

**NEW FREEDOM BOROUGH  
YORK COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2021- 7

A RESOLUTION SETTING POLICES AND PROCEDURES  
AND ESTABLISHING JOB DESCRIPTIONS  
FOR PERSONS EMPLOYED BY THE BOROUGH OF NEW FREEDOM

**WHEREAS**, the Borough of New Freedom (Borough) is a duly constituted and incorporated Borough of the Commonwealth of Pennsylvania; and,

**WHEREAS**, as a duly constituted Borough, the Borough is subject to the Borough Code, Act of February 1, 1996, P.L. (1965), as amended; and,

**WHEREAS**, pursuant to the Borough Code, Council is authorized to set compensation, polices, procedures, and job descriptions for its employees; and,

**WHEREAS**, the Borough implemented a personnel manual establishing policies and procedures and established job descriptions for employees; and,

**WHEREAS**, the Borough wishes to amend the personnel manual and job descriptions, and;

**WHEREAS**, the Borough Manager is authorized by Borough Council to enforce and oversee all policies established in the personnel manual,

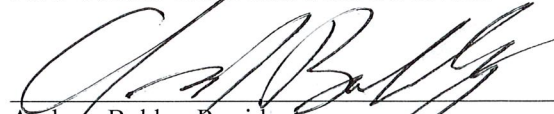
**NOW, THEREFORE, BE IT RESOLVED** by the Council of The Borough of New Freedom, York County, Pennsylvania, and it is hereby resolved, that the Personnel Manual identified as “New Freedom Borough – Personnel Manual – June 2021” attached as “Schedule A” and the job descriptions as described in the attached “Schedule B”, are approved and shall become effective immediately upon passage of this resolution.

RESOLVED this 30<sup>th</sup> day of June, 2021.

ATTEST:

  
Andrew N. Shaffer, Secretary

NEW FREEDOM BOROUGH COUNCIL

  
Andrew Bobby, President

BOROUGH SEAL

I approve the within Resolution.

  
Kim Butcher, Mayor