

**MINUTES OF NEW FREEDOM BOROUGH  
COUNCIL MEETING  
June 13, 2022**

New Freedom Borough Council met in Regular Session on Monday, June 13, 2022. President Bobby led those in attendance to The Pledge of Allegiance to the Flag. The meeting was called to order at 6:30 PM.

**BOROUGH COUNCIL PRESENT**

Andrew Bobby  
Ryan Ross  
Erica Rearich  
David Reisdorf

**ALSO PRESENT:**

Kim Butcher, Mayor  
David Jones, Solicitor  
Wade Portner, Building Inspector, Zoning  
Officer

**BOROUGH COUNCIL ABSENT:**

Inga Andrews  
Burnell Wildasin  
Dennis Sarpen

**ALSO ABSENT:**

Andrew Shaffer, Borough Manager

**Public Comment / Visitors**

Raymond Noll, 116 North Constitution Avenue, addressed Council on a few property maintenance violations throughout the Borough.

**Approval of Minutes**

The minutes of the Regular Council Meeting held May 9, 2022, were presented to Council for their review. Ryan Ross, made a motion, seconded by David Reisdorf, to approve the minutes. During discussion Erica Rearich requested a word change from "Demand Response" to "Demand Activity." Motion carried noting the change.

**Treasurer's Report**

The Treasurer Report for the Month of May 2022 was presented to Council for their review. Ryan Ross, made a motion, seconded by David Reisdorf, to approve the Treasurer's Report as presented. Councilmembers and Mayor Butcher discussed a few questions on transactions. Motion failed as approval was tabled.

**Unfinished Business**

**Review of Traffic Study Results – Dickinson Court**

President Bobby reported the engineer conducted a field study and is currently working to develop a preliminary cost estimate to widen the road. Nick Henderson, 7 Dickinson Court, reported on field measurements he performed. He disagrees that posting one side of street will solve the problem. Additionally, Mr. Henderson expressed concerns with branches hanging out onto the road.

Marge Goodfellow Park Improvements

The item was again tabled.

Southern Regional Police Department Third Amended Intergovernmental Agreement

Due to concerns from Glen Rock Borough on a new agreement, no action was needed or taken by Council at this time.

Community Yard Sale

Erica Rearich, made a motion, seconded by David Reisdorf, to approve a Community Yard Sale date of August 6, 2022, from 8:00AM-2:00PM, at no cost to the residents. Involvement will not count toward allowed number of yard sales per year. Residents must register on the website. Motion Carried.

**New Business**Payment Application #3 - Public Works Renovation

Ryan Ross, made a motion, seconded by David Reisdorf to approve Application for Payment #3 in the Amount of \$54,302.31 from Lauer Construction for the Public Works Renovation Project. Motion Carried.

Payment Application #1 – 2022 Road Improvement Projects

David Reisdorf, made a motion, seconded by Ryan Ross to approve Application for Payment #1 in the Amount of \$552,674.87 from Kinsley Construction for the 2022 Road Improvement Projects. Motion Carried.

[Zoning Hearing Board Appointment Resolution](#)

David Reisdorf, made a motion, seconded by Erica Rearich, to approve a resolution appointing Stephen Debelius to fill the seat left vacant by Rodney Womack with a term expiration of December 31, 2022. Motion Carried.

**Solicitor's Report**

Solicitor Jones is working on a draft of a fire pit / opening burning ordinance.

**Manager Report**

Manager Shaffer was absent but provided a written report for the month of May 2022, hereinto attached.

**President's Report**

President Bobby provided an update on the EMS Study. Talks have pushed towards a possible merger of departments.

**Mayor's Report****Southern Regional Police Department**

The police activity reports from April 24 – May 21 were presented to Council for their review.

The April 2022 financial report was presented to Council for their review.

Mayor Butcher reported on attendance at the PSAB Annual Conference.

Mayor Butcher received numerous speeding complaints on Logan Drive. He asked Council to consider traffic calming measures, such as speed tables or radar speed signs. There is a possibility to purchase radar speed signs with Shrewsbury Borough in order to receive a quantity discount.

Additionally, as previously stated, curbs are not required to be painted yellow to be enforced. Mayor Butcher will discuss with Chief Boddington.

Mayor Butcher expressed concern with the lack of light or signal when Rose Fire Company is leaving the station for an emergency call.

**Engineer Report**

Jacob Sechrist, E.I.T. with Buchart Horn provided Council with a report of services for May 2022.

Erica Rearich asked for further clarification on the Slyder Tank Replacement. Questions arose on current tank life versus new tank life expectancy.

**Water System Report**

Council was presented with the May 2022 Operating Report for their review.

Manager Shaffer has reached out York Water to discuss the current agreement and is awaiting a response.

**Wastewater System Report**

Council was presented with the May 2022 Operating Report for their review.

**Zoning & Code Enforcement Report**

The Permit, Code Enforcement, and Land Development Reports for May 2022 were presented to Borough Council for their review.

**Recreation Report**

The May Meeting Report was provided for Council's review.

Ryan Ross reported a meeting was held with members of the Recreation Commission and Borough Council to foster a stronger future relationship and communication.

Ryan Ross, made a motion, seconded by Erica Rearich, to set an interim rate (through December 31, 2022) of \$200 per month for usage of the Community Center by the Recreation Commission for programs. Motion Carried.

### **Committee Reports**

#### Business Development

Nothing to report

#### EMS & Fire Funding

Rose Fire is looking to continue utilizing a chase truck after borrowing a vehicle from Glen Rock for the last few months. Mayor Butcher provided a report on purchasing a vehicle as a chase truck. Additional information will be available for the meeting in July.

#### Infrastructure

Borough Staff is currently working to create inspection forms for Borough

#### Intergovernmental

Erica Rearich reported she and Mayor Butcher attended meetings of Glen Rock and Shrewsbury Boroughs. Mayor Butcher attended Stewartstown Borough meeting.

Erica Rearich and Mayor Butcher attended the tree dedication ceremony at Marge Goodfellow Park.

Mayor Butcher requested that all streets be posted no parking one side at a time for street sweeping.

#### Pickle Court Installation

Nothing to report

#### Personnel

Nothing to report

#### Public Safety

A resident reported drug activity at Marge Goodfellow Park during the nighttime hours. Mayor Butcher will speak to Chief Boddington.

#### 2023 Sesquicentennial

Nothing to report

#### Council Chamber Audio & Video Improvements

The committee needs to provide additional information before a quote will be developed.

**Correspondence**

David Reisdorf reported that an Eagle Scout has finished construction of the free library enclosure for Marge Goodfellow Park. Council advised coordinating installation with the Borough Office.

**Public Comment**

None at this time.

**Executive Session**

None at this time.

**Adjournment**

Adjournment until the next meeting scheduled for July 11, 2022. Adjournment was at 9:00PM.

Respectfully Submitted,

*Andrew N. Shaffer*

Borough Manager

# NEW FREEDOM BOROUGH

## MAY 2022 - MANAGER'S REPORT

### DCNR PEER STUDY

The peer consultant has completed the study and will be providing the final version to New Freedom and Shrewsbury Township during the month of June. A meeting has been scheduled with Shrewsbury Township to review a draft intermunicipal agreement.

### RAIL TRAIL TOWNS BUSINESS GROUP

A group of business owners along the Heritage Rail Trail corridor have begun to meet to promote networking and coordination among members. During the first meeting in May, multiple New Freedom Borough businesses were in attendance, along with representatives from the York County Economic Alliance and Explore York.

### CERTIFIED PLAYGROUND SAFETY INSPECTOR

Every three years I must recertify as a Certified Playground Safety Inspector by passing an exam. This certification allows me to audit and inspect our playgrounds ensuring their compliance with federal playground guidelines. Additionally, I will ask that Council consider adopting a Public Playground Safety Policy Statement during the July Council Meeting.

### PUBLIC WORKS RENOVATION

Work is now 95% complete. Only punch list items remain.

### MUNICIPAL ROUNDTABLE

Special thanks to Representative Kate Klunk and her office for holding a municipal roundtable discussion on May 9. The majority of municipalities in the 169<sup>th</sup> Legislative District were in attendance. Topics discussed ranged from Fire and EMS concerns, to available grant opportunities, and transportation initiatives. Additional regularly scheduled meetings will occur in the future.

### 2023 BUDGET

Yes, you read that correctly! Believe it or not, it's time to start the process of preparing the draft 2023 budget. Included with the meeting packet is a 2023 Budget Request Form provided to Council, Mayor Butcher, and Borough Staff. We will do our best to incorporate any requests into the draft budget. Preliminary budget figures are scheduled to be available during the September Council Meeting. Additionally, I will be providing a mid-year financial report indicating our budget performance during the July Council Meeting.

### CROSSWALK IMPROVEMENTS

After a few final modifications the improvements to the crosswalks along the Heritage Rail Trail at Main and Franklin Street is out for public bid. Bids will be received until July 8 and should be available for review during the July Council Meeting.