

**MINUTES OF NEW FREEDOM BOROUGH
COUNCIL MEETING
August 8, 2022**

New Freedom Borough Council met in Regular Session on Monday, August 8, 2022. President Bobby led those in attendance to The Pledge of Allegiance to the Flag. The meeting was called to order at 6:00 PM.

BOROUGH COUNCIL PRESENT

Andrew Bobby
Ryan Ross
Erica Rearich
Inga Andrews
Burnell Wildasin
Dennis Sarpen

ALSO PRESENT:

Kim Butcher, Mayor
Andrew Shaffer, Borough Manager

ALSO ABSENT:

David Jones, Solicitor

BOROUGH COUNCIL ABSENT:

David Reisdorf, Arrived at 6:17PM

Public Comment / Visitors

Michael Bingham, ARRO Consulting, reviewed the proposed stormwater ordinance and addressed questions from Council.

Jim Mustard, Rose Fire & EMS, was present to discuss department status and budget requests for 2023. Rose Fire is requesting an additional \$45,000 per year from New Freedom Borough for the purchase of a new ladder truck. Rose EMS is requesting \$23,000 for 2023 which includes \$10,000 for training and \$13,000 for the purchase of a chase truck.

Residents Donna Russell and Samantha Hittie both of North Constitution Avenue presented stormwater concerns from a drainage pipe. The pipe discharges water from Constitution Avenue towards the rear of their properties and as a result of the Franklin Square Development and sediment depositories over the years is now not properly flowing. Manager Shaffer will continue to work with all property owners, developer of Franklin Square, and the Borough's engineer to resolve the issue. Preliminary discussions indicate a permit with the Department of Environmental Protection will be needed. This item will remain an agenda item until resolved.

Jim Holley with New Freedom Heritage requested street closures for New Freedom Fest on September 17. Inga Andrews, made a motion, seconded by Dennis Sarpen, to approve street closures for the New Freedom Fest on September 17. Motion carried.

Approval of Minutes

The minutes of the Regular Council Meeting held July 11, 2022, were presented to Council for their review. David Reisdorf, made a motion, seconded by Dennis Sarpen, to approve the minutes. During discussion, Erica Rearich asked that a sentence be added under Public Comment with Stan Walters, that he does not call snow emergencies for New Freedom Borough. Additionally, Erica Rearich requested wording changes regarding Manager Shaffer's vacation time. At this time, Council recessed for approximately 5 minutes. After additional discussion, Dennis Sarpen withdrew his second. David Reisdorf, made a motion, seconded by Dennis Sarpen, to approve the minutes, with a grammatical change to "Ginny Neugebauer" and "Erica Rearich questioned Mr. Walters on his ability to call snow emergencies. He responded that he does not call snow emergencies in the municipalities he serves." Motion carried with a Nay vote from Erica Rearich.

Treasurer's Report

The Treasurer Report for the Month of July 2022 was presented to Council for their review. Ryan Ross, made a motion, seconded by Burnell Wildasin, to approve the Treasurer's Report as presented. Mayor Butcher clarified Recreation would be receiving a \$200 credit for the months of June and July. Erica Rearich requested the addition of page numbers to the report for ease of discussion. Motion carried.

Unfinished BusinessReview of Traffic Study Results – Dickinson Court

Manager Shaffer reported that the cost estimate to widen Dickinson Court is projected at \$200,000. Dennis Sarpen, made a motion, seconded by Burnell Wildasin, to remove the item from the agenda and negate any further discussions on widening the road or creating one side of the road No Parking. Motion carried.

Marge Goodfellow Park Improvements

Manager Shaffer reported that Warehaus is working on drawings. Additionally, Manager Shaffer will reach out to DCNR to discuss the development of a Master Site Plan for Marge Goodfellow Park and report back in September.

Southern Regional Police Department Third Amended Intergovernmental Agreement

The negotiating committee is currently meeting regularly to discuss Glen Rock's withdraw and change in participation status.

Fire Pit / Open Burning Ordinance

A final draft of the ordinance was provided to Council. Erica Rearich, made a motion, seconded by David Reisdorf, to advertise the ordinance as presented with a change to allow the fire chief as the authorized individual calling a burn ban. Motion carried.

Chapter 225, Zoning, Article VIII, Sign Regulations, Update Request

Manager Shaffer reported that office staff is working to develop a proposed sign ordinance amendment for review and consideration by Council.

Borough Newsletter Survey Results

Manager Shaffer presented the results of a community survey regarding a Borough Newsletter. Overall, residents responding to the survey indicated they would prefer to receive a quarterly newsletter via email. David Reisdorf, made a motion, seconded by Burnell Wildasin, to title the newsletter "New Freedom News." Motion carried.

New BusinessPayment Application #4 – Public Works Renovation Project

David Reisdorf, made a motion, seconded by Dennis Sarpin, to approve Application for Payment #4 to Lauer Construction Services in amount of \$49,827.23 for the Public Works Renovation Project. Motion carried.

Advertisement – Ordinance Replacing Chapter 188 – Stormwater Management

Dennis Sarpin, made a motion, seconded by Ryan Ross, to authorize advertisement of an ordinance replacing Chapter 188 regarding Stormwater Management. Motion carried.

Ordinance - Intergovernmental Cooperative Agreement for Municipal Planning

Ryan Ross, made a motion, seconded by David Reisdorf, to approve an ordinance authorizing New Freedom Borough to join the Southern York County Regional Planning Commission for the purpose of developing a regional comprehensive plan. Motion carried.

Payment Application #2 (Final) – 2022 Paving Project

David Reisdorf, made a motion, seconded by Dennis Sarpin, to approve Application for Payment #2 (Final) to Kinsley Construction Inc. in amount of \$61,408.35 for the 2022 Paving Project. Motion carried.

Crosswalk Improvement Project Bid

Manager Shaffer reported bids were opened today, however Warehaus needs time to review the bid packets for completeness. A recommendation for approval will occur during the September Council Meeting.

Solicitor's Report

Solicitor Jones provided a draft of the open burning ordinance.

Manager Report

Manager Shaffer provided a written report for the month of July 2022 hereinto attached.

Inga Andrews left the meeting at 8:59PM.

President's Report

President Bobby reported on recent amendments to the allowed volunteer service credit. Erica Rearich, made a motion, seconded by David Reisdorf, to authorize advertisement of an ordinance amending Chapter 199 to allow eligible volunteers to receive a real property tax credit of 100%. Additionally, eligible volunteers can receive up to \$500 of earned income tax. Motion carried.

Mayor's Report**Southern Regional Police Department**

The police activity reports from June 19 – July 16 were presented to Council for their review.

The June 2022 financial report was presented to Council for their review.

Additional Items

Mayor Butcher reported concerns with the number and types of signage at 204 North Constitution Avenue

Mayor Butcher reported the water heaters have been removed from the buildings at Marge Goodfellow Park. A permit will be obtained before next year's carnival for proper installation.

Engineer Report

Jacob Sechrist, E.I.T. with Buchart Horn provided Council with a report of services for July 2022.

Water System Report

Council was presented with the July 2022 Operating Report for their review.

Wastewater System Report

Council was presented with the July 2022 Operating Report for their review.

Zoning & Code Enforcement Report

The Permit, Code Enforcement, and Land Development Reports for July 2022 were presented to Borough Council for their review.

Recreation Report

The August Meeting Report was provided for Council's review. Ryan Ross provided a summary of the meeting.

Committee Reports**Business Development**

Nothing to report

EMS & Fire Funding

Nothing to report.

Infrastructure

Nothing to report.

Intergovernmental

President Bobby reported that he believes Erica Rearich and Mayor Butcher have completed the tasks initially set forth and therefore will be dissolving the committee.

Pickle Court Installation

Nothing to report.

Personnel

Nothing to report

Public Safety

Nothing to report

2023 Sesquicentennial

Burnell Wildasin will be developing a flyer to distribute during community events.

Council Chamber Audio & Video Improvements

The committee is waiting on quotes.

Correspondence

None at this time.

Public Comment

None at this time.

Executive Session

Council moved into executive session to discuss a personnel matter at 10:38PM and reconvened at 10:56PM.

Adjournment

Adjournment until the next meeting scheduled for September 12, 2022. Adjournment was at 10:57PM.

Respectfully Submitted,

Andrew N. Shaffer

Borough Manager

NEW FREEDOM BOROUGH

JULY 2022 - MANAGER'S REPORT

DCNR PEER STUDY

DCNR has approved the peer study. Staff is working to complete all closeout documents. Shrewsbury Township staff is working to “clean-up” a draft intergovernmental agreement. Once reviewed and approved by both parties, an application for a circuit rider grant will be submitted to DCNR.

2023 BUDGET

As a reminder, budget requests for 2023 are due August 15. During the month of August, Borough Staff will be developing preliminary figures, as we wait to close out August numbers. Using actual numbers through the end of August, allows for the most accurate estimation of figures until the end of the year.

BOROUGH NEWSLETTER

After the last meeting a quick survey was sent out via Savvy Citizen and posted on the website. We asked respondents to provide a creative title for the newsletter, select frequency, and preferred delivery method. Results will be shared during the Council Meeting. I'd suggest that we plan to release a municipal newsletter early in 2023. This will be a great opportunity to release information regarding sesquicentennial celebrations.

REFUSE CONTRACT

Borough Staff has been meeting with representatives of both Republic Services and Penn Waste to discuss the upcoming contract expiration. Multiple options for collection days, frequency, and length of contract will be requested to allow Council to select the best option for the future of refuse and recycling collection in the Borough.

SEWER USER GROUP MEETING

A meeting was held on July 21 with representatives from Shrewsbury Borough, Railroad Borough, Hopewell Township, Shrewsbury Township, and New Freedom Borough. RK&K presented the results of a feasibility study for the implementation of a BioMag system at the wastewater treatment facility to increase treatment efficiency. Moving forward, the current members will be meeting to create a new intergovernmental agreement.

SLYDER TANK REPLACEMENT

Borough Staff will be working with ARRO Consulting to determine the feasibility of replacing or possibly eliminating the Snyder Tank from the distribution system. ARRO will be guiding staff through a fact-finding process to include any requirements from DEP.

PENSION PLAN AUDIT

The Auditor General's Office completed their review of the non-uniformed pension plan for the period of 2018-2021. One finding from 2019 will result in the Borough reimbursing the Commonwealth for one unit or \$4,924. This was due to a simple miscalculation on the annual report filed in 2020.

REGIONAL COMPREHENSIVE PLAN

A kick-off meeting was held on July 14 at Shrewsbury Township. Monthly meetings will occur to keep the project moving forward and on-time. It is anticipated that the entire process will take 18 months. I will be creating a SYCRPC website as a resource in one central location for residents and municipal members. This will allow electronic publication of all documents relating to the comprehensive plan.