

**MINUTES OF NEW FREEDOM BOROUGH
COUNCIL MEETING
January 3, 2022**

The New Freedom Borough Council met in Regular Session on Monday, January 3, 2022. Mayor Butcher led those in attendance to a Pledge to the Flag and a moment of silence. The meeting was called to order at 6:30 PM.

Administration of Oath of Office

The newly elected members of Council for a four (4) year term were: Burnell Wildasin, Erica Rearich, Dave Reisdorf, and Dennis Sarpen-(Oath of Office received before meeting). Having filed their Election Certificates and Affidavits of Residency with the Borough Manager, those newly elected members presented themselves and received their Oath of Office, which was administered by Mayor Butcher.

Election of Officers

After the administration of the Oath of Office, Mayor Butcher called the meeting to order. Mayor Butcher called for the nominations of Council President, Vice President and President Pro Tem open for the 2022-2023 term.

President

A nomination was made by Ryan Ross to nominate Andy Bobby as Council President. Hearing no further nominations, Mayor Butcher declared the nominations closed for the office of President.

Vice President

A nomination was made by Andy Bobby to nominate Ryan Ross as Council Vice President. Hearing no further nominations, Mayor Butcher declared the nominations closed for the office of Vice President.

President Pro-Tem

A nomination was made by Andy Bobby to nominate Dennis Sarpen as President Pro-Tem. Hearing no further nominations, Mayor Butcher declared the nominations closed for the office of President Pro-Tem.

All were in favor to accept the nominations for President, Vice President and President Pro Tem.

At this time, Mayor Butcher congratulated the elected officers and turned the gavel over to President Bobby.

BOROUGH COUNCIL PRESENT

Andrew Bobby
 Ryan Ross
 Erica Rearich
 Dennis Sarpen
 Burnell Wildasin
 David Reisdorf

ALSO PRESENT:

Andrew Shaffer, Borough Manager
 Kim Butcher, Mayor

ALSO ABSENT:

David Jones, Solicitor

BOROUGH COUNCIL ABSENT:

Inga Andrews

Committee & Staff Appointments

President Bobby read the following list for Committee and Staff Appointments for 2022-2023:

<u>Name</u>	<u>Position</u>	<u>Term</u>
Andrew N. Shaffer	Manager / Secretary / Assistant Treasurer / Pension CAO	-
Tara L. Calaman	Treasurer / Assistant Secretary	-
Wade E. Portner	Zoning Officer, Building Code Official, Building Inspector, Floodplain Administrator	-
David Jones, Stock & Leader	Solicitor	-
ARRO Consulting	Engineer - GIS, Stormwater, & Special Project Assignment	-
Warehaus	Engineer – General Services and Subdivision and Land Development Activity	-
Buchart Horn	Engineer – Water and Sewer (Existing Projects)	-
Kim O. Butcher	Police Commission	2 Years - 12/31/23
Erica Rearich	Police Commission	2 Years - 12/31/23
Andrew Bobby	Police Commission - Alternate	2 Years - 12/31/23
Inga Andrews	Police Commission - Alternate	2 Years - 12/31/23
Dave Reisdorf	Rep. Local Government Advisory Committee	2 Years - 12/31/23
Andrew N. Shaffer	Alternate - Local Government Advisory Committee	2 Years - 12/31/23
Dave Reisdorf	Rep. York Adams Tax Bureau	2 Years - 12/31/23
Andrew N. Shaffer	Alternate - York Adams Tax Bureau	2 Years - 12/31/23
Dave Reisdorf	Rep. Tax Collection Committee	2 Years - 12/31/23
Andrew N. Shaffer	Alternate - Tax Collection Committee	2 Years - 12/31/23
Kim O. Butcher	Delegate - PSAB	2 Years - 12/31/23

<u>Name</u>	<u>Position</u>	<u>Term</u>
Andrew N. Shaffer	Alternate - PSAB	2 Years - 12/31/23
Ryan Ross	Liaison - New Freedom Borough Planning Commission	
Ryan Ross	Liaison - New Freedom Borough Recreation Commission	
Kim O. Butcher	Liaison - Rose Fire & EMS Board	

<u>Committee</u>	<u>Duties</u>	<u>Chair</u>	<u>Members</u>
Personnel	Employee Relations, Benefits, & Compensation	Ross	Bobby, Shaffer
Public Safety	Police, Fire, EMS, Civil Preparedness	Butcher	Bobby, Wildasin
Sesquicentennial	150 th Anniversary	Wildasin	TBD
Infrastructure	Water, Sewer, Stormwater, Roads	Sarpen	Wildasin, Bobby
EMS & Fire Funding	Department Allocations & Funding	Bobby	Butcher, Shemo
Business Development	New & Existing Business Communication	Reisdorf	Wildasin, Andrews, Shaffer
Intergovernmental	Neighboring Municipal Relationships	Rearich	Butcher

Dennis Sarpen, made a motion, seconded by Erica Rearich, to approve the appointments and committees as presented. Motion carried

Public Comment / Visitors

Jean Merrill, 8 Glenray Court, questioned the utility markings throughout the Borough. President Bobby explained the current initiative to incorporate all Borough utilities into a Geographic Information System (GIS).

Approval of Minutes

The minutes of the Regular Council Meeting held December 13, 2021, were presented to Council for their review. Dennis Sarpen, made a motion, seconded by Ryan Ross, to approve the minutes as presented. Motion carried.

Treasurer's Report

The Treasurer Report for the Month of December 2021 was not available for tonight's meeting.

President's Report

Nothing at this time.

Mayor's Report

Southern Regional Police Department

The police activity reports from November 7 to December 4 were presented to Council for their review.

Manager Report

Manager Shaffer provided a verbal report for the month of December.

Solicitor's Report

Nothing at this time.

Engineer Report

The monthly progress report was not available for tonight's meeting.

Water System Report

The report for the Month of December 2021 was not available for tonight's meeting.

Wastewater System Report

The report for the Month of December 2021 was not available for tonight's meeting.

Zoning & Code Enforcement Report

The Permit Report for the Month of December 2021 was not available for tonight's meeting.

Code Enforcement and Land Development Reports for December 2021 were presented to Borough Council for their review.

Recreation Report

The report for the Month of January 2022 was not available for tonight's meeting.

Committee Reports

2023 Sesquicentennial Committee

Nothing at this time.

Unfinished Business

Residential Parking Permits Ordinance

After discussion, the consensus was to leave the item tabled.

Petition to Open Alley

Manager Shaffer reported the legal description of the alley has been completed.

New BusinessOpening of the 2022 Budget

President Bobby questioned if any councilmembers desired to Open the 2022 Budget. At this time, the consensus was to leave the budget as previously approved.

Zoning Hearing Board Resolution

Ryan Ross, made a motion, seconded by Burnell Wildasin, to approve a resolution appointing and reaffirming appointments to the Zoning Hearing Board. Motion carried.

Planning Commission Resolution

Dennis Sarpen, made a motion, seconded by Burnell Wildasin, to approve a resolution appointing and reaffirming appointments to the Planning Commission. Motion carried with an abstention by Ryan Ross.

Recreation Commission Resolution

Erica Rearich, made a motion, seconded by Ryan Ross, to approve a resolution appointing and reaffirming appointments to the Recreation Commission. Motion carried.

Rules of Order Resolution

Burnell Wildasin, made a motion, seconded by Ryan Ross, to approve a resolution establishing a policy to accept Robert's Rules of Order for Borough Meetings. Motion carried.

Miscellaneous Fee Schedule Resolution

Burnell Wildasin, made a motion, seconded by Dave Reisdorf, to approve a resolution establishing a Miscellaneous Fee Schedule. Motion carried.

Correspondence

President Bobby read a letter from Glen Rock Borough indicating their intent to freeze the current budget of the Southern Regional Police Department. Glen Rock Borough indicated they did not receive a formal copy of the 2022 Budget for their review and approval.

President Bobby read a letter from New Freedom Lions Club expressing their gratitude for use of the Community Center to hold a public seminar regarding human trafficking.

Public Comment

None at this time.

Executive Session

President Bobby announced an Executive Session to be held on January 10, 2022 at 3:00PM to consult with legal counsel regarding current litigation.

Adjournment

Dennis Sarpen, made a motion, seconded by Burnell Wildasin, to adjourn until the next meeting scheduled for February 14, 2022. Adjournment was at 7:26 PM.

Respectfully Submitted,

Andrew N. Shaffer

Borough Manager