor

Andrew Shaffer, Borough Manager

ALSO ABSENT:

David Jones, Solicitor

BOROUGH COUNCIL ABSENT:

President Bobby opened the meeting by reading a statement regarding actions and agenda items that occurred during September 12, 2022 meeting.

Solicitor's Report

Nothing additional

Manager Report

Manager Shaffer provided a written report for the month of August 2022 hereinto attached.

Manager Shaffer led a discussion on the 2023 preliminary budget summary. Additional analysis will occur during the October 17, 2022 meeting. During discussion, Erica Rearich, made a motion, seconded by David Reisdorf to request Solicitor Jones draft a letter to York Water to request their cooperation in discussing the current contract for service. Motion carried.

President's Report

President Bobby requested Council add the service proposal from RK&K for Phase 1 design, bid, and construction management services to the agenda. Andrew Bobby, made a motion, seconded by Ryan Ross to add the item to the agenda. Motion carried.

Mayor's Report**Southern Regional Police Department**

The police activity reports from July 17 – August 13 were presented to Council for their review.

The July 2022 financial report was presented to Council for their review.

Mayor Butcher reported that the stage at the Community Center has been replaced for under \$4,000. Additional discussion occurred regarding lease holders of space at the Community Center. Moving forward all conversations with lease holders will be in written form with a copy placed in their respective file.

Engineer Report

A report was not available for August due to a lack of updates.

Water System Report

Council was presented with the August 2022 Operating Report for their review.

Wastewater System Report

Council was presented with the August 2022 Operating Report for their review.

President Bobby provided a summary of discussions that have occurred during the Sewer User Group meetings. RK&K has provided a proposal to design, bid, and provide construction management for Phase 1 improvements at the wastewater treatment facility. These improvements (estimated at \$2.2 million) will be paid for by current participants (New Freedom 35.55%, Shrewsbury 61.72%, and Railroad Borough 2.73%). Ryan Ross, made a motion, seconded by Burnell Wildasin to proceed with the proposal from RK&K. This approval is pending consideration by Shrewsbury and Railroad Boroughs. Motion carried with a Nay vote from Erica Rearich.

Zoning & Code Enforcement Report

The Permit, Code Enforcement, and Land Development Reports for August 2022 were presented to Borough Council for their review.

Recreation Report

The August Meeting Report was provided for Council's review. Ryan Ross provided a summary of the meeting.

Committee Reports**Business Development**

Nothing to report.

EMS & Fire Funding

Nothing to report.

Infrastructure

Dave Reisdorf reported the fence at the basketball court is damaged and in need of repair.

Pickle Court Installation

Manager Shaffer informed Council an estimate was obtained for installation of pickleball courts at Marge Goodfellow Park. The estimate was \$400,000. This project will be rolled into the Feasibility / Master Site Plan Development.

Personnel

The personnel committee reported that their research indicates employee raises are averaging around 5%-8% plus merit. As a placeholder, the committee is recommending 5% in the draft 2023 budget.

Public Safety

Nothing to report.

2023 Sesquicentennial

Burnell Wildasin reported that t-shirts were sold at Freedom Fest. President Bobby requested the committee define events and schedule for 2023 and report back during the October meeting.

Council Chamber Audio & Video Improvements

The committee is waiting on quotes.

Correspondence

None at this time.

Public Comment

Ray Noll reported excessive speed on Constitution Avenue. The Borough has purchased digital speed signs and will install once ready. Mayor Butcher will speak with Chief Boddington on speed enforcement on Constitution Avenue.

Executive Session

None at this time.

Adjournment

Adjournment until the next meeting scheduled for October 17, 2022. Adjournment was at 8:23PM.

Respectfully Submitted,

Andrew N. Shaffer

Borough Manager

NEW FREEDOM BOROUGH

AUGUST 2022 - MANAGER'S REPORT

DCNR PEER STUDY

Borough Council must pass a Resolution to officially accept the proposal and close the project. Shrewsbury Township staff created a final draft of the intergovernmental agreement, which will be available for Council's review in October. Once reviewed and approved by both parties, an application for a circuit rider grant will be submitted to DCNR.

MASTER SITE PLAN

Communication occurred with DCNR on desires of the Borough to develop a Master Site Plan for Marge Goodfellow Park. Our Regional Advisor provided guidelines on a hybrid feasibility study and master site plan. After Warehaus reviewed the guidelines, a meeting was held to fine tune the scope to that of the Borough's needs. A proposal will be developed by Warehaus, at which time, the cost for such will be passed onto Burkentine, pending Council's approval.

SEWER USER GROUP MEETING

Monthly meetings continue to be held with Shrewsbury and Railroad Boroughs. During the August meeting, members discussed the current agreement, number of remaining EDUs, and proposed upgrades. The group asked that both Shrewsbury and Hopewell Township refine requested EDU's and provide a map indicating location by mid-October. Additionally, RK&K is working on a proposal for design, bid, and construction management for the Phase I upgrade project.

KEY BOX ORDINANCE

Letters with a registration form and Knox Box specification sheets were mailed to all property owners that must comply with the regulations of the Key Box Ordinance. Owners were asked to complete the registration form and return to the Borough Office so that a site visit can be scheduled. Once the owner installs the Knox Box, they must contact the Fire Chief for final locking.

NOTEWORTHY TASKS

- Replaced grease trap at Community Center after it was found to be leaking and defective.
- Worked with DEP, ARRO, YCCD, and Burkentine, to resolve stormwater concerns off North Constitution Avenue. Currently, we are still awaiting a response from DEP.
- Attended Regional Comprehensive Plan monthly meeting.
- Generator at Rose Fire was added to the preventive maintenance schedule and auto-fill with Aero Energy for fuel.
- Leases for space in the Community Center have been completely re-written and are ready for Council's review and approval.
- Attended York County Stormwater Consortium Management and Regional Meetings.
- Prepared 2022 Minimum Municipal Obligation documents.
- Attended York Area Metropolitan Planning Organization Bicycle and Pedestrian Committee Meeting
- Reworked Community Center rental agreements to require the use of table covers. Additionally, a Borough employee will inspect the facility after every rental.
- Attended York County Municipal Administrators Association Meeting

REFUSE CONTRACT

The refuse and recycling contract was completely re-written and sent to Solicitor Jones for review. Pending Council's review, the contract is ready for advertisement.

LEGISLATIVE ACTION ITEMS

- Volunteer Service Credit Ordinance Amendment
- Stormwater Management Ordinance Amendment
- Open Burning Ordinance Amendment
- Resolution accepting the Peer-to-Peer Study
- Resolution supporting the 250th Anniversary of the United States of America
- Resolution waiving certain charges for real estate taxes per Act 57 of 2022