

**MINUTES OF NEW FREEDOM BOROUGH  
COUNCIL MEETING  
May 9, 2022**

New Freedom Borough Council met in Regular Session on Monday, May 9, 2022. President Bobby led those in attendance to The Pledge of Allegiance to the Flag. The meeting was called to order at 6:30 PM.

**BOROUGH COUNCIL PRESENT**

Andrew Bobby  
Ryan Ross  
Erica Rearich  
Dennis Sarpen  
Burnell Wildasin  
David Reisdorf  
Inga Andrews

**ALSO PRESENT:**

Andrew Shaffer, Borough Manager  
Kim Butcher, Mayor

**ALSO ABSENT:**

David Jones, Solicitor

**BOROUGH COUNCIL ABSENT:**

**Public Comment / Visitors**

Marianne Michels and Richard Garvey were present to address Council following the recent decision to install pickleball court lines on the existing tennis court in Marge Goodfellow Park. The Recreation Commission feels their concerns were not heard before Council taking action. After discussion, both parties agreed to hold a meeting in the near future to foster communication and future endeavors. Recreation Commission members were asked to provide dates and times for a potential meeting.

President Bobby took this time to read a statement regarding recent assertions of Council on Borough Staff job performance.

Shrewsbury Borough Mayor Mike Sharkey was in attendance to assist during the review of the draft Southern Regional Police Department Third Amended Intergovernmental Agreement. Erica Rearich, made a motion, seconded by Inga Andrews to draft an ordinance for the adoption of the Amended Intergovernmental Agreement. Discussion ensued on a variety of points. One question arose on whether a withdrawing member should receive assets, should the entire department disband. President Bobby requested clarification on the division of costs under the new Demand Activity calculation. The motion was later clarified that due to the timeframe of other member municipal meetings, the only action needed at this time is to authorize the drafting an ordinance. Motion carried.

At the request of Borough Council, residents along Dickinson Court were in attendance to provide feedback on possible alternatives to the parking situation. Manager Shaffer provided a brief background and opened the floor to residents. Limiting parking to one side, posting both sides no parking, and widening the street were all options discussed. Dennis Sarpen, made a motion, seconded by Burnell Wildasin, to authorize the Borough's Engineer to evaluate the possibility of widening one side of Dickinson Court to allow parking on both sides. Motion carried.

Bob Dixon, Quartermaster of VFW Post 7012, requested Council consider waiving the land development application fee for the construction of the post in Wethersfield Park. Ryan Ross, made a motion, seconded by Dennis Sarpen, to waive the land development application fee is the amount not to exceed to \$750.00. Motion carried with abstention from Andrew Bobby and David Reisdorf.

### **Approval of Minutes**

The minutes of the Regular Council Meeting held March 14, 2022 and April 11, 2022, were presented to Council for their review. David Reisdorf, made a motion, seconded by Dennis Sarpen, to approve the minutes as amended. During discussion Erica Rearich questioned the number of free rentals of the Community Center by the Lions Club. An action of Council in February of 2021 superseded the lease and added one free additional rental. The statement of the number of rentals was removed from the March 14, 2022 minutes. On the April 11, 2022 minutes Officer Snyder was changed to Office Smith. Motion carried.

### **Treasurer's Report**

The Treasurer Report for the Month of April 2022 was presented to Council for their review. Ryan Ross, made a motion, seconded by Dennis Sarpen, to approve the Treasurer's Report as presented. Motion carried.

### **Unfinished Business**

#### Residential Parking Permits Ordinance

Manager Shaffer reported the signs directing motorists to the municipal parking lot have been installed.

#### Marge Goodfellow Park Improvements

The item was again tabled.

**New Business****Ratify Payment Application #1 - Public Works Renovation**

Ryan Ross, made a motion, seconded by Dennis Sarpén to ratify Application for Payment #1 in the Amount of \$173,072.70 from Lauer Construction for the Public Works Renovation Project. Motion Carried.

**Approve Payment Application #2 - Public Works Renovation**

Ryan Ross, made a motion, seconded by Burnell Wildasin to approve Application for Payment #2 in the Amount of \$242,358.75 from Lauer Construction for the Public Works Renovation Project. Motion Carried.

**Capital Reserve Proposal**

Manager Shaffer presented a proposal to establish a Capital Reserve Fund for the purchase of vehicles and equipment in excess of \$10,000 over the next 15 years. Ryan Ross, made a motion, seconded by Inga Andrews, to establish and fund a Capital Reserve Fund for the purchase of vehicles and equipment. Motion carried with Nay vote from Erica Rearich.

**June Meeting Date**

Manager Shaffer is unable to attend the June 2022 Council Meeting. Council decided to hold the meeting on June 13, 2022 as previously scheduled.

**Solicitor's Report**

Solicitor Jones was absent but is working on a draft of a fire pit / opening burning ordinance.

Inga Andrews left the meeting at 9:39PM.

**Manager Report**

Manager Shaffer provided a written report for the month of April 2022, hereinto attached.

**President's Report**

Nothing additional at this time.

**Mayor's Report****Southern Regional Police Department**

The police activity reports from March 27 to April 23 were presented to Council for their review.

The March 2022 financial report was presented to Council for their review.

Mayor Butcher reported that skateboarding has again become an issue at the tennis courts. Damage was recently sustained to the courts. Manager Shaffer reported that camera footage was reviewed, however, resolution is not sufficient to make a positive identification.

Mayor Butcher will work with the Fire Company and Borough Staff to develop an agreement for the generator at the Fire Company that also serves the Community Center.

Mayor Butcher reported that residents have been concerned with vehicles parking too close to stop signs in Koller Pointe. Southern Regional Police Department has asked that curbs be painted yellow to enforce. Mayor Butcher will follow up with the Southern Regional Police Department and the Homeowners Association of Koller Pointe.

Mayor Butcher reported there were 126 red light incidents (motorists overtaking a bus with red lights on) in the last five months.

### **Engineer Report**

Jacob Sechrist, E.I.T. with Buchart Horn provided Council with a report of services for April 2022.

Erica Rearich asked for clarification on the Slyder Tank Replacement. Manager Shaffer reported that the latest cost estimate for the tank and construction is approximately \$3.6 million. The project is currently in the permitting phase.

Erica Rearich asked for an update on the York Water Agreement. Manager Shaffer is working to establish a meeting with the proper representatives with York Water.

### **Water System Report**

Council was presented with the April 2022 Operating Report for their review.

### **Wastewater System Report**

Council was presented with the April 2022 Operating Report for their review.

Manager Shaffer reported that communication was sent to the Sewer User Group providing an update on the status of the feasibility study with RK&K.

### **Zoning & Code Enforcement Report**

The Permit, Code Enforcement, and Land Development Reports for April 2022 were presented to Borough Council for their review.

### **Recreation Report**

The May Meeting Report was provided for Council's review.

### **Committee Reports**

#### **Business Development**

Nothing to report

EMS & Fire Funding

The next meeting is scheduled for May 12, 2022.

Infrastructure

Nothing to report

Intergovernmental

Erica Rearich reported she attended meetings of Glen Rock, Stewartstown, and Shrewsbury Boroughs.

Pickle Court Installation

Nothing to report

Personnel

Nothing to report

Public Safety

Nothing to report

2023 Sesquicentennial

The committee is in communication with Summit Grove.

Council Chamber Audio & Video Improvements

The committee has a meeting set with Best Buy.

**Correspondence**

None at this time.

**Public Comment**

None at this time.

**Executive Session**

None at this time.

**Adjournment**

Adjournment until the next meeting scheduled for June 13, 2022. Adjournment was at 10:34PM.

Respectfully Submitted,

*Andrew N. Shaffer*

Borough Manager

**NEW FREEDOM BOROUGH**  
**APRIL 2022 - MANAGER'S REPORT**

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**DCNR PEER STUDY**

Examples of an intergovernmental agreement have been provided to New Freedom Borough and Shrewsbury Township. Work is currently under way to compile a draft agreement that is acceptable to both parties.

**2022 STREET PROJECTS**

Work is substantially complete with a few punch list items outstanding. Application for payment should be available for review and approval during the June Council Meeting.

**SYCRPC**

As mentioned during the March Council Meeting, funding sources utilized require more than one proposal to be received. Another round of request for proposals were sent and only one proposal was again delivered. The committee can now move forward with C.S. Davidson as previously approved. As a result of funding and cost sharing, the total cost to New Freedom Borough will be under \$1,500.

**PUBLIC WORKS RENOVATION**

Work is progressing rapidly and is approximately 75% complete. The contractor has indicated they will be substantially complete by the end of May.

**CAPITAL RESERVE FUND**

A proposal to establish a Capital Reserve Fund for Vehicles and Equipment is complete and ready for Councils review and approval. All assets over \$10,000 in value were evaluated for replacement over the next fifteen years. The goal of establishing a Capital Reserve Fund is to flatline capital outlay expense and implement another measure of proper fiscal planning.

**ARPA REPORTING**

The first reporting period for America Rescue Plan Act funding ending March 31, 2022 and was due April 30, 2022. New Freedom's Report was submitted with required supporting documentation on April 6, 2022. \$58,873 of expenses, all relating to stormwater infrastructure improvements were reported.

**CROSSWALK IMPROVEMENTS**

We finally have all approvals needed for the crosswalk improvements along the rail trail at Main and Franklin Streets. The project will go out to bid shortly once a final review is completed by staff. Additionally, we have asked Northern Central Railway to review and provide input before public bidding.